

MINUTES
HOUSING and URBAN DEVELOPMENT ADVISORY COMMITTEE

Wednesday, March 10th, 2010, 5:00 PM
350 Commercial ST NE, Salem, OR 97301

MEMBERS PRESENT

Maria Palacio – Chair
Evelyn Roth – V. Chair
Michael Bufalino
Brett Gomsrud
Darr Goss
Levi Herrera-Lopez

MEMBERS ABSENT

Sean Nikas - A

STAFF PRESENT

Brett Mattson-UD
Toni Payseno-UD/HSS
Rena Peck-UD/HSS

GUESTS

Nancy Stempek

1. **CALL TO ORDER**: Chair Palacio called the meeting to order at 5:03 PM, noting a quorum was present.

2. **APPEARANCE OF INTERESTED CITIZENS**: No other interested parties in attendance wished to address the Board.

3. **APPROVAL OF AGENDA**: Mr. Bufalino **MADE A MOTION** to approve the agenda which **WAS SECONDED**, voted on, and **CARRIED** unanimously.

4. **APPROVAL OF MINUTES**: Board members reviewed the minutes of February 24, 2010. Ms. Roth **MADE A MOTION**, to approve the minutes, the **MOTION** was seconded and **CARRIED** unanimously.

5. **INFORMATION ITEMS**:

a.) **REVIEW PROJECT SUMMARIES & BOARD RANKINGS**: Ms. Peck distributed several handouts covering proposed funding for CDBG and HOME Funding requests for 2010-11. The Board discussed various aspects of the ranking form and Ms. Peck explained the reasoning and method behind how the funding figures were displayed.

Ms. Peck invited all Board Members to a series of conversations concerning the City of Salem's upcoming Budget meetings. Currently, there are four meetings planned for March at several locations. Information cards were provided to all members and staff pointed out that anyone unable to attend can leave feedback at the cities website.

A handout describing the cities new "Micro Loan Program" was handed out and Ms. Peck explained the highlights of this new pilot program. The program provides low (5%) interest loans to small businesses that have been in operation for less than 3 years and have five or fewer employees. The program has been initially funded with \$150,000.00 of CDBG dollars.

Concerning the Board Members ability to make process towards ranking all the eligible applications and funding requests. The Board discussed various funding strategies, thoughts from last year's tour, and the actual amount of money available after the Federal Programs section subtract out administrative, staff time, and other required allocations.

Ms. Peck continued to advise all members on the constraints of the Federal Eligibility Rules and how they apply locally, to include a possible seven percent increase to the overall funding package that might be available.

The Board agreed to pursue the remaining funding and scoring questions in between now and next week's meeting and discussed March 19th as a possible tour date.

5. **ADJOURN**

Chair Palacio adjourned the meeting at 5:45, noting the next meeting will be held on March 17, 2010.

Visit the Department web site at www.cityofsalem.net > Departments > Urban Development.
Transcribed by: Brett Mattson: 503.588.6178.x7385, bmattson@cityofsalem.net
Reviewed by: Rena Peck | Edited by: Toni Payseno | Audio recorded

DRAFT