

**CHAPTER 3**  
**SALEM SOCIAL SERVICE ADVISORY BOARD**

- 3.010. Salem Social Service Advisory Board
- 3.020. Organization of Board
- 3.030. General Powers and Duties of the Board

**3.010. Salem Social Service Advisory Board.** The Salem Social Service Advisory Board is hereby created. The commission shall consist of the chairman of the Salem Human Rights and Relations Advisory Commission or their designee, a representative of United Way, and the president of the Salem Area Chamber of Commerce or their designee, and eight other members to be appointed by the mayor. Members shall be residents of or have their place of business in the City of Salem. The commission shall have the powers and duties hereinafter set forth. The term of office of the appointive members shall be three years commencing October 1, or until their successors are appointed and qualified. Any vacancy in said commission shall be filled by appointment made by the mayor for the unexpired portion of the term. Members may be reappointed, provided no member shall serve more than two consecutive terms. A member who has served two consecutive terms may not be reappointed until after the expiration of one full year from the date of expiration of his or her immediate previous term of office. In filling a vacancy on the Commission for an unexpired term, more than one year shall constitute a full term. The members of the commission shall receive no compensation for their services. Ex-officio members may be designated by the mayor. Such members shall have no voting privileges. (Ord No. 60-75; Ord No. 149-81; Ord No. 61-82; Ord No. 40-83; Ord No. 10-93)

**3.020. Organization of Board.**

- (a) The board shall elect a president and a vice-president who shall hold office at the pleasure of the commission.
- (b) The City of Salem shall provide a secretary to the board and other necessary staff. The secretary shall keep an accurate record of all proceedings of the board and shall perform such other duties as may be imposed by the board.
- (c) The board shall meet at least four times each year and at such other times as it may provide by its bylaws and annual work plan.
- (d) The board may make, establish, and alter bylaws for its government and procedure consistent with the laws of the State of Oregon and with the charter and ordinances of the City of Salem. (Ord No. 60-75; Ord No. 149-81; Ord No. 10-93)

**3.030. General Powers and Duties of the Board.** The board shall have no executive or administrative powers or authority except as herein provided, and this ordinance shall not be construed as depriving elected or appointed officials of the city of any power they may have under the laws of the state or the charter of the city. The board shall be advisory and shall have powers, duties, and functions as follows:

- (a) Identify the social service needs of the community;
- (b) Develop recommendations and solutions to meet those identified social service needs;
- (c) Analyze fiscal and social implications of proposed and existing social service programs funded by, or under the jurisdiction of, the City of Salem;
- (d) Monitor and evaluate social service programs funded by or receiving support from the City of Salem;
- (e) Advise and make recommendations to the council and city manager in the area of social service fiscal and program responsibilities;
- (f) Initiate efforts toward exchanging information for the purpose of coordinating social service delivery systems, public and private, and their governing and administrative bodies

which affect the Salem area population; and

(g) Refer those matters or issues arising that do not fall within the powers and duties of the board to other appropriate commissions, boards, and jurisdictions. (Ord No. 60-75; Ord No. 109-75; Ord No. 10-93; Ord No. 51-96)