

**CITY OF SALEM
STREETS MAINTENANCE OPERATOR II**

00641

NATURE OF WORK

This is skilled maintenance and equipment operation work in one or more areas in street right of way improvements, sidewalk, or traffic control systems or other related City facilities.

Work can include maintenance duties related to asphalt overlays, sidewalk, and curbs, bridge maintenance, open channel cleaning, street sweeping, hazard removal, signs, street marking or striping, or the grass and weed elimination program. The work may involve installations, maintenance, repair, and construction activities, some occasional lead responsibilities on smaller, routine assignments.

Work involves responsibility for one or more area of assignment:

1.) Skilled crew member or individually performs skilled work in one or a variety of areas of maintenance, repair, and construction of street related facilities. Assists in installing improvements, maintaining existing facilities, repairing a variety of right of way improvements and transports materials and operates medium construction equipment as necessary. May also perform skilled work to accomplish specialized assignments with considerable independence such as assisting in the coordination of the grass and weed program.

2.) As a skilled equipment operator routinely operates small and medium construction equipment such as dump trucks, truck/trailer combinations, bobcats, loaders, forklift, all sized street sweepers, high velocity cleaners, flasher trucks, asphalt spreaders, crack sealers, backhoe, rollers, crane truck, bucket or crane trucks, specific equipment unique to the area of work assigned and other tools and equipment such as compressors, generators, jackhammers, pressure cleaners, chippers, etc. connected with work assignments. Occasionally (less than one work day assignment at a time), operates other heavy construction equipment such as graders, caterpillars, tracted crane trucks, etc.

3.) Acts as a crew leader for less than an eight (8) hour work shift on over routine assignments such as sign installations, small concrete projects, street sweeping, etc. Lead work for routine assignments includes planning daily work assignments, estimating time and materials for projects, ensuring available proper tools, equipment and supplies are available for assignments, ensures work is performed with all safety precautions and to standards, resolving on-

site problems, work location is left clean and safe and proper documentation is completed.

4.) A combination of the duties listed in 1, 2 or 3 above requiring initiative on the part of the incumbent to perform responsibilities with minimal supervision after an initial training period. Where work is more routine, there is a greater consequence in the independent performance of those duties such as traffic signing. Work conditions, occupational hazards, and degree and type of supervision received vary with the location and nature of the assignment.

This is not a full supervisory position, but an incumbent in this classification would be expected to provide work direction for less than eight (8) hours per work shift to seasonal and career employees involved in routine assignments and train new crew members on the Streets Division and City work procedures and processes. Work is subject to review by an operational supervisor for compliance with standing procedures, specifications, and work orders.

Work of this class is distinguished from Public Works Maintenance I by the degree of skill required, its complexity or consequence including considerable latitude in selecting work methods and procedures and the authority to act as lead worker for less than an eight (8) hour shift over a routine work assignment and the technical knowledge required to proficiently operate a variety of medium construction equipment in the course of performing the assignments. This class is distinguished from the Street Maintenance Service Worker by the absence of on-going responsibility to direct a crew on an on-going basis and be responsible on an on-going basis for the accomplishments of the crew, and the absence of the greater requirement for the application to technical expertise in the maintenance of right of way surfaces, signing, and traffic regulation device maintenance.

ILLUSTRATIVE EXAMPLES OF WORK

(Any single position of a class will not usually involve all of the essential duties listed, and many positions will involve essential duties which are not listed.)

Individually or as a member of a crew, performs skilled work in the maintenance, repair, and construction of public right of way improvements; performs acquired skills in painting, carpentry, cement finishing, the maintenance of right of way areas, sidewalks, curbs, and streets, and similar trades. As a member of a crew or

individually, participates in the repair, and construction of open storm drain channels, sidewalks and bridges, and other facilities.

Performs skilled operation of street sweeper and flasher trucks cleaning streets on a designated route or as needed for construction or neighborhood clean ups. May remove dead animals within the right of way where traffic obstructions are a hazard.

Participates in cracking sealing and asphalt overlay operations as a skilled crew member, operating a variety of medium sized construction equipment. Operates and is responsible for the maintenance of propane tar heating pots; operates asphaltic concrete spreaders. Operates a variety of equipment on a seasonal basis for fall leaf pick up, ice and snow removal and other traffic hazard reduction activities. Performs minor maintenance and limited repairs on the equipment in the field; participates with journey mechanics in completing major equipment repairs.

Maintains culverts, bin walls, and other drainage structures to minimize flooding and traffic hazards. Installs curb cuts in sidewalks, driveways, ramps and other concrete related access improvements. Assists in large street stripping jobs involving multiple crew members.

Provides lead direction of maintenance, inspection, and repair activities such as open drainage and small street marking assignments, routine sign and barricade installations; participates in the work and oversees others in the completion of work. Reviews proposed assignments, estimates time and materials needed to perform work as needed. Prepares or reviews for accuracy information concerning time, materials, and personnel time records, updates maps and computer data bases as needed.

Performs specialized assignments with some independence such as the grass and weeds program, inspecting vacant lots for tall vegetation, interpreting City codes and policies and issuing written communications to land owners. Explains program and its requirements to citizens. Interprets maps, diagrams, written instructions and specifications in completing work assignments. Retrieves information from data bases, written and video records and maps to determine condition or location of facilities.

Performs other related work as assigned.

WORK QUALIFICATIONS

Considerable experience in maintenance, repair, construction of right of way improvements such as street paving, curb or sidewalk repairs, signs and marking, street sweeping, or traffic hazard removal services including experience in the operation of a variety of construction equipment; or any equivalent combination of experience and training which provides the following knowledges, skills, and abilities:

Considerable knowledge of the appropriate materials, methods, procedures, tools, and equipment appropriate to the operational area or specialty to which assigned.

Considerable knowledge of equipment operation related to street maintenance work.

Considerable knowledge of the component parts and operating principles of construction equipment, its routine servicing and maintenance.

Knowledge of the geography and physical layout of the City of Salem.

Knowledge of the traffic laws of the State of Oregon.

Knowledge of the occupational hazards involved and the safety precautions necessary in equipment operation and work assignment and traffic control signing and flagging.

Skill in the operation of moderately complex construction and transportation equipment.

Ability to service various types of equipment and to make minor running repairs upon them.

Ability to perform a variety of assigned semi-skilled to skilled duties and change from one project to another without loss of efficiency or quality.

Ability to make material and personnel estimates, interpret plans and specifications, keep records, and make reports.

Ability to direct the work of other employees.

Some positions may require possession of a valid Oregon Class A, B or C license and the ability to meet City driving standards or the ability to move efficiently from one location to another daily.

Work is generally performed in a field setting in all types of weather and field conditions from urban high traffic areas to open field often involving work at heights or subterranean locations. The nature of the work often requires availability to respond during off-duty hours, in the evenings or weekends. Work frequently involves moving from one physical location to another and performing physical task requiring bending stooping, moving equipment and tools, agility sufficient to perform maintenance, repair, or construction tasks under varying weather conditions and confined spaces. Work involves exposure with safety precautions to sewage, dust, dirt, solvents, cleaners, lubricants and other chemicals related to work assignment area. Work may requires some work involving the use of modern office equipment such as using a personal computer.

Personnel Director