

**CITY OF SALEM
LABORER**

**00620
20620
30620
40620
50620**

NATURE OF WORK

This is standard manual work usually of a repetitive nature.

Work involves responsibility for performing duties primarily requiring physical exertion. Work involves the use of manual tools on routine tasks and occasionally the use of small power operated tools. Task range over a wide variety of municipal activities including light and heavy physical labor, indoor and outdoor work, and work in crews or alone depending upon the location and nature of the assignment. An employee receives assignments orally and in detail; the work is performed under the close supervision of supervisor or lead worker.

ILLUSTRATIVE EXAMPLES OF WORK

(Any single position of a class will not usually involve all of the duties listed and many positions will involve duties which are not listed.)

Digs trenches with pick and shovel; backfills excavations after repairs have been completed; mixes concrete with shovel; using the correct amounts of materials; serves as flagman on street, water, and sewer construction projects.

Pushes wheelbarrow to move sand, asphalt debris, and stone for a variety of maintenance, repair, and construction activities.

Sweeps walks; cuts grass with small power type mowers; removes refuse and paper from grounds; trims hedges and rakes leaves.

Loads and unloads heavy material from trucks and vans; moves or aids in moving heavy boxes or equipment and large bulky objects.

Fuels City equipment, check and adjust air pressure in tires, checks oil levels.

Cleans City equipment.

Assists skilled and limited skilled workers in varied construction and maintenance activities.

Operates automotive equipment temporarily or incidental to regular duties.

Performs other related work as required.

WORK QUALIFICATIONS

Some experience in general labor operations; or any equivalent combination of experience or training which provides the following knowledges, skills, and abilities:

Some knowledge of the tools and standard practices of labor operations.

Ability to understand and follow oral and written instructions.

Ability to perform a variety of manual tasks.

Ability to perform heavy manual labor for prolonged periods, often under adverse weather conditions.

Ability to read maps and diagrams is desirable.

Some positions may require possession of a valid Oregon driver's license or Class 4 license and the ability to meet City driving standards.

Personnel Director