

MINUTES
Downtown Advisory Board
 Thursday, December 16 – 2:00 P.M.
 350 Commercial St NE

Members Present	Members Absent	Staff Present	Guests
Dana Vugteveen - C Jim Bauer Suzi Bicknell Jeff Corner Paul Gehlar Allan Pollock Anna Peterson Bill Davis Darr Goss	Jim Lewis - E Brian Moore - E Debra Edwards - E Sylvia Dorney - U	Sara Bratcher – UD Todd Klocke - UD Courtney Knox - UD Anita Sandoval – UD Sheri Wahrgren – UD	Maggie Crawford Mark Messmer Chris Zahas

1. CALL TO ORDER

Chair Vugteveen called the meeting to order at 2:35 PM, noting a quorum of appointed members was present.

2. APPROVAL OF AGENDA

A. December 16, 2010

Ms Bicknell made a motion to approve the agenda for December 16, 2010. The motion was seconded and approved unanimously.

3. APPROVAL OF MINUTES

A. November 18, 2010

Ms Bicknell made a motion to approve the minutes from November 18, 2010, as presented. The motion was seconded and approved unanimously.

4. REPORT ON COMMITTEES

A. None.

5. PUBLIC COMMENT:

A. N/A

6. ACTION ITEMS:

A. Downtown Strategic Action Plan – Leland Consulting Group

Ms Knox reported the Plan is on track and will be presented to the Agency January 24 in a work session. She distributed the draft Plan and Chris Zahas, Leland Consulting Group, presented the findings and recommendations.

The Board asked Mr Zahas to prepare a decision tree tool for evaluating new projects coming forward using criteria developed during the process of creating the Strategic Plan. The Board also requested an estimate of new jobs the proposed projects could bring to downtown. Mr Zahas will have both

pieces of information available at the January 24 Work Session in addition to calculating projections for potential increases in real property values in the north downtown.

Chair Vugteveen made a motion to endorse the Downtown Strategic Action Plan and forward it to the Agency Board for adoption on January 24. The motion seconded and passed unanimously.

Chair Vugteveen made a motion to request approval for funding from the Agency Board for \$180,000 toward a Circulation, Parking, Access, and Transportation Mobility Study; and \$200,000 toward a North Downtown Investment Strategy. The motion was seconded and passed unanimously.

7. INFORMATION ITEMS:

Ms Wahrgren announced five members of the DAB (Jeff Corner, Anna Peterson, Sylvia Dorney, Debra Edwards and Dana Vugteveen) are leaving the Board after completing their terms. She thanked those who were present and presented them with certificates.

New members beginning in January are Mark Messmer, Bill Puntney, Brent DeHart, Carole Smith, and Jennifer Martin.

8. NEW BUSINESS

n/a

9. ADJOURN

Chair Vugteveen adjourned the meeting at 4:00 P.M. The next scheduled meeting is January 13, 2011.