

MINUTES
of the
Salem Housing Authority
Housing Advisory Committee
June 27, 2011 - 12:00 Noon

Attendance:

<u>Members Present</u>	<u>Members Absent</u>	<u>SHA Staff</u>	<u>Guests</u>
Betty Markey Leah McMillan Chuck Fisher Annisa Olsson-Jones	Matthew Harris Kristi Neznanski Maria Palacio	Andy Wilch Phil Dean Terry Frazier Linda Gregg	

Call to Order

Minutes

The minutes of May 23, 2011 were approved as read.

Reports

Andy Wilch provide an update on grants, noting that SHA is considering applying for CFCF.

Action

Other Items of Interest

There was discussion about revising the HAC bylaws. Linda will send out a draft showing revisions discussed at the meeting and members will provide input and edits. There was agreement that revisions should be made to board composition and quorum requirements. Board composition of at least 6 and up to 10; 2) adding option to conduct email votes when needed. Revisions of the bylaws will be discussed at upcoming meetings and a recommended revision to the bylaws will be send to the City Legal department for final review before action can be taken to change them.

**Housing Advisory Committee
July 21, 2011 - Noon
Robert Lindsey Tower**

1. ROLL CALL

2. APPROVAL OF MINUTES

- 2.1 Approval of Minutes from the June 27, 2011 Housing Advisory Committee Meeting.

3. REPORTS

- 3.1 Program Management Report

4. ACTION ITEMS

- 4.1 Revision of Admissions and Continued Occupancy (ACOP) Plan

5. OTHER ITEMS OF INTEREST

- 5.1 Confirmation of Next Meeting Date – August 22, 2011

5.2 By-Laws and Status of HAC Vacancies:

- New members 1) Mark Knecht (Rep. Minority & Elderly); 2) Brian Varley (Rep. Social Services)
- Withdrawal of application by resident Tami Fisher
- Resignation of Maria Palacio (Vacancy)
- Moving Chuck Fisher from Social Services category to Keizer

5.3 Upcoming Report Schedule (anticipated agenda items):

August 22 HAC - Revision of Voucher Administrative Plan, SHA Operating Budget