

# Salem Bicycle Pedestrian Plan June 2010-June 2011

Deliverable	Description	June	July	August	September	October	November	December	January	February	March	April	May	June	July	August
<b>Task 1 - Existing Conditions Inventory</b>		[Task duration bar: June to July]														
1A	Updated System Inventories	[Task duration]														
1B	Background Information	[Task duration]														
<b>Task 2 - Safe Routes to School Questionnaire &amp; School Selection</b>		[Task duration bar: June to August]														
2A	Safe Routes to School Tally Sheets & Parent Questionnaire Data Collection and Tabulation	[Task duration]	[Task duration]	[Task duration]	[Task duration]	[Task duration]										
2B	School Selection	[Task duration]	[Task duration]	[Task duration]	[Task duration]	[Task duration]										
<b>Task 3 - Establish Advisory Committees</b>		[Task duration bar: June to July]														
3A	SAC Roster	[Task duration]														
3B	PMT Roster	[Task duration]														
<b>Task 4 - Plan &amp; Audit Review</b>		[Task duration bar: June to September]														
4A	PMT Meeting #1 and Project Schedule	[Meeting: June]														
4B	Salem Area Mass Transit District Coordination Meeting		[Meeting: July]													
4C	Project Website	[Task duration]	[Task duration]	[Task duration]	[Task duration]	[Task duration]										
4D	Memo #1: Audit/Plan & Policy Review			[Draft: Aug]	[Draft: Sept]	[Draft: Oct]										
4E	Memo #2: Critical ADA Routes			[Draft: Aug]	[Draft: Sept]	[Draft: Oct]	[Draft: Nov]									
4F	Memo # 3: Evaluation Criteria			[Draft: Aug]	[Draft: Sept]	[Draft: Oct]	[Draft: Nov]	[Final: Dec]								
4G	SAC Meeting #1			[Meeting: Aug]												
<b>Task 5 - Needs Identification</b>		[Task duration bar: June to November]														
5A	Small Groups Discussions				[Meeting: Sept]	[Meeting: Oct]										
5B	Draft and Final Website Update #1		[Task duration]	[Task duration]	[Task duration]	[Task duration]										
5C	Outreach Efforts #1 – Development and Coordination		[Task duration]	[Task duration]	[Task duration]	[Task duration]										
5D - 5F	Outreach Efforts #1 – Event 1 - 4			[Meeting: Aug]												
5H	Outreach Efforts #1 – Listening Station Development and Coordination		[Task duration]	[Task duration]	[Task duration]	[Task duration]										
5I -5K	Outreach Efforts #1 – Listening Station Event 1-3			[Meeting: Sept]												
5L - 5M	Draft and Final Memo #4: Safe Routes to School Needs Assessment			[Draft: Aug]	[Draft: Sept]	[Draft: Oct]	[Draft: Nov]									
5N - 5O	Draft and Final Memo #5: Pedestrian Needs Identification			[Draft: Aug]	[Draft: Sept]	[Draft: Oct]	[Draft: Nov]	[Draft: Dec]								
5P - 5Q	Draft and Final Memo #6: Bicycle Needs Identification			[Draft: Aug]	[Draft: Sept]	[Draft: Oct]	[Draft: Nov]	[Draft: Dec]	[Final: Jan]							
5R	SAC Meeting #2						[Meeting: Nov]									
5S	Contingent SAC Meeting #3						[Meeting: Dec]									
5T - 5W	Public Workshop #1 - 4					[Task duration]	[Task duration]	[Task duration]	[Task duration]							
5X	PMT Meeting #2					[Meeting: Oct]										
<b>Task 6 - Plan Alternatives Development</b>		[Task duration bar: November to March]														
6A - 6B	Draft and Final Memo #7: Pedestrian Plan Concepts								[Draft: Jan]	[Draft: Feb]	[Draft: Mar]					
6C - 6D	Draft and Final Memo #8: Bicycle Plan Concepts								[Draft: Jan]	[Draft: Feb]	[Draft: Mar]					
6E - 6F	Draft and Final Memo #9: Safe Routes to School Solutions								[Draft: Jan]	[Draft: Feb]	[Draft: Mar]					
6G	Draft and Final Website Update #2								[Task duration]	[Task duration]	[Task duration]					
6H	SAC Meeting #4								[Meeting: Jan]							
6I	Contingent SAC Meeting #5								[Meeting: Feb]							
6J - 6M	Public Workshop #5 - 8								[Task duration]	[Task duration]	[Task duration]					
6N	Outreach Efforts #2 Development and Coordination								[Task duration]	[Task duration]	[Task duration]					
6O - R	Outreach Efforts #2 – Event 5 - 8								[Meeting: Feb]	[Meeting: Mar]						
6S	Outreach Efforts #2 – Listening Station Development and Coordination								[Task duration]	[Task duration]	[Task duration]					
6T - V	Outreach Efforts #2 – Listening Station Event 4 - 6								[Task duration]	[Task duration]	[Task duration]					
6W	Contingent Video Podcast										[Meeting: Mar]					

**Key**

- [Grey Bar] Duration of task
- [Green Diamond] Project team meeting
- [Orange Diamond] Public meeting
- [Purple Star] Draft deliverable
- [Purple Star] Final deliverable

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<b>Task 7 - Preferred Alternatives &amp; Prioritization</b>																
7A	SAC Meeting #6															
7B	Contingent Downtown Area Traffic Modeling															
7C	Contingent SAC Meeting #7															
7D	Website Update #3															
7E-F	Draft and Final Memo #10: Preferred Pedestrian Plan Alternative															
7G-H	Draft and Final Memo #11: Preferred Bicycle Plan Alternative															
7I-J	Draft and Final Memo #12: Plan and Code Amendments															
7K	SAC Meeting #8															
7L	Contingent Public Events Coordination and Materials Development															
7M	Contingent Public Event #1-4															
<b>Task 8 - Draft Pedestrian and Bicycle Plans</b>																
8A	Draft Updated Pedestrian Plan															
8B	Draft Updated Bicycle Plan															
8C	Website Update #3															
8D	SAC Meeting #9															
<b>Task 9 - Adoption Process</b>																
	Adoption Initiation															
9A	Contingent Joint Planning Commission & City Council Work Session															
9B	Planning Commission Public Hearing															
9C	City Council Public Hearing															
9D	Final Updated Bicycle Plan, Final Updated Pedestrian Plan, and/Final Updated Plan and Code Amendments															
<b>Task 10 - Contingent Project Meetings</b>																
10A	Contingent In-person PMT Meetings															
10B	Contingent SAC or other Project Meetings															