

**MINUTES**  
**HOUSING and URBAN DEVELOPMENT ADVISORY COMMITTEE**

Wednesday, September 15, 2010, 5:00 PM  
350 Commercial ST NE, Salem, OR 97301

**MEMBERS PRESENT**

Maria Palacio – Chair  
Evelyn Roth – V. Chair  
Levi Herrera-Lopez  
Nancy Stempek

**MEMBERS ABSENT**

Sean Nikas - A  
Darr Goss – E  
Brett Gomsrud-E  
Michael Bufalino-E

**STAFF PRESENT**

Brett Mattson-UD  
Toni Payseno-UD/HSS  
Rena Peck-UD/HSS

**GUESTS**

Chuck Fisher

1. **CALL TO ORDER**: Chair Palacio called the meeting to order at 5:06 PM, noting a quorum was present.

2. **APPROVAL OF AGENDA**: Ms. Stempek **MADE A MOTION** to approve the agenda which **WAS SECONDED**, voted on, and **CARRIED** unanimously.

3. **APPROVAL OF MINUTES**: Board members reviewed the minutes of March 24, 2010. Two errors were noted, the first being that Ms. Stempek should have been shown as a board member, not a guest and that Ms. Roth had been reinstated. Ms. Roth **MADE A MOTION**, to approve the minutes, as corrected, the **MOTION** was seconded and **CARRIED** unanimously.

4. **APPEARANCE OF INTERESTED CITIZENS**: Mr. Fisher, Salem Keizer CDC, great news today, we have an accepted offer on Royal Pines, provided additional information regarding the funding allocation process.

5. **CONSOLIDATED – ANNUAL PERFORMANCE REPORT**:

a.) **REVIEW & RECOMMENDED TO CONCIL FOR ADOPTION**: Ms. Peck updated Board members on recent updates on interest:

- Marion Polk Food Share has almost completed the recent kitchen remodel and has a tentative Grand Opening date of October 22, 2010
- NW Human Services HOST program is seeking a possible site to enlarge their facility.
- Working with Ms. Swanson from the United Way, funding for a assistance resource “211” (social services) operator, is in the works
- YWCA St. Rita project has resolved some funding issues’ and will be completed soon.

Ms. Payseno proved a quick overview of the consolidated report, Board members pointed out typographic/grammar errors and clarified wording,

Ms. Peck clarified how businesses and buildings are determined to be “blighted”

Mr. Herrera **MADE A MOTION** to accept the consolidated plan with changes, where noted, the **MOTION** was seconded and **CARRIED** unanimously.

6. **ADJOURN:** Chair Palacio adjourned the meeting at 6:13, noting the next meeting will be held on January 12, 2011.

Visit the Department web site at [www.cityofsalem.net](http://www.cityofsalem.net) > Departments > Urban Development.  
Transcribed by: Brett Mattson: 503.588.6178.x7385, [bmattson@cityofsalem.net](mailto:bmattson@cityofsalem.net)  
Reviewed by: Rena Peck | Edited by: Toni Payseno | Audio recorded