

MINUTES
HOUSING and URBAN DEVELOPMENT ADVISORY COMMITTEE

Wednesday, September 14, 2011, 5:00 PM
350 Commercial ST NE, Salem, OR 97301

This Action Agenda/Minutes is supplemented by an electronic recording of the meeting, which may be reviewed at:
<http://www.cityofsalem.net/Departments/UrbanDevelopment/BoardsAndCommittees/Pages/HousingandUrbanDevelopmentAdvisoryCommittee.aspx>.

- 1. CALL TO ORDER:** Chair Roth called the meeting to order at 5:14 PM. **ROLL CALL:** Chair Roth, Vice Chair Michael Bufalino, Darr Goss, Nate Levin Nancy Stempek. **ABSENT:** Levi Herrera, Joan Lloyd, Leah McMillan, **STAFF:** Rena Peck, Brett Mattson, **GUESTS:** None

- 2. APPROVAL OF AGENDA:** Motion to accept the agenda as presented:
MOTION BY: Mr. Levin **SECONDED BY:** Mr. Goss, **VOTE:** Aye: Unanimous Nay: None

- 3. APPROVAL OF MINUTES:** Motion to accept previous meeting minutes of April 25, 2011 as presented:
MOTION BY: Mr. Bufalino **SECONDED BY:** Ms. Stempek, **VOTE:** Aye: Unanimous Nay: None

- 4. APPEARANCE OF INTERESTED CITIZENS:** No guests were in attendance.

- 5. DISCLOSURE OF POTENTIAL CONFLICT OF INTEREST:** None of the members present disclosed any conflicts.

- 6. CONSOLIDATED ANNUAL PERFORMANCE EVALUATION REPORT (CAPR) Discussion & Review:**
The Board reviewed the Report and made note of typographical errors and discussed various aspects of the plan.
DISCUSSION: Adopt the Consolidated Annual Performance Evaluation Report, with noted corrections?
MOTION BY: Mr. Goss **SECONDED BY:** Mr. Levin, **VOTE:** Aye: Unanimous Nay: None

- 7. BOARD VACANCY:** Ms. Peck noted that two “Citizen at Large” and one “Housing Advisory Commission” vacancies exist and requested the help of current Board members to receive applicants.

- 8. ADJOURN:** Chair Roth adjourned the meeting at 6:20 PM, noting the next meeting will be held January 11, 2012, unless the Chair calls for an earlier meeting.

Visit the Department web site at www.cityofsalem.net > Departments > Urban Development.
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Reviewed/Edited by: Rena Peck | Digitally recorded