



NOTES
WEST SALEM REDEVELOPMENT ADVISORY BOARD
Wednesday, May 4, 2011 - 7:30 A.M.
West Salem Public Library
395 Glen Creek Road NW
www.cityofsalem.net/WSRAB



Members Present

Warren Bednarz - Chair
Alan Chen
EM Easterly
Paul Gehlar
Dwayne Hilty
Tim Klarr - Vice
Lyle Mordhorst
Jennie Reisch

Members Absent

Chris Fischer - A

Staff Present

Annie Gorski – UD
Randall Tosh - Legal
Therese Van Vleet – UD

Guests

Joan Bennett – Truitt Bros.
Daniel Clem - City Councilor

1. CALL TO ORDER AND APPROVAL OF AGENDA

Chair Bednarz called the meeting to order at 7:36 AM, noting a quorum of appointed members was present.

Mr Easterly **MADE A MOTION** to approve the agenda as presented. The seconded **MOTION CARRIED** unanimously.

2. APPROVAL OF MINUTES

Mr Mordhorst **MADE A MOTION** to approve the minutes of April 6, 2011, as presented. The seconded **MOTION CARRIED** unanimously.

3. APPEARANCE OF INTERESTED CITIZENS

None

4. INFORMATION ITEMS

Action Plan Project Updates

Second Street

The staff report was presented to the Agency on April 25, 2011, and design option 3B was approved. The Agency asked that staff evaluate the feasibility of integrating bioswales into the street design. The consultant is working on the next phase of design which will include additional detail regarding the intersections and street cross section.

Streamline Zoning Study

The Citizen Advisory Committee (CAC) will meet May 19, 2011, to review recommended code changes and parking management strategies for Areas 5 and 6 of the Wallace–Edgewater Overlay Zone. Their recommendation will be presented to the Board in June and then to Planning Commission and City Council in June and July. Public outreach will continue and include radio spots and presentations to the neighborhood and business associations..

Q. Will the recommendation address the difficulties arising from the many overlay zones?

A. The CAC has examined the overlay zones, and the main area of concern is removing barriers for renovation of existing buildings, involving a change of use.

Q. People park on Edgewater and walk or bike into downtown. How will they be impacted by implementing two hour parking throughout the District?

A. If employees park on Edgewater customers won't have parking. Currently, the parking capacity on Edgewater varies greatly between the east and the west end and contains a variety of time limits. The draft recommendation says implementing two-hour limits along with other parking management strategies will be triggered when the parking demand reaches 85 percent. It is currently 35 percent.

Way-finding Signage

Locations have been identified for the West Salem Welcome Information Centers (WICs) and way-finding poles/blades. A map was circulated with draft locations, including between the Union Street Railroad Bridge trestle and Wallace Road and locations in Wallace Marine Park. Staff will expect to bring additional information back in June. Way-finding signage will be integrated with existing bike route signage.

Q. Are there plans for signs in other parts of West Salem?

A. The Board recommended \$35,000 in the FY 11-12 budget to expand signage into the Edgewater District and beyond.

URA Bond

Staff will need to present a recommended project list for the FY 12-13 bond to the Agency Board in October. Several WSURA Plan amendments will be needed to add FY 11-12 projects, bond projects, and correct scrivener's errors. Staff plans to initiate the Plan amendment process this summer.

State Ethics Guidelines - Mr Tosh

Handouts: *Ethics: the Basics*; a letter from the Government Ethics Commission; and an opinion letter to Bruce Warner. Mr Tosh reviewed the handouts and emphasized "If it does not feel right do not do it..." and the rules apply to the individual, their business, and family members. He cautioned to "get permission first" and err on the side of caution. The Board is subject to state ethics rules because the Board is advisory to the Agency Board. The Agency is not subject to SRC 12, which is more restrictive.

- **Actual conflict of interest:** will have a financial consequence to the person.
- **Potential conflict of interest:** a financial consequence is possible, but not certain.
- A declaration must be made with each issue each time it is addressed during the meeting.

Recommendation: if you have any doubt, call the Oregon Government Ethics Commission (OGEC) 503.378.1544 to obtain an opinion.

Mr Easterly **MADE A MOTION** to extend the meeting 5 minutes. The seconded **MOTION CARRIED** unanimously.

5. INTERESTED PERSONS

Councilor Clem asked the Board to coordinate efforts with the bike/pedestrian element of the Transportation System Plan to ensure consistency when considering signage for movement from the Union Street Railroad Bridge to Wallace and Glen Creek roads.

6. NEW BUSINESS

A link was sent in the electronic packet to solicit feedback on the Bicycle and Pedestrian elements of the Transportation System Plan. Feedback for this phase of the project is requested on or before May 6th.

7. FUTURE ITEMS

Election of officers will take place soon. Vacancies and reappointments, which require a request in writing, were discussed.

8. ADJOURNMENT

Chair Bednarz adjourned the meeting at 9:11 AM. The next meeting is scheduled for June 1, 2011.

Department web site: www.cityofsalem.net/UD

Transcribed by: Therese Van Vleet: 503.588.6178, tvavleet@cityofsalem.net | Digitally recorded.

Reviewed by: Anita Sandoval. Edited by: Annie Gorski.