

LAND USE APPLICATION FEE SCHEDULE

Effective August 22, 2011
Questions call 503-588-6213

Annexations and Comprehensive Plan/Zone Changes	Base Fee	Processing Fee per Billing	Automation Surcharge	Property Owner Notification List	Archiving Fee	TOTAL FEE (This total excludes Archiving Fee)	Additional Comments
Annexations for less than 5 acres and voter exempt annexations	\$ 2,715.00	\$ 12.50	\$ 5.00	\$ 17.00	See Archiving Fee for exact costs	\$ 2,749.50	
Annexations for less than 5 acres and voter exempt annexations with Comp Plan/Zone Changes	\$ 3,715.00	\$ 12.50	\$ 5.00	\$ 17.00		\$ 3,749.50	\$1000 of this amount is a base fee for the CPC/ZC. Actual hourly rate and processing costs for the CPC/ZC will be charged in addition to this fee.
Voter Annexations of 5 acres or more	\$ 4,176.00	\$ 12.50	\$ 5.00	\$ 17.00		\$ 4,210.50	
Voter Annexations of 5 acres or more with Comp Plan/Zone Changes	\$ 5,176.00	\$ 12.50	\$ 5.00	\$ 17.00		\$ 5,210.50	\$1000 of this amount is a base fee for the CPC/ZC. Actual hourly rate and processing costs for the CPC/ZC will be charged in addition to this fee.
Annexation Publication Costs	\$ 2,600.00	Deposit in addition to other fees				\$ 2,600.00	For voter approved annexations, a minimum deposit is required to cover publications costs with full costs to be charged per SRC Chapter 54.
Annexation Deposit for a Special Election						Call 503-588-6213	A deposit to cover the costs of a special election is also required. The amount of the deposit will be allocated on a per ballot measure basis.
Modification of Application Requiring Renotice						Call 503-588-6213	Base fee of 10% of the Orig App. Actual Hourly rate and processing costs will be charged in addition to the Base Fee.
Time Extension	\$ 125.00	\$ 12.50	\$ 5.00	N/A		\$ 142.50	
Appeals (All parties except Neighborhood Associations)	\$ 240.00	\$ 12.50	\$ 5.00	N/A		\$ 257.50	
Appeals by Neighborhood Associations					None	\$ -	

Design Review	Base Fee	Processing Fee per Billing	Automation Surcharge	Property Owner Notification List	Archiving Fee	TOTAL FEE (This total excludes Archiving Fee)	Additional Comments
Development Design Review (Standards)	\$ 221.00	\$ 12.50	\$ 5.00		See Archiving Fee for exact costs	\$ 238.50	
Development Design Review (Guidelines)	\$ 528.00	\$ 12.50	\$ 5.00	\$ 17.00		\$ 562.50	
Historic Review Type I (standards) - Comm'l signs less than 25 sq.ft.	\$ 54.00	\$ 12.50	\$ 5.00	\$ 17.00		\$ 88.50	
Historic Review Type I (standards) - Comm'l Awnings	\$ 129.00	\$ 12.50	\$ 5.00	\$ 17.00		\$ 163.50	
Historic Review Type I - In Kind Replacements, Comm'l/Res	\$ 221.00	\$ 12.50	\$ 5.00	\$ 17.00		\$ 255.50	
Historic Review Type II & III - Residential	\$ 221.00	\$ 12.50	\$ 5.00	\$ 17.00		\$ 255.50	
Historic Review Type II (Standards) - Commercial (public hearing)	\$ 528.00	\$ 12.50	\$ 5.00	\$ 17.00		\$ 562.50	
Historic Review Type III (guidelines) - Comm'l Signs (public hearing)	\$ 129.00	\$ 12.50	\$ 5.00	\$ 17.00		\$ 163.50	
Historic Review Type III (Guidelines) - Commercial (public hearing)	\$ 528.00	\$ 12.50	\$ 5.00	\$ 17.00		\$ 562.50	
Oregon State Hospital Historic District Review - Type I, I	\$ 500.00	\$ 12.50	\$ 5.00	\$ 17.00		\$ 534.50	\$500 FEE FOR FIRST 3 HOURS, THEN HOURLY RATE OF \$168 WILL BE CHARGED IN ADDITION TO THE BASE RATE.
Time Extension	\$ 125.00	\$ 12.50	\$ 5.00	N/A		\$ 142.50	
Modification of Application Requiring Renotice						Call 503-588-6213	Base fee of 10% of the Orig App. Actual Hourly rate and processing costs will be charged in addition to the Base Fee.
Appeals (All parties except Neighborhood Associations)	\$ 240.00	\$ 12.50	\$ 5.00	N/A		\$ 257.50	
Appeals by Neighborhood Associations					None	\$ -	

Land Development	Base Fee	Processing Fee per Billing	Automation Surcharge	Property Owner Notification List	Archiving Fee	TOTAL FEE (This total excludes Archiving Fee)	Additional Comments
Appeal of Expedited Land Division Decision	\$ 500.00	\$ 12.50	\$ 5.00		See Archiving Fee for exact costs	\$ 517.50	\$500 deposit with a maximum fee of \$500 to compensate for actual cost
Appeals (All parties except Neighborhood Associations)	\$ 240.00	\$ 12.50	\$ 5.00		See Archiving Fee for exact costs	\$ 257.50	
Appeals by Neighborhood Associations	\$ -				None	\$ -	
Conversion of Existing Mobile Home Park to a Subdivis	\$ 318.00	\$ 12.50	\$ 5.00	\$ 17.00	See Archiving Fee for exact costs	\$ 352.50	
Legal Parcel Validation	\$ 3,070.00	\$ 12.50	\$ 5.00	\$ 17.00		\$ 3,104.50	
Mobile Home Park	\$ 6,160.00	\$ 12.50	\$ 5.00	\$ 17.00		\$ 6,194.50	Total Base Cost plus additional \$5.25 per dwelling in excess of 5
Partition (with or without variance)	\$ 3,070.00	\$ 12.50	\$ 5.00	\$ 17.00		\$ 3,104.50	
Expedited Partition	\$ 5,826.00	\$ 12.50	\$ 5.00	\$ 17.00		\$ 5,860.50	
Property Boundary Verification	\$ 236.00	\$ 12.50	\$ 5.00			\$ 253.50	
Property Line Adjustment	\$ 313.00	\$ 12.50	\$ 5.00			\$ 330.50	
Planned Unit Development (PUD) - Final Plan	\$ 433.00	\$ 12.50	\$ 5.00	\$ 17.00		\$ 467.50	Total Base Cost plus additional \$3 per dwelling in excess of 5
Planned Unit Developmen (PUD) - Tentative Plan	\$ 5,157.00	\$ 12.50	\$ 5.00	\$ 17.00		\$ 5,191.50	Total Base Cost plus additional \$5.25 per dwelling in excess of 5
Replat	\$ 503.00	\$ 12.50	\$ 5.00	\$ 17.00		\$ 537.50	
Review of Partition, Subdivision and PUD Final Plats	\$ 277.00	\$ 12.50	\$ 5.00	\$ 17.00		\$ 311.50	
Subdivision	\$ 6,035.00	\$ 12.50	\$ 5.00	\$ 17.00		\$ 6,069.50	Total Base Cost plus additional \$5.25 per lot in excess of 5
Expedited Subdivision	\$ 6,035.00	\$ 12.50	\$ 5.00	\$ 17.00		\$ 6,069.50	Total Base Cost plus additional \$5.25 per lot in excess of 5
Time Extension	\$ 125.00	\$ 12.50	\$ 5.00	N/A		\$ 142.50	
UGA Permit	\$ 3,300.00	\$ 12.50	\$ 5.00	\$ 17.00		\$ 3,334.50	Total Base Cost plus additional \$5 per acre in excess of 5
Urban Service Area Amendment	\$ 4,176.00	\$ 12.50	\$ 5.00	\$ 17.00		\$ 4,210.50	
Modification of Application Requiring Renotice						Call 503-588-6213	Base fee of 10% of the Orig App. Actual Hourly rate and processing costs will be charged in addition to the Base Fee.
Measure 49 Claim Review	\$ 1,000.00	\$ 12.50	\$ 5.00			\$ 1,017.50	\$1000 deposit. Final costs will be determined from the total hourly rate and costs incurred up to the reasonable and actual cost.

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Natural Resources	Base Fee	Processing	Automation	Property	Archiving Fee	TOTAL FEE	Additional Comments
		Fee per Billing	Surcharge	Owner Notification List		(This total excludes Archiving Fee)	
Tree & Vegetation Removal Permit	\$ 250.00	\$ 12.50	\$ 5.00		See Archiving Fee for exact costs	\$ 267.50	
Tree Conservation Plan (discretionary or non-discretionary)	\$ 340.00	\$ 12.50	\$ 5.00			\$ 357.50	
Tree Conservation Plan Adjustment	\$ 164.00	\$ 12.50	\$ 5.00			\$ 181.50	
Variance From Tree Regulations	\$ 418.00	\$ 12.50	\$ 5.00			\$ 435.50	
Wetlands Permit	\$ 100.00	\$ 12.50	\$ 5.00	\$ 17.00		\$ 134.50	
Modification of Application Requiring Renotece						Call 503-588-6213	Base fee of 10% of the Orig App. Actual Hourly rate and processing costs will be charged in addition to the Base Fee.
Appeal of Planning Administrator Decision	\$ 256.00	\$ 12.50	\$ 5.00			\$ 273.50	
Time Extension	\$ 125.00	\$ 12.50	\$ 5.00			\$ 142.50	
Pre Application							
Pre Application	Base Fee	Processing Fee per Billing	Automation Surcharge	Property Owner Notification List	Archiving Fee	TOTAL FEE (This total excludes Archiving Fee)	Additional Comments
Pre Application Conference	\$ 360.00	\$ 12.50	\$ 5.00		See Archiving Fee for exact costs	\$ 377.50	\$100 of this fee may be applied to subsequent land use application filed within 90 days of the conference.
Sign Application and Permit Fees							
(1) PERMANENT SIGNS (EXCEPT OUTDOOR ADVERTISING SIGNS)	Base Fee	Processing Fee per Billing	Automation Surcharge	Property Owner Notification List	Archiving Fee	TOTAL FEE (This total excludes Archiving Fee)	Additional Comments
(a) Up to 32 sq. ft.	\$ 95.00	\$ 12.50	\$ 5.00		See Archiving Fee for exact costs	\$ 112.50	
(b) 32 sq. ft. or more but below 50 sq. ft.	\$ 175.00	\$ 12.50	\$ 5.00			\$ 192.50	
(c) 50 sq. ft. or more but below 100 sq. ft.	\$ 345.00	\$ 12.50	\$ 5.00			\$ 362.50	
(d) 100 sq. ft. or more but below 200 sq. ft.	\$ 495.00	\$ 12.50	\$ 5.00			\$ 512.50	
(e) 200 sq. ft. or more but below 300 sq. ft.	\$ 595.00	\$ 12.50	\$ 5.00			\$ 612.50	
(f) 300 sq. ft. or more	\$ 745.00	\$ 12.50	\$ 5.00			\$ 762.50	
(g) Structural Face Change	\$ 50.00	\$ 12.50	\$ 5.00			\$ 67.50	
(2) OUTDOOR ADVERTISING SIGNS (BILLBOARDS)	\$ 745.00	\$ 12.50	\$ 5.00			\$ 762.50	
(a) Annual Maintenance Inspection Fee	\$ 100.00	\$ 12.50	\$ 5.00		None	\$ 117.50	
3) TEMPORARY SIGN PERMIT					See Archiving Fee for exact costs		
(a) Temporary Banner (good for 1 month)	\$ 45.00	\$ 12.50	\$ 2.50		None	\$ 60.00	
(b) Temporary Pennant (good for 6 months)	\$ 85.00	\$ 12.50	\$ 5.00		None	\$ 102.50	
(c) Temporary Balloon (good for 14 days)	\$ 45.00	\$ 12.50	\$ 2.50		None	\$ 60.00	
(d) Temporary Sign (good for 1 month) (Firework and Christmas tree sales)	\$ 45.00	\$ 12.50	\$ 2.50		None	\$ 60.00	
(4) SIGN REMOVAL FOR REPAIR AND RETURN	\$ 50.00	\$ 12.50	\$ 5.00		See Archiving Fee for exact costs	\$ 67.50	
(5) WALL FAÇADE FOR SIGNS	\$ -						Building Permit Required
(a) Removal Agreement	\$ 400.00	\$ 12.50	\$ 5.00		See Archiving Fee for exact costs	\$ 417.50	
(6) SIGN APPEAL TO HEARINGS OFFICER	\$ 2,245.00	\$ 12.50	\$ 5.00	\$ 17.00		\$ 2,279.50	
(7) SIGN VARIANCE TO HEARINGS OFFICER	\$ 2,245.00	\$ 12.50	\$ 5.00	\$ 17.00		\$ 2,279.50	
(8) SIGN ADJUSTMENT	\$ 115.00	\$ 12.50	\$ 5.00	\$ 17.00		\$ 149.50	
(9) DISCRETIONARY SIGN	\$ 0	\$ 12.50	\$ 2.50	\$ 17.00		\$ 32.00	Base fee is included in Permanent Sign Fee
(10) BANNER ACROSS LIBERTY STREET OR ON LIBERTY PARKADE	\$25/day (\$125 minimum)	\$ 12.50	\$ 5.00		See Archiving Fee for exact costs	\$142.50 minimum	
(11) INVESTIGATION (PENALTY) FEES							
(a) For work conducted prior to obtaining permit or in violation of sign code provisions (including release of confiscated signs)	Double Permit Fee (\$100 minimum)	\$ 12.50	\$ 5.00		See Archiving Fee for exact costs	Double Permit Fee (\$117.50 Minimum)	
(12) REINSPECTION FEE - A reinspection fee may be assessed when work for which inspection is called is not complete or when corrections called for have not been made.	\$ 100.00	\$ 12.50	\$ 5.00		See Archiving Fee for exact costs	\$ 117.50	
Reinspection fees may also be assessed for deviating from the plans, requiring additional plan review.							
No additional inspection of the work will be performed until the reinspection fees have been paid.							
(13) RIGHT-OF-WAY SIDEWALK SIGN	\$0.00	\$ 12.50	\$ 2.50		None	\$ 15.00	No Inspection Requirement, plus a Public works Plan Review Fee \$28

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<u>Zoning Plan Review</u>	<u>Base Fee</u>	<u>Processing Fee per Billing</u>	<u>Automation Surcharge</u>	<u>Property Owner Notification List</u>	<u>Archiving Fee</u>	<u>TOTAL FEE (This total excludes Archiving Fee)</u>	<u>Additional Comments</u>
PLAN CHECK - SINGLE-FAMILY AND DUPLEX	\$ 220.00				See Archiving Fee for exact costs	\$ 220.00	
PLAN CHECK - HISTORIC PROPERTIES/DISTRICTS - SINGLE FAMILY AND DUPLEX	\$ 105.00					\$ 105.00	
PLAN CHECK - NEW MULTIFAMILY (Valuation) **							
Up to \$500,000	\$ 435.00					\$ 435.00	
\$500,001-1,000,000	\$ 655.00					\$ 655.00	
\$1,000,001-2,000,000	\$ 870.00					\$ 870.00	
\$2,000,001-3,000,000	\$ 1,090.00					\$ 1,090.00	
\$3,000,001 or more	\$ 1,310.00					\$ 1,310.00	
PLAN CHECK - NEW COMMERCIAL/INDUSTRIAL (Valuation) **							
Up to \$500,000	\$ 435.00					\$ 435.00	
\$500,001 to \$1,000,000	\$ 655.00					\$ 655.00	
\$1,000,001 to \$1,500,000	\$ 870.00					\$ 870.00	
\$1,500,001 to \$1,750,000	\$ 1,090.00					\$ 1,090.00	
\$1,750,001 to \$2,250,000	\$ 1,310.00					\$ 1,310.00	
\$2,250,001 to \$2,500,000	\$ 1,525.00					\$ 1,525.00	
\$2,500,001 to \$2,750,000	\$ 1,740.00					\$ 1,740.00	
\$2,750,001 to \$3,250,000	\$ 1,960.00					\$ 1,960.00	
\$3,250,001 or more	\$ 2,180.00					\$ 2,180.00	
PLAN CHECK - NEW COMMERCIAL/INDUSTRIAL - PHASED PERMIT							
							NEW COMMERCIAL/INDUSTRIAL PLAN CHECK RATE PLUS \$286 PER PHASE
PLAN CHECK-COMMERCIAL/INDUSTRIAL ALTERATION	\$ 220.00					\$ 220.00	
PLAN CHECK-COMMERCIAL/INDUSTRIAL ALTERATION - PHASED PERMIT	\$220 PLUS \$137 PER PHASE					\$220 PLUS \$137 PER PHASE	
PLAN CHECK- DECK AND ACCESSORY STRUCTURES FOR 1&2 FAMILY DWELLINGS	\$ 65.00					\$ 65.00	
PLAN CHECK - ALL OTHERS INCLUDING 1 & 2 FAMILY DWELLING ALTERATIONS AND MULTIFAMILY ALTERATIONS (Valuation)							
Up to \$10,000	\$ 130.00					\$ 130.00	
\$10,001 to 35,000	\$ 165.00					\$ 165.00	
\$35,001 or more	\$ 220.00					\$ 220.00	
\$35,001 or more	\$ 220.00					\$ 220.00	
LANDSCAPE PLANNING INSPECTION - 1 Review and 1 Inspection per plan	\$ 90.00					\$ 90.00	
LANDSCAPE PLANNING REINSPECTION FOR PLANS REVIEW - 1 Additional inspection per plan	\$ 35.00					\$ 35.00	
<u>Site Plan Review</u>	<u>Base Fee</u>	<u>Processing Fee per Billing</u>	<u>Automation Surcharge</u>	<u>Property Owner Notification List</u>	<u>Archiving Fee</u>	<u>TOTAL FEE (This total excludes Archiving Fee)</u>	<u>Additional Comments</u>
SITE PLAN REVIEW FEE - NEW MULTIFAMILY (Valuation) These fees are on a per building basis.** NOTE: Property Owner Notification List fee of \$17 will be added for Type II Site Plan reviews.							
Up to \$500,000	\$ 435.00	\$ 12.50	\$ 5.00		See Archiving Fee for exact costs	\$ 452.50	
\$500,001-1,000,000	\$ 655.00	\$ 12.50	\$ 5.00			\$ 672.50	
\$1,000,001-2,000,000	\$ 870.00	\$ 12.50	\$ 5.00			\$ 887.50	
\$2,000,001-3,000,000	\$ 1,090.00	\$ 12.50	\$ 5.00			\$ 1,107.50	
\$3,000,001 or more	\$ 1,310.00	\$ 12.50	\$ 5.00			\$ 1,327.50	
SITE PLAN REVIEW FEE - NEW COMMERCIAL/INDUSTRIAL (Valuation) These fees are on a per building basis.** NOTE: Property Owner Notification List fee of \$17 will be added for Type II Site Plan reviews.							
Up to \$500,000	\$ 435.00	\$ 12.50	\$ 5.00		See Archiving Fee for exact costs	\$ 452.50	
\$500,001 to \$1,000,000	\$ 655.00	\$ 12.50	\$ 5.00			\$ 672.50	
\$1,000,001 to \$1,500,000	\$ 870.00	\$ 12.50	\$ 5.00			\$ 887.50	
\$1,500,001 to \$1,750,000	\$ 1,090.00	\$ 12.50	\$ 5.00			\$ 1,107.50	
\$1,750,001 to \$2,250,000	\$ 1,310.00	\$ 12.50	\$ 5.00			\$ 1,327.50	
\$2,250,001 to \$2,500,000	\$ 1,525.00	\$ 12.50	\$ 5.00			\$ 1,542.50	
\$2,500,001 to \$2,750,000	\$ 1,740.00	\$ 12.50	\$ 5.00			\$ 1,757.50	
\$2,750,001 to \$3,250,000	\$ 1,960.00	\$ 12.50	\$ 5.00			\$ 1,977.50	
\$3,250,001 or more	\$ 2,180.00	\$ 12.50	\$ 5.00			\$ 2,197.50	
SITE PLAN REVIEW FEE - COMMERCIAL/INDUSTRIAL ALTERATION ** NOTE: Property Owner Notification List fee of \$17 will be added for Type II Site Plan reviews.							
Additional Planning Review Fee for Expedited Building Permits	\$168 per hour	\$ 12.50	\$ 5.00			\$ 237.50	\$168 per hour
** On sites where more than one building permit is requested under one site plan review application, no plans check fee is charged for the first building permit, but regular plans check fees will be charged for all additional building permits on such sites.							

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Zoning	Base Fee	Processing		Property Owner		Archiving Fee	TOTAL FEE (This total excludes Archiving Fee)	Additional Comments
		Fee per Billing	Automation Surcharge	Notification	List			
Administrative Conditional Use	\$ 1,426.00	\$ 12.50	\$ 5.00	\$ 17.00		See Archiving Fee for exact costs	\$ 1,460.50	
Appeals (All parties except Neighborhood Associations)	\$ 240.00	\$ 12.50	\$ 5.00			See Archiving Fee for exact costs	\$ 257.50	
Appeals by Neighborhood Associations						None	\$ -	
Code Interpretation, applicant initiated	\$ 443.00	\$ 12.50	\$ 5.00	\$ 17.00		See Archiving Fee for exact costs	\$ 477.50	
Conditional Use	\$ 2,234.00	\$ 12.50	\$ 5.00	\$ 17.00			\$ 2,268.50	
Comprehensive Plan Change (CPC)	\$ 1,000.00	\$ 12.50	\$ 5.00	\$ 17.00			\$ 1,034.50	Actual hourly rate and processing costs will be charged in addition to this base fee.
Comprehensive Plan Change/Zone Change (CPC/ZC)	\$ 1,000.00	\$ 12.50	\$ 5.00	\$ 17.00			\$ 1,034.50	Actual hourly rate and processing costs will be charged in addition to this base fee.
Exception to Dispersal Policy (applies to homeless shelters and room and board facilities)	\$ 220.00	\$ 12.50	\$ 5.00	\$ 17.00			\$ 254.50	
FMU: Fairview Plan, Refinement Plan, or Major Amendm	\$ 500.00	\$ 12.50	\$ 5.00	\$ 17.00			\$ 534.50	
FMU: Minor Amendment	\$ 381.00	\$ 12.50	\$ 5.00	\$ 17.00			\$ 415.50	
Greenway Development (Inside compatibility review bou	\$ 2,340.00	\$ 12.50	\$ 5.00	\$ 17.00			\$ 2,374.50	
Greenway Development (Outside compatibility review b	\$ 391.00	\$ 12.50	\$ 5.00	\$ 17.00			\$ 425.50	
Land Use Verification - Government Agencies	\$ 22.00	\$ 12.50	\$ 2.50				\$ 37.00	
Land Use Verification - Non-Conforming Uses	\$ 626.00	\$ 12.50	\$ 5.00				\$ 643.50	
Land Use Verification - Other	\$ 78.00	\$ 12.50	\$ 5.00				\$ 95.50	
Special Setback/removal recordation agreement	\$ 94.00	\$ 12.50	\$ 5.00	\$ 17.00			\$ 128.50	
Specified Use Conference (applies to zone change app	\$ 220.00	\$ 12.50	\$ 5.00	\$ 17.00			\$ 254.50	
Street Name Application	\$ 783.00	\$ 12.50	\$ 5.00	\$ 17.00			\$ 817.50	
Time Extension	\$ 125.00	\$ 12.50	\$ 5.00				\$ 142.50	
Variance (residential or non-residential)	\$ 2,230.00	\$ 12.50	\$ 5.00	\$ 17.00			\$ 2,264.50	
Zone Change (residential or non-residential)	\$ 4,024.00	\$ 12.50	\$ 5.00	\$ 17.00			\$ 4,058.50	
Zoning Adjustment	\$ 391.00	\$ 12.50	\$ 5.00	\$ 17.00			\$ 425.50	
Modification of Application Requiring Renotice								Base fee of 10% of the Orig App. Actual Hourly rate and processing costs will be charged in addition to the Base Fee. Call 503-588-6213

Miscellaneous Fees	Base Fee	Processing		Property Owner		Archiving Fee	TOTAL FEE (This total excludes Archiving Fee)	Additional Comments
		Fee per Billing	Automation Surcharge	Notification	List			
Archiving Fee for paper size less than 11 x 17 inches						\$0.50 per page		If information is submitted electronically, this fee is waived. This is only for information submitted to the City in paper format.
Archiving Fee for paper sizes 11 x 17 inches or greater						\$1.75 per page		If information is submitted electronically, this fee is waived. This is only for information submitted to the City in paper format.
Public Hearing Sign Deposit	\$ 25.00						\$ 25.00	This is a deposit. If the Public Hearing Sign is returned in reusable condition, the deposit will be refunded.
Miscellaneous Research	\$97/hour					See Archiving Fee for exact costs	\$97/hour	
Septic Tank Recordation	\$ 78.00	\$ 12.50	\$ 5.00			See Archiving Fee for exact costs	\$ 95.50	
Design Review Handbook	\$ 20.00						\$ 20.00	
Hearings Officer Agenda by Subscription	\$ 25.00						\$ 25.00	
Planning Commission Agenda by Subscription	\$ 25.00						\$ 25.00	
Property Owner Notification list	\$ 17.00	\$ 12.50	\$ 5.00				\$ 34.50	If purchased stand-alone, add Processing fee of \$12.50 and Automation Fee of 2.50. However, this fee is usually included in the cost of other applicable fees.
Sign Code	\$ 12.60						\$ 12.60	
Subdivision, UGB, etc. Ordinance	\$ 2.50						\$ 2.50	
West Salem Neighborhood Plan	\$ 9.00						\$ 9.00	
Land Use Hearing Notice by Subscription (other than City Council)							\$15 annual for each Neighborhood Association \$125 annually for all City	
Land Use Hearing Notice by Subscription (City Council)							\$10 annual for each Neighborhood Association \$100 annually for all City	
Automation Surcharge								
\$2.50 per billing less than \$50.00								
\$5.00 per billing equal to, or greater than \$50.00								
During the refund process this Automation Surcharge will not be prorated to accommodate a lower billing amount as a result of the refund process and will remain at the initial charged amount.								
FOOTNOTE: The fees and charges levied by this resolution shall be nonrefundable, except, when a person withdraws an application or an appeal, the Community Development Director has the authority to refund all or a portion of the application fee excluding the expenses incurred by the City.								
In situations where conditions or other requirements would cause the cost of permit administration and enforcement to vary significantly from established permit or service fee, or where the service is not listed herein, the Community Development Director shall make an estimate of the cost of service, including overhead, and collect a permit service fee based upon the actual cost, including overhead, of the service at the close of the process. The estimate shall be used as the basis for a deposit.								
Deposits and/or bonds held by the City will not be released until all fees and charges are paid								