

MINUTES
HOUSING and URBAN DEVELOPMENT ADVISORY COMMITTEE

Wednesday, March 17th, 2010, 5:00 PM
350 Commercial ST NE, Salem, OR 97301

MEMBERS PRESENT

Evelyn Roth – V. Chair
Michael Bufalino
Brett Gomsrud
Levi Herrera-Lopez

MEMBERS ABSENT

Sean Nikas - A
Darr Goss – E
Maria Palacio – E

STAFF PRESENT

Brett Mattson-UD
Toni Payseno-UD/HSS
Rena Peck-UD/HSS

GUESTS

Nancy Stempel

1. **CALL TO ORDER:** Vice Chair Roth called the meeting to order at 5:15 PM, noting a quorum was present.
2. **APPEARANCE OF INTERESTED CITIZENS:** No other interested parties in attendance wished to address the Board.
3. **APPROVAL OF AGENDA:** Mr. Gomsrud, **MADE A MOTION** to approve the agenda which **WAS SECONDED**, voted on, and **CARRIED** unanimously.
4. **APPROVAL OF MINUTES:** Board members reviewed the minutes of March 10th, 2010. Mr. Herrera **MADE A MOTION**, to approve the minutes, the **MOTION** was seconded and **CARRIED** unanimously.
5. **INFORMATION ITEMS:**
 - a.) **REVIEW PROJECT SUMMARIES & BOARD RANKINGS:**

The board reviewed all application material and will be making a final decision at the March 24th meeting. The initial application review scoring is:

CDBG	Rank	Amount	HOME	Rank	Amount
Latino Micro	1 (2.75)	\$50,000	Security Deposit	1 (1.33)	\$37,130
MPFS	2 (3.25)	\$146,670	MWVCAA - TBRA	2 (1.33)	\$150,000
MERIT	3 (3.5)	\$66,600	CCS – Operating	3 (2.66)	\$24,700
Forever Home	4 (3.5)	still reviewing amount	UDD – SFR	4 (3.00)	\$630,481
Micro Loan	5 (5.25)	\$110,000	SKCDC – Royal	5 (3.50)	still reviewing amount
Meadowlark	6 (6.0)	\$140,000	SKCDC – Operating	6 (3.66)	\$24,700
SKCDC Highland	7 (7.0)	still reviewing amount	Set – Aside		\$126,000
SKCDC Grant	8 (7.25)	still reviewing amount			
Habitat	9 (9.25)	\$0.00			
YMCA	10 (10.25)	\$0.00 (or just the roof, \$74,755)			
Sunnyside Org.	11 (10.25)	\$0.00			

CDBG programs were rated first, after some discussion, the following recommendations were made:

Sunnyside Organics was a low priority for all board members.

YWCA request for \$227,690.00 was ranked low by the majority of Board Members. Some discussion took place with the possibility of funding \$75,000.00 for roof repair only.

SKCDC Grant St: Board members discussed funding exterior repairs only.

SKCDC Highland Cottages: Board members discussed the possible funding of this project however noting it was not the sponsors first priority.

Habitat for Humanity: Board members discussed prior projects that were funded and their past performance.

Interface: Board members discussed the value of the entrepreneur program. Requested \$50,000.00 to support their Latino Micro Enterprise program.

MERIT has requested \$66,600.00 to fund their micro-enterprise program. Ms. Peck declared a conflict of interest and removed herself from the Merit discussion. Staff reported that are requesting more funds this year due to increased demand, recruiting efforts and their ongoing partnership with Chemeketa Community College.

Micro Loan Program has requested \$110,000.00. This program is sponsored by the City and provides low interest loans to eligible small businesses in Salem.

SHA – Meadowlark has requested \$140,000.00 to rehab windows and doors at this facility for senior citizens.

CCS-Forever Home has requested \$300,000.00 to fund their 4th home to aid in the care of foster children, this facility provides at risk foster children an opportunity to have stable housing. The board discussed the need for foster children to be able to function after they age out of foster care.

Marion Polk Food Share has requested \$146,670.00 dollars to fund Phase II of their kitchen improvements. Ms. Peck reminded the Board that we had funded the first phase last year.

UDD Critical Repair Program has requested \$180,560.00 to continue their mission of providing safe and sanitary housing of eligible Salem/Keizer residents.

When discussing the UDD-Homebuyer program application Ms. Peck indicated that Mr. Scott and Mr. Wilch has analyzed the current economy and are recommending defunding the homebuyer program and using those funds for the Single Family Rehabilitation program.

The Board is comfortable with these rankings but retain the decision to finalize at the meeting scheduled on March 24th.

6. **ADJOURN**

V. Chair Roth adjourned the meeting at 6:48, noting the next meeting will be held on March 24, 2010.