

FOR SHA OFFICE USE ONLY

Date: _____

Time received: _____

Staff initials: _____

UPDATE TO WAITING LIST REQUEST(S)
To Change: ADDRESS ♦ PHONE NUMBER ♦ NAME ♦ FAMILY MEMBERS

Please complete the information below and return to Salem Housing Authority:

Mail: PO BOX 808, SALEM OR 97308-0808
Deliver: 360 CHURCH ST SE, SALEM OR 97301
FAX: (503) 588-6465

Name of Applicant: _____

Social Security Number of Applicant: _____

CHANGE IN NAME OF HEAD OF HOUSEHOLD:

New name: _____ SS# _____

Why has name changed? _____

ADDRESS CHANGE:

OLD mailing address: _____
street address City State Zip Code

NEW mailing address: _____
street address City State Zip Code

Phone #: _____ Work #: _____ Message #: _____ Cell Phone #: _____

DELETING AND/OR ADDING FAMILY MEMBERS TO WAITING LIST(S):
(Written authorization required to delete head of household name.)

<input type="checkbox"/> Delete	<input type="checkbox"/> Add	Adult Name: Date of Birth: SS# Relationship to head of household:
<input type="checkbox"/> Delete	<input type="checkbox"/> Add	Adult Name: Date of Birth: SS# Relationship to head of household:
<input type="checkbox"/> Delete	<input type="checkbox"/> Add	Child name: Date of Birth: SS# Relationship to head of household:

Signature of Applicant **DATE**

Office use only: Received via:
 Lobby US mail Fax

PENALTIES FOR MISUSING THIS CONSENT

Title 18, Section 1001 of the U.S. Code states that a person is guilty of a felony for knowingly and willingly making false or fraudulent statements to any department of the United States Government. HUD, the PHA and any owner (or any employee of HUD, the PHA or the owner) may be subject to penalties for unauthorized disclosures or improper uses of information collected based on the consent form. Use of the information collected based on this verification form is restricted to the purposes cited above. Any person who knowingly or willingly requests, obtains or discloses any information under false pretenses concerning an applicant or participant may be subject to a misdemeanor or fined not more than \$5,000. Any applicant or participant affected by negligent disclosure of information may bring civil action for damages, and seek other relief as may be appropriate, against the officer or employee of HUD, the PHA or the owner responsible for the unauthorized disclosure or improper use. Penalty provisions for misusing the social security numbers are contained in the Social Security Act at 42 U.S.C. 208 (f) (g) and (h). Violations of these provisions are cited as violations of 42 U.S.C. 408 f, g and h.

HOUSING AUTHORITY OF THE CITY OF SALEM STATEMENT OF NONDISCRIMINATION

The Housing Authority of the City of Salem does not discriminate against any person because of disability, race, color, religion, sex, marital status, familial status, national origin, sexual orientation, gender identity, source of income, and/or domestic partnership in accessing, applying for or receiving assistance, or in treatment or employment in any of its programs and activities. All public meetings are held in accessible locations. Appropriate aids (TDD, interpreters, readers, assistance filling out forms, etc.) will be provided upon request. Complaints regarding accessibility of the Authority's programs to individuals with disabilities should be submitted in writing to Terry Frazier, Salem Housing Authority, P.O. Box 808, Salem OR, 97308-0808. Questions or comments may be made by phone at 503-588-6368, or TDD, 503-588-6447. Requests for aid may be directed to a Housing Assistance Representative, Occupancy Coordinator or other appropriate employee. The Fair Housing Act prohibits discrimination in the sale, rental or financing of housing on the basis of race, color, religion, sex, disability, familial status, or national origin. Federal law also prohibits discrimination on the basis of age. Complaints of discrimination may be forwarded to the Administrator, Office of Fair Housing and Equal Opportunity, U.S. Department of HUD, Washington, D.C. 20410. Admin/Groups/Forms/Update to Housing Application.doc 1108 LG