



ELECTRICAL PERMIT APPLICATION

BUILDING & SAFETY DIVISION

City Hall / 555 Liberty St. SE / Room 320 / Salem, OR 97301-3505
 (503) 588-6256 • Fax (503) 588-6115

Applications may be obtained online at:

www.cityofsalem.net/departments/scdev/bldgsafety/

Application MUST be complete for processing, or will be returned

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1. Job Information (where the work is taking place)

Job Site Address: _____

Name of Property Owner: _____

Owner Installation: This installation is being made on property that I own which is not intended for sale, lease, rent, or exchange according to ORS 447, 449, 670, and 701.

Owner Signature: _____

Owner Mailing Address: _____

City/State/Zip: _____

Phone #: _____

2. Applicant Information (person/co who will be the permit holder)

Name of Applicant: _____

Full Mailing Address: _____

City/State/Zip: _____

Phone #: _____

3. Contractor Information (person/co performing the work)

Name of Contractor: _____

Full Mailing Address: _____

City/State/Zip: _____

Phone #: _____

OR CCB # (reqd): _____ Active

Elec. Contractor Lic # (reqd): _____

Supervising Lic # (reqd): _____

Limited Energy Installer? Yes No If yes, sign disclaimer on reverse side of form.

4. Full Description of Work Proposed: _____

5. To be completed by Applicant: JOB INFORMATION

Type of Project: (CHECK ONE)
<input type="checkbox"/> Commercial
<input type="checkbox"/> Manufactured Home
<input type="checkbox"/> MultiFamily
<input type="checkbox"/> One and Two Family
<input type="checkbox"/> Townhouse

Work Type: (CHECK ONE)	
<input type="checkbox"/> Accessory Struct.	<input type="checkbox"/> Master Permit
<input type="checkbox"/> Addition	<input type="checkbox"/> New
<input type="checkbox"/> Alteration	<input type="checkbox"/> Reconnect Only
<input type="checkbox"/> Repair	<input type="checkbox"/> Sign
<input type="checkbox"/> Temporary Pole	
<input type="checkbox"/> Limited Energy Only – See reverse of form	

As the Supervising Electrician on this project, I agree to the work described on this application according to the attached plans and/or specifications, and the State of Oregon's Electrical Code. All the information herein is true to the best of my knowledge:

Supervising Electrician
 Signature Required: _____

Print Name: _____ Date: _____

NOTICE: PERMITS BECOME VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 180 DAYS, OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF 180 DAYS AT ANY TIME AFTER WORK IS COMMENCED.

Office Use Only
Permit #:
FIMS #:

PLAN REVIEW REQUIREMENTS				
Two sets of plans must be submitted and plans review fees paid if any boxes below are checked. Please check all that apply:				
<input type="checkbox"/> Service or feeder 400 amps or more where the available fault current exceeds 10,000 amps at 150 volts or less to ground, or exceeds 14,000 amps for all other installations.	<input type="checkbox"/> Fire Pump	<input type="checkbox"/> Emergency System	<input type="checkbox"/> Addition of new motor load of 100 HP or more	<input type="checkbox"/> Six or more residential units
<input type="checkbox"/> Hazardous locations	<input type="checkbox"/> Service or feeder 600 amps or more	<input type="checkbox"/> Building over three stories	<input type="checkbox"/> Marinas and boatyards	<input type="checkbox"/> Floating buildings
<input type="checkbox"/> Commercial-use agricultural bldgs	<input type="checkbox"/> Installation of 150 KVA or larger separately derived systems	<input type="checkbox"/> "A," "E," "I-2," "I-3" occupancy	<input type="checkbox"/> Recreational vehicle parks	<input type="checkbox"/> Supply voltage for more than 600 volts nominal
FEE SCHEDULE				
Number of Inspection allowed per permit ↴				
Description	Qty	Each	Total	#
New 1 & 2-Family or multi-family dwelling unit. Includes attached garage.				
1000 sq ft or less (per unit)		\$135.00		4
Each additional 500 sq ft or portion thereof		\$25.00		1
Limited energy, residential (with above sq ft)		\$65.00		2
Limited energy, multi-family (with above sq ft)		\$65.00		2
Services or Feeders – installation, alteration, and/or relocation				
200 amps or less		\$80.00		2
201 amps to 400 amps		\$95.00		2
401 amps to 600 amps		\$158.00		2
601 amps to 1000 amps		\$205.00		2
Over 1000 amps or volts		\$475.00		2
Temporary Services or Feeders – installation, alteration, and/or relocation				
200 amps or less		\$65.00		2
201 amps to 400 amps		\$86.00		2
401 amps to 599 amps		\$125.00		2
Branch Circuits – new, alteration or extension, per panel				
A. Fee for branch circuits with above service or feeder fee, each branch circuit		\$4.00		2
B. Fee for branch circuits without above Service or feeder fee, first branch circuit		\$65.00		2
Each additional branch circuit		\$4.00		2
Miscellaneous (service or feeder not included)				
Each manufactured or modular dwelling, service, and/or feeder		\$65.00		2
Reconnect only		\$65.00		2
Pump or irrigation circle		\$65.00		2
Sign or outline lighting		\$65.00		2
Signal(s) – circuit or limited energy panel, alteration, or extension. Describe:		\$65.00		2
Commercial Limited Energy panel***		\$65.00		2
***Panel purchased on its own, installer must complete reverse side of form				
Each additional inspection over allowable in any of the above				
Per inspection		\$65.00		
Master Permit Inspection Program				
Master Permit Application Fee – Yearly		\$100.00		
Inspection Fee (includes inspection, report writing and travel time, 2hour minimum)		\$69.00		Per Hr.
ELECTRICAL PERMIT FEES				
A) Permit Subtotal (from above checklist)				
B) Minimum Permit Fee (only applicable if line A is less than \$65.00)				\$65.00**
C) Master Permit Application (One time fee of \$100)				
D) Permit Total (A or B per above)				
Investigation fee - Working without permits (Line D repeated)				
Plan Review (25% of Permit Total – D x 0.25))				
State surcharge (12% of Permit Total – D x 0.12)				
Automation fee				\$5.00
TOTAL PERMIT FEE				

**Minimum Permit Fee:

FOR CONVENTIONAL ELECTRICAL, THE MINIMUM FEE IS \$65.00 OR THE SUM OF THE ITEMS ON THE FEE SCHEDULE, WHICH-EVER IS GREATER.

LIMITED ENERGY - SCHEDULE

Commercial Limited Energy			
Mark the type of work below:			
<input type="checkbox"/> Audio stereo systems	<input type="checkbox"/> Intercom and paging systems		
<input type="checkbox"/> Boiler controls	<input type="checkbox"/> Protective signaling/burglar alarm		
<input type="checkbox"/> Clock systems	<input type="checkbox"/> Medical		
<input type="checkbox"/> Data telecomm. installations	<input type="checkbox"/> Nurse calls		
<input type="checkbox"/> Fire alarm installations	<input type="checkbox"/> Landscape lighting and irrigation		
<input type="checkbox"/> HVAC	<input type="checkbox"/> Outdoor landscape lighting*		
<input type="checkbox"/> Instrumentation	<input type="checkbox"/> Landscape irrigation control*		
* No licenses are required. Licenses are required for all other installations.			
Description	Qty	Each	Total
Commercial limited energy panel		\$65.00	
State surcharge (12% of Permit Total - D x 0.12)			
Automation Fee			\$5.00
TOTAL PERMIT FEE			

One & Two Family Limited Energy - Alteration, Addition or Repair			
Mark the type of work below:			
<input type="checkbox"/> Audio stereo systems*	<input type="checkbox"/> Fire alarm		
<input type="checkbox"/> Burglar Alarm	<input type="checkbox"/> Thermostat controls*		
<input type="checkbox"/> Garage door opener*	<input type="checkbox"/> Vacuum systems*		
* No licenses are required. Licenses are required for all other installations.			
Description	Qty	Each	Total
Residential limited energy panel		\$65.00	
State surcharge (12% of Permit Total - D x 0.12)			
Automation Fee			\$5.00
TOTAL PERMIT FEE			

This permit is issued under OAR 918-309-0400. The applicant agrees to make only restricted energy installations (100 volt amps or less) under this permit and to do the following:

1. Only use electrical licensed person to do installations where required. (Certain residential and other transactions are exempt from licensing. These have asterisks (*). All others need licensing)
2. Call for an inspection when all of the installations under this permit are ready for inspection.
3. Purchase separate permits for all installations that are not ready for inspection when the inspector is out to inspect under this permit.
4. Assume responsibility for assuring that all corrections required by the inspector are done, and
5. Assume responsibility for calling for final inspection when all of the corrections are completed.

The person signing this permit must be the applicant or a person authorized to bind the applicant.

Signature: _____

Authority if other than the applicant: _____