

MINUTES
Housing Advisory Committee
November 21, 2011 – 12:00 pm
Robert Lindsey Tower Community Room
360 Church Street SE

1. ROLL CALL

- 1.1 Present: Committee members Fisher, Markey, Harris, McMillan, Neznanski, Knecht, Olsson-Jones; Staff: Wilch, Dean, Gregg
Absent: Committee members Knecht, Neznanski, Varley

2. APPROVAL OF MINUTES

- 2.1 Minutes: September 26, 2011
Action: Approve Minutes
Motion: Fisher
Seconded by: McMillan
Approved.

3. INFORMATIONAL REPORTS

No informational reports were available at this meeting.

4. ACTION ITEMS

- 4.1 Execution of contracts to administer Vouchers through the Section 8 Project Based Voucher Program (VASH)
Action: Recommend Commission Adoption
Motion: Olsson-Jones
Seconded by: Harris
Approved.
- 4.2 Application to apply for CDBG funds
Action: Recommend Commission Adoption
Motion: Fisher
Seconded by: Olsson-Jones
Approved.
- 4.3 Application to apply for HOME funds
Action: Recommend Commission Adoption
Motion: Harris
Seconded by: Fisher
Approved.
- 4.4 Authorization to approve withdrawal of Key Bank from Parkway Village Limited Partnership

Action: The Committee agreed to offer support to SHA to facilitate Key Bank's exit from the Parkway Village partnership and create a new legal entity to preserve affordable housing stock.

Motion: Fisher

Seconded by: Harris

Approved.

4.5 Review of Bylaws

Action: Recommend Commission Adoption only after specific items are addressed by City Legal:

- *Can Roberts Rules of Order 11th edition (most recent edition dated 9-2011) be used, rather than RRO 10th Newly Revised edition?*
- *Further amend proposed new membership representation language to require one HAC member to be a resident (since member must also serve as Resident HA Commissioner)*
- *Replace the word "stabilization" with social services or similar language (Sec. 2 Para. 3)*
- *Would like definition of quorum revised to be half of those present, rather than five members*
- *Discuss possibility of amending bylaws to authorize meetings of members via conference calls or e-mail voting.*

Motion: McMillan

Seconded by: Harris

Approved.

5. OTHER ITEMS OF INTEREST

- 5.1 Meeting Schedule – Committee agreed to keep the current recurring schedule of 4th Mondays 12:00-1:30 pm for 2012 (subject to change)
- 5.2 Status of HAC Vacancies – Brian Varley has resigned, increasing total to 3 vacancies.
- 5.3 Upcoming Agenda Items - There are no agenda items yet for January HA Commission.