

**CITY OF SALEM
URBAN DESIGNER**

**00209
20209
50209**

NATURE OF WORK

This is architectural design and public information work in the Community Development Department.

An incumbent of this position is responsible for researching, planning, and designing a variety of visual presentations relating to urban development activities. Work involves discussing ideas, plans, and programs with City staff and community groups and preparing visual designs to illustrate concepts. Work may include making public presentations to explain visuals and the strengths and weaknesses of various designs. Work is performed under the general direction of an administrative supervisor and is reviewed for the quality and timeliness of design plans, strategies, and programs developed.

ILLUSTRATIVE EXAMPLES OF WORK

(Any single position of a class will not usually involve all of the duties listed and many positions will involve duties which are not listed.)

Prepares renderings for urban design plans; prepares other graphic visual aids of proposed improvements where beneficial.

Meets with citizen groups, commissions, boards, committees City Council, and other parties to explain design programs.

Researches the influencing factors on design, including needs and requirements of people, site, environment, applicable codes, zoning plans, space factors, and other controlling elements; and prepares design solutions.

Researches literature and technical information to keep current with architectural design trends; prepares estimates for construction costs.

Prepares accurate maps, plans, and illustrations of proposed development projects for presentation use.

Provides architectural assistance to staff in design review sessions.

Performs other related work as required.

WORK QUALIFICATIONS

Considerable experience in architectural design; graduation from a four year college or university with major course work in architecture; or any equivalent combination of experience and training which provides the following knowledges, skills, and abilities:

Considerable knowledge of principles, practices, and techniques of architectural design for structures.

Knowledge of modern office procedures and equipment.

Knowledge of specific subject areas which have application to development planning.

Knowledge of building construction materials and methods.

Considerable ability to establish and maintain effective working relationships with other employees, public and private officials, citizen groups, and the general public.

Ability to make cost and material estimates for design projects.

Ability to research and collect technical data.

Ability to prepare accurate maps, plans, illustrations, and designs of proposed development projects for presentation.

Ability to present ideas effectively, orally, in writing, and through designs.

Ability to coordinate multiple projects for completion within established deadlines.

Some positions may require possession of a valid Oregon driver's license or Class 4 license and the ability to meet the City's driving standards.

Personnel Director