

Special Person Registry

The Salem Police Department has a voluntary registry for individuals with mental health disabilities, medical disabilities, or developmental disabilities who may have difficulty communicating their needs because of an acute crisis or continuing disability. Persons who voluntarily register in the program provide a self description, photograph and pertinent information about their condition, along with names and telephone numbers of at least two resource persons who could be contacted in an emergency.

Individual Registration:

If you have a disability and you are your own guardian, but feel there are times when you would be unable to convey information about your disability to police, you are encouraged to register. You will need a contact person (family member, caseworker, care provider) to sign the form as a witness to your informed consent. You will fill out the registration form and the contact person will fill out the “Associates” information including relationship and will sign on the “Witness” line.

Guardianship Registration:

Persons with legal guardianship/power of attorney over individuals may register them for this program by filling out the registration form and submitting it, along with a certified copy of the guardianship/power of attorney papers.

Registrations will be updated annually and you may withdraw from the registry or change your information at any time. It is the responsibility of the individual, guardian or parent to keep the information updated and accurate.

Please follow these instructions to register:

- ✓ Print out a copy of the **registration form** ([hyperlink to PDF](#))
- ✓ Fill out the registration form completely and accurately
- ✓ Contact the volunteer services section at the Salem Police Department to schedule an appointment at 503-588-6499 ext. 1 or email cvplcitreg@cityofsalem.net
- ✓ If you are a parent or guardian, please bring the registrant with you to your appointment to have a picture taken which will remain on file. If the registrant would not be comfortable being brought in to the department, you may bring a picture with you or you can send one via email
- ✓ Registrations need to be renewed annually. You will receive a letter in the mail 60 days prior to the expiration date with information on how to renew the registration
- ✓ Be sure to notify the Salem Police Department with change of address or any other information that needs to be updated