

MINUTES
HOUSING and URBAN DEVELOPMENT ADVISORY COMMITTEE

Wednesday, March 09, 2011, 5:00 PM
350 Commercial ST NE, Salem, OR 97301

MEMBERS PRESENT

Maria Palacio – Chair
Evelyn Roth – V. Chair
Michael Bufalino
Brett Gomsrud
Darr Goss
Nate Levin
Leah McMillan
Nancy Stempek

MEMBERS ABSENT

Levi Herrera-Lopez
Sean Nikas

STAFF PRESENT

Brett Mattson-UD
Toni Payseno-HSS
Rena Peck-HSS

GUESTS

Lois Parker-NEN
Jan Scheck-NEN
John Scheck-NEN
Joan Lloyd-NEN
Chuck Fisher-SKCDC
Kevin Hottmann-PW

1. **CALL TO ORDER:** Chair Palacio called the meeting to order at 5:09 PM, noting a quorum was present.

2. **APPROVAL OF AGENDA:** Mr. Gomsrud **MADE A MOTION** to approve the agenda which **WAS SECONDED**, voted on, and **CARRIED** unanimously.

3. **APPROVAL OF MINUTES:** Board members reviewed the minutes of February 24, 2011, Mr. Bufalino **MADE A MOTION**, to approve the minutes; the **MOTION** was seconded and **CARRIED** unanimously.

4. **APPEARANCE OF INTERESTED CITIZENS:** None of the Citizens present wished to address the Board at this time.

5. **DISCLOSURE OF POTENTIAL CONFLICT OF INTEREST:** Chair Palacio reminded everyone that she serves on CCS Board and could have a potential conflict of interest and Ms. Peck has a potential conflict of interest with the MERT application. Ms. Peck's her husband is the Executive Director for that program and that Ms. Payseno will handle all aspects of their application.

6. **ANNUAL APPLICATION:**

a.) Award Applications:

Due to upcoming budget restraints, the Board progressed figuring an estimated seven percent overall reduction in funding.

CDBG funding was discussed first:

SHA Parkway: Requested \$400,000.00. This organization leverages funds from many other sources and is applying for tax credits, after some discussion, Mr. Levin **MADE A MOTION** to fund them at a point between \$300,000, the **MOTION** was seconded and **CARRIED** unanimously.

FHDC-Tlaneci: Requested \$56,550, but only \$54,000 are eligible costs. Mr. Gomsrud **MADE A MOTION** to fund them at \$40,000. He also moved to fund Interface Network, Inc. at \$40,000 and MERIT Microenterprise at \$70,000 the **MOTION** was seconded and **CARRIED** unanimously.

MPFS: Requested \$384, 485.00. Mr. Bufalino **MADE A MOTION** to fund them at a point between \$300,000.00, the **MOTION** was seconded and **CARRIED** unanimously.

MWCAA-Public Facility: Requested \$300,000.00. Mr. Levin **MADE A MOTION** to fund them at \$225,000.00, the **MOTION** was seconded and **CARRIED** unanimously.

Critical Repair: Requested 180,560.00. Mr. Bufalino **MADE A MOTION** to fund them at \$70,000.00, the **MOTION** was seconded and **CARRIED** unanimously.

SKCDC Highland: Requested \$124,158.00 to repair porches, siding, painting and roof repair, Mr. Gomsrud **MADE A MOTION** to fund them at \$80,000.00, for roof repair only, the **MOTION** was seconded and **CARRIED** unanimously.

City of Salem Audible Signals: Requested \$42,600.00 to modify 2 traffic lights, Mr. Bufalino **MADE A MOTION** to fund one traffic light at \$21,300.00 the **MOTION** was seconded and **CARRIED** unanimously.

Risk Mitigation, Given the current financial situation, the Board is not considering this agency for funding.

NRSA Lights, Requested 33,000.00 Mr. Levin **MADE A MOTION** to fund them at the full requested amount, the **MOTION** was seconded and **CARRIED** unanimously.

YMCA: Requested \$202,000.00, after discussion, Mr. Levin **MADE A MOTION** to fund them with the remaining \$65,771.00 for them to repair the key components of their HVAC only. The **MOTION** was seconded and **CARRIED** unanimously.

HOME Funding

Security Deposit: Requested 55,000.00. Mr. Bufalino **MADE A MOTION** to fund them in their entirety, the **MOTION** was seconded and **CARRIED** unanimously.

SKCDC-Wallace Road: Requested \$375,000.00, Ms. McMillan **MADE A MOTION** to fund them at \$300,000.00 the **MOTION** was seconded and **CARRIED** unanimously.

CCS-Wallace Road Construction: Forever Home, requested \$400,000.00. Chair Palacio again stated that she was a Board member of Catholic Community Services, after a short discussion, Mr. Bufalino **MADE A MOTION** to fund them at \$375,000.00, the **MOTION** was seconded and **CARRIED** unanimously.

MWCAA-TBRA: Requested \$150,000.00, Mr. Gomsrud **MADE A MOTION** to fund at \$150,000.00; the **MOTION** was seconded and **CARRIED** unanimously.

SFR: Requested \$630,000.00, Mr. Bufalino **MADE A MOTION** to fund an amount of \$376,226.00; the **MOTION** was seconded and **CARRIED** unanimously.

CCS CHDO: Requested \$30,000.00, Mr. Bufalino **MADE A MOTION** to fund the request in its entirety, \$30,000.00; the **MOTION** was seconded and **CARRIED** unanimously.

b.) Discuss tour schedule: March 11, 2011, meet at 1:15 PM and leave by 1:30 PM. Ms. Payseno will email all the information needed so that those Board members that are unable to attend can conduct their own driving tour.

Ms. Peck noted that if additional discussion is needed after the tour that an emergency meeting will be called.

7. ADJOURN

Chair Palacio adjourned the meeting at 7:16 PM, noting the next meeting will be held on March 30, 2011.

Visit the Department web site at www.cityofsalem.net > Departments > Urban Development.
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