



FOR COUNCIL MEETING OF: December 5, 2011 |
AGENDA ITEM NO.: 8 (c)

TO: MAYOR AND CITY COUNCIL
THROUGH:  LINDA NORRIS, CITY MANAGER
FROM:  DEBORAH BOND, ADMINISTRATIVE SERVICES DIRECTOR
SUBJECT: SALEM DOWNTOWN ECONOMIC IMPROVEMENT DISTRICT
FY 2011-2012 SUPPLEMENTAL BUDGET

ISSUE:

Shall the City Council approve Resolution No. 2011-80 adopting a FY 2011-12 supplemental budget for the City of Salem which sets appropriations for the Economic Improvement District Fund?

RECOMMENDATION:

That the City Council approve Resolution No. 2011-80 adopting a FY 2011-12 supplemental budget for the City of Salem which sets appropriations for the Economic Improvement District (EID) Fund. The supplemental budget will increase the EID Fund appropriation authority by \$135,000 with offsetting revenue to come from EID assessments.

BACKGROUND:

On November 14, 2011, the City Council adopted Resolution No. 2011-76 assessing benefited properties within the EID for the economic improvements described in SRC 44.005. The assessment statements were mailed to property owners within the EID on November 17, 2011. Payment is due within 30 days of the date of mailing.

FACTS AND FINDINGS

Under ORS 294.480 (1)(a), a supplemental budget may be adopted when a condition which had not been ascertained at the time of budget preparation requires a change in financial planning. City Ordinance allows for the EID assessment period to be for all or a portion of a full fiscal year. At the time the FY 2011-12 Budget was adopted, the

amount of the EID assessment was unknown because the approval of the assessment was uncertain and the length of the assessment period had not been adopted.

ORS 294.480 (4) requires that when a supplemental budget increases the expenditures for a fund in that fiscal year by 10 percent or more a public hearing must be held. The EID assessment and the remittance of those funds to the EID Administrator result in an increase greater than 10 percent to the EID Fund. Therefore a public hearing must be held. The adoption of this supplemental budget will increase appropriations by \$135,000 with offsetting revenue to come from EID assessments.

The City is finalizing an agreement with Salem Downtown Partnership to administer the EID funds. The agreement will be signed by December 14, 2011 as specified in SRC 44.035 (a).

CITY OF SALEM BUDGET
FY 2011-12
FINAL BUDGET APPROPRIATIONS

FUND/DEPARTMENT	OPERATING BUDGET	NON-OPERATING BUDGET			TOTAL
		DEBT SERVICE	INTERFUND TRANSFERS	CONTINGENCY	
GENERAL FUND:					
Mayor and Council	165,470	0	0	0	165,470
City Manager's Office	6,709,000	0	0	0	6,709,000
Human Resources	1,109,390	0	0	0	1,109,390
Legal	1,674,270	0	0	0	1,674,270
Administrative Services	5,186,960	0	0	0	5,186,960
Community Development	4,048,340	0	0	0	4,048,340
Police	34,594,770	0	0	0	34,594,770
Fire	25,657,100	0	0	0	25,657,100
Information Technology and Facilities Services	9,080,880	0	0	0	9,080,880
Non-Departmental	10,267,930	535,390	1,560,000	2,500,000	14,863,320
Urban Development	5,362,150	0	0	0	5,362,150
	103,856,260	535,390	1,560,000	2,500,000	108,451,650
OTHER FUNDS:					
PUBLIC WORKS	25,244,790	0	1,023,430	637,600	26,905,820
AIRPORT	1,158,900	0	0	152,300	1,311,200
COMMUNITY RENEWAL	4,424,090	475,000	0	0	4,899,090
DOWNTOWN PARKING	2,045,600	0	0	270,750	2,316,350
ECONOMIC IMPROVEMENT DISTRICT	135,000				135,000
CULTURAL AND TOURISM	1,838,300	0	552,940	300,000	2,691,240
PUBLIC ART FUND	3,480	0	0	0	3,480
LEASEHOLD	593,610	0	0	376,710	970,320
BUILDING AND SAFETY	2,936,690	0	0	300,000	3,236,690
DEBT SERVICE	0	13,516,430	0	0	13,516,430
CAPITAL IMPROVEMENTS	78,820,600	0	1,210,000	0	80,030,600
EXTRA CAPACITY FACILITIES	19,065,720	0	0	0	19,065,720
DEVELOPMENT DISTRICT	3,268,470	0	0	0	3,268,470
WATER AND SEWER	47,407,310	23,236,890	11,375,000	1,500,000	83,519,200
EMERGENCY SERVICES	1,268,650	0	0	60,000	1,328,650
COMMUNICATIONS CENTER	7,409,650	11,290	0	250,000	7,670,940
POLICE REGIONAL RECORDS	336,740	0	0	29,400	366,140
CITY SERVICES	18,889,400	0	342,690	600,000	19,832,090
SELF INSURANCE	30,031,280	0	200,000	0	30,231,280
TRUST	2,775,360	0	6,000	0	2,781,360
TOTAL	351,509,900	37,775,000	16,270,060	6,976,760	412,531,720