



**DRAFT ACTION AGENDA/MINUTES
WEST SALEM REDEVELOPMENT ADVISORY BOARD**

Wednesday, October 5, 2011 - 7:30 A.M.
West Salem Public Library
395 Glen Creek Road NW
www.cityofsalem.net/WSRAB



This Action Agenda/Minutes is supplemented by an electronic recording of the meeting, which may be reviewed at www.cityofsalem.net/WSRAB.

1. CALL TO ORDER AND ROLL CALL

00:00:25

Call to order: 7:34 AM.

(Hr/Min/Sec)

Roll Call: Warren Bednarz-Chair; Joan Bennett; Alan Chen; Bob Coe; EM Easterly (arrived 00:04:15); Chris Fischer-Vice Chair (00:06:40); Paul Gehlar; Dale Kennedy; Lynnette Martino; Lyle Mordhorst(00:30:20); and Jennie Reisch

Staff: Courtney Knox-UD, Andy Groh-PW, Judith Johnduff-PW, Julie Warncke-PW, Therese Van Vleet-UD

Guests: Dan Jursnick - CBTwo

2. APPROVAL OF AGENDA

00:01:08

Approve Agenda:

Move to approve the agenda for October 5, 2011, as amended: Add as Action Item B: ODOT Flexible Fund Grant Opportunity - Union Street Railroad Bridge/Glen Creek Path Connection.

Motion by: Board Member Gehlar

Seconded by: Board Member Coe

Action: Approve the agenda for October 5, 2011, as amended.

Vote: Aye: Unanimous

3. APPROVAL OF MINUTES

00:01:58

Motion: Move to approve the Minutes from September 7, 2011, as presented.

Motion by: Board Member Gehlar

Seconded by: Board Member Bennett

Action: Approve the September 7, 2011, minutes as presented.

Vote: Aye: Unanimous

3. APPEARANCE OF INTERESTED CITIZENS

00:02:38

Appearance by: Tim Klarr

Topics: Bulbouts, bus stop, and light poles on Edgewater St.

Discussion: Curb extensions to north and south of Edgewater; ADA and pedestrian safety; bus stops, stopping in traffic lane, bus schedules; more information requested about removal of light poles from project; staff will return with a report next month about what was included in the project. WSRAB will receive information report on design at next meeting. Similar bulbouts in downtown were discussed. Reference to bulbout article: Statesman Journal 10/3/11.

Comments: Klarr; Bednarz; Knox; Easterly; Gehlar

4. ACTION ITEMS

00:12:25

Entranceway Subcommittee Report - Bennett, Kennedy, Martino

Discussion: Subcommittees and public notification (contact City staff to post MOI); and recording meetings. Options for West Salem welcome sign: on bridge or on Thai restaurant property; historic district signage on poles; placement in island or south triangle. Also discussed: ODOT road sign (on bridge); possible sign content; and several wayfinding signs verses one monument sign. Expense of sign(s) and current funding were discussed. **Subcommittee recommendation:** retain funds or look at other signage for historic district. Also discussed: flags/banners on light poles; West Salem Business Association; urban renewal and permanent fixtures, i.e. poles versus banners. Chair requested staff consultation with ODOT regarding placement of signs; impact on bike/pedestrian travel were discussed. Staff will return with information in November.

Questions or Comments by: Bednarz; Chen; Knox; Martino; Bennett; Easterly; Gehlar; Klarr; Warncke

ODOT Flexible Fund Grant Opportunity-Union Street Railroad Bridge/Glen Creek Path Connection 00:28:28

Discussion Items: Previously sent e-mail discussion of trail connection issue and potential grant match for ODOT funding; timing of grant; current funding (11% match = \$11,000, for construction, or up to \$16,000, with amenities); ODOT Flexible funds contingency (February) competitive process; amenities may make grant more competitive; design; budget; opportunity funds (\$200,000). Construction could be delayed to 2013.

Staff Recommendation: Fund the 11% or up to \$16,000 match, with amenities, to make application competitive.

Comments: Bednarz; Knox; Groh; Warncke; Gehlar; Easterly

Motion: Move to fund the project, with amenities, at the \$16,000 match level.

Motion by: Board Member Gehlar

Seconded by: Board Member Coe

Discussion: Delay; environmental report; old orchard; archaeology; ODOT Flexibility Fund Grant application drawbacks and criteria; project timing; trail to Glen Creek and connection to sidewalk; north trail connection; connection from Union Street Bridge to Glen Creek Road. Trail to river 90% completed plans before the holiday, build in summer.

Member Chen offered an **Amendment** to the motion to delete “the amenities.”

Member Gehlar didn’t agree to the amendment, as the grant might be harder to get without amenities.

Continued Discussion: Safety of pedestrian traffic was discussed along with the application process for large and small projects. Thinking of the project in the long term and types of amenities: lighting to match bridge, benches, trash cans; landscaping; and wayfinding signs. Timing of the River Trail project: scheduled for next summer. There was a question if there is a curb cut planned at the end of the path on Glenn Creek for ADA and bike accessibility; staff will respond, along with options for extending the sidewalk on the north side.

Discussion Comments: Easterly; Groh; Warncke; Bednarz; Gehlar; Mordhorst; Knox; Chen; Klarr; Coe

Action: Approve the grant match at \$16,000, with amenities.

00:55:30

Vote: Aye: Unanimous

5. INFORMAITON ITEMS

Edgewater/Patterson Development - Dan Jursnick CBTwo

00:55:40

Conflict of interest – Gehlar: ownership of property

Discussion Items: Plans for property; new tenants; right of way; sidewalk and street improvements. The corner of second and Patterson was discussed along with environmental testing and remediation. Bulbouts in area of high traffic counts; width of Patterson; north site; pad site 7,000 sq. ft. west side of building; width of alley; pedestrian safety on Second Street; funding of bulbout on Second Street to assist builder now rather than later; direct staff to look at feasibility of bulbout (without added expense or delay to project). Effects on sidewalks with bulbout addition are minimal.

Comments: Jursnick; Easterly; Bednarz; Klarr; Mordhorst; Gehlar; Fischer; Chen; Knox; Groh

Bike and Walk Salem - Julie Warncke

01:09:00

Handout: Bike Walk Salem (half sheet) and four draft maps

Discussion Items: Proposed draft maps for Bike/Walk Master Plan for potential future funding; Work session October 24 at 5:30, Anderson Rooms of Library; public hearing Nov 1; public hearing Dec 12; planning doc; concepts; different options discussed; possible grade separation crossing; potential path connection from Union Street path to Musgrave. Identification of projects for future funding, public input process: Open House Jan and April, online questionnaires, listening station, and WSBA representation. Widening sidewalk; Sky Bridge; tunnel; removal of railroad bump, and pedestrian path to Glen Creek from Patterson were discussed. Comments can be made during the adoption process.

Comments: Warncke; Bednarz; Knox; Gehlar; Chen; Mordhorst; Bennett; Coe

WSRAB Calendar - Courtney Knox

01:24:05

Discussion Items: Calendar discussed; add ODOT perspectives on signs; loan versus bonding; project ideas; October 17 tax increment projection due from Assessor; consultant will give projection for loan for construction; budget.

Comments: Knox

Extend Meeting

01:27:00

Motion: Move to extend the meeting five minutes.
Motion by: Board Member Easterly
Seconded by: Board Member Mordhorst
Action: Approve extension of the meeting five minutes.
Vote Extension: Aye: Unanimous

Continued Discussion: Follow up on bulbout opportunity with Patterson/Second Street project and review Edgewater bulbout project for lighting. Review impact on Greenway boundary/beatification boundary on Edgewater for signage placement.

Comments and Questions: Knox; Martinez, Mordhorst, Bednarz

6. APPEARANCE OF INTERESTED CITIZENS

1:30:30

None

7. NEW BUSINESS

1:30:33

Item: Recognition of Paul Gehlar receipt of *Key Citizen Award*.

Item: Reapportionment of West Salem (into two wards) to equalize representation of citizenry.

Discussion: Ward apportionment proposals are on the Statesman Journal web; and the urban renewal area may move into another ward.

Extend Meeting

01:33:30

Motion: Move to extend the meeting three minutes.
Motion by: Board Member Gehlar
Seconded by: Board Member Easterly
Action: Approve extension of the meeting three minutes.
Vote Extension: Aye: Unanimous

Continued Discussion: The City Council Ward Reapportionment Public Hearing will be held on October 17; possible impact to West Salem; possible change of Councilman (to Bennett); and benefits of double representation.

Comments: Bednarz; Gehlar; Knox; Easterly

8. ADJOURNMENT: 9:08 AM

01:35:05

Transcribed by: Therese Van Vleet | **Reviewed by:** Anita Sandoval | **Edited by:** Courtney Knox.