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**APPROVED BY THE COMMISSION
FEBRUARY 5, 2007**

FINAL ACTION AGENDA/MINUTES

SALEM HOUSING AUTHORITY

6:30 P.M.

January 2, 2007

1. ROLL CALL: 6:44 P.M.

Present: Chair Nanke and Commissioners Walker, Tesler, Sullivan, Stucky, Rogers, DeHart, Clem and Williams.

CONSENT CALENDAR:

Motion: Move to approve the Consent Calendar.

Motion by: Commissioner Rogers

Seconded by: Commissioner Sullivan

Questions or Comments by: Commissioners Rogers, Sullivan and Nanke.

Action: Approved the Consent Calendar.

Vote:

Aye: Unanimous

Nay:

Abstentions:

2. REPORTS:

2.1 Program Management Report

3. CALENDAR OF RESOLUTIONS:

None.

4. OTHER BUSINESS:

4.1 Approval of Housing Authority Commission Meeting Minutes of December 4, 2006

Action: Approved the minutes of December 4, 2006.

4.2 Approval of Housing Advisory Committee Meeting Minutes of October 25, 2006

Action: Approved the minutes of October 25, 2006.

5. ADJOURNMENT: 6:52 P.M.

Kellie Whiting, Deputy City Recorder

**APPROVED BY COUNCIL
JANUARY 8, 2007**

SPECIAL EVENT:

Reception for re-elected and newly elected Mayor,
Councilors, and Municipal Judge

6:00 p.m.
Council Chambers

FINAL ACTION AGENDA/MINUTES

**SALEM CITY COUNCIL
6:30 P.M.
CITY OF SALEM, OREGON
January 2, 2007**

1. ROLL CALL: 6:30 P.M.

Present: Mayor Taylor, and Councilors Walker, Tesler, Nanke, Sullivan, Stucky, Rogers, DeHart and Clem.

1.1 Pledge of Allegiance

Led by Mayor Taylor

1.2 Oaths of Office:

City Attorney Tosh administered the Oaths of Office to Mayor Taylor, and Councilors Tesler, Sullivan, Rogers and Clem.

Comments by: Mayor Taylor and Councilors Sullivan, Tesler, Rogers and Clem.

Note: Judge Aiken commented that her Oath of Office had been administered earlier today by the City Recorder.

1.3 Election of Council President:

Motion: Move to nominate Councilor Nanke as Council President.

Motion by: Councilor Stucky

Seconded by: Councilor Sullivan

Action: Elected Councilor Nanke as Council President.

Vote:

Aye: Unanimous

Nay:

Abstentions:

1.4 Resolution No. 2007-2 Appointing City of Salem Councilor Laura Tesler to the Board of Commissioners of the Housing Authority of the City of Salem

Motion: Move that City Council adopt Resolution No 2007-2 appointing City of Salem Councilor Laura Tesler to the Housing Authority Board of Commissioners.

Motion by: Councilor Nanke
Seconded by: Councilor Sullivan

Action: Approved Resolution No. 2007-2.

Vote:

Aye: Unanimous

Nay:

Abstentions:

Note: Mayor Taylor recessed the City Council meeting at 6:42 p.m. in order to move forward with the Salem Housing Authority meeting. The City Council meeting reconvened at 6:53 p.m.

2. REPORTS OF BOARDS, COMMISSIONS AND COMMITTEES: Representatives of City Boards, Commissions and Committees may comment on any item of City business except public hearings, deliberations and the merits of land use issues that are reviewable by Council at public hearings. Representatives must sign up prior to the commencement of this meeting in order to present testimony.

None.

3. PUBLIC COMMENT: Up to thirty minutes is available for persons other than City Boards, Commissions and Committee representatives to comment on specific agenda items other than public hearings, deliberations and the merits of land use issues that are reviewable by Council at public hearings. Each person's comments will be limited to three minutes.

Time will be provided at the end of the meeting for comments on issues of City business not on the agenda.

None.

4. CONSENT CALENDAR: All items on the Consent Calendar that will be adopted as a group by a single motion.

Motion: Move to approve the Consent Calendar with corrections.

Motion by: Councilor Nanke
Seconded by: Councilor Sullivan

Action: Approved the Consent Calendar with corrections.

Vote:

Aye: Unanimous

Nay:

Abstentions:

4.1 MINUTES:

- (a) December 11, 2006

Action: Approved the minutes of December 11, 2006, as corrected.

4.2 RESOLUTIONS:

- (a) Resolution No. 2006-216 Establishing Fees and Charges in the Community Enforcement Division for Passport Services (AS)

Action: Approved.

- (b) Resolution No. 2007-1 Grant of Transient Occupancy Tax Funds to the Salem Convention Center and Visitors Association to Fund the Salary and Benefits of a Chief Executive Officer for Destination Marketing Services for the Period of January, 2007 through June 30, 2007

Action: 1) Authorized a grant of up to \$43,000 from the Transient Occupancy Tax Fund to the Salem Convention and Visitors Association to be expended for salary and benefit costs for the newly hired Chief Executive Officer position; and 2) Approved Resolution No. 2007-1.

- (c) Resolution No. 2007-3 Authorizing Acquisition of Property for Delaney Road Improvements, Feather Court to East End of Franzen Reservoir Property (PW)

Action: Approved.

4.3 ROUTINE ITEMS:

- (a) Purchases Approved Administratively (November 21, 2006 thru December 18, 2006) (AS)

Action: Information only.

- (b) Appointments to Various Advisory Groups

Action: Appointed the candidates listed in the Facts and Findings section of the corrected staff report.

- (c) Administrative Decision - Partition No. 06-47 - Amendment - Carl and Marianne Reich - 896 Norman Ave NE - Ward 6 - Councilor Rogers - NESCA (CD)

Action: Received and Filed.

- (d) Administrative Decision - Partition No. 06-60 - Rebecca Olson - 1365 Overlook Avenue NW - Ward 8 - Councilor Clem - West Salem (CD)

Action: Received and Filed.

- (e) Hearings Officer Decision - Variance No. 06-11 - Regal Cinemas, Inc. - 831 Lancaster Dr NE - Ward 6 - Councilor Rogers - NESCA (CD)

Action: Received and Filed.

- (f) Hearings Officer Decision - Variance No. 06-12 - Confederate Tribes of Siletz - 4751 Astoria Street NE - Ward 5 - Councilor Stucky - Northgate (CD)

Action: Received and Filed.

- (g) Hearings Officer Decision - Zone Change No. 06-10 - Wyant Family Trust - 1560 Lancaster Dr NE - Ward 6 - Councilor Rogers - ELNA (CD)

Action: Received and Filed.

- (h) Historic Landmarks & Design Review Commission - Design Review Case No. DR06-8 - City of Salem, Urban Development Department; David Glennie - 2635 Portland Rd NE - Ward 5 - Councilor Stucky - Highland (CD)

Action: Received and Filed.

- (i) Historic Landmarks & Design Review Commission Decision - Design Review Case No. DR06-9 - Scott McKinney - 1145 Norway St NE - Ward 1 - Councilor Walker - Grant (CD)

Action: Received and Filed.

- (j) Planning Commission Decision - Annual Review of Neighborhood Organization Status for Northeast Neighbors (NEN) and West Salem Neighborhood Associations - Wards 1, 2, 6, and 8 - Councilors Walker, Tesler, Rogers, and Clem - NEN - West Salem (CD)

Action: Received and Filed.

- (k) Planning Commission Decision - Annual Review of Neighborhood Organization Status for Northeast Salem Community Association (NESCA), South Gateway and South Salem Neighborhood Associations - Wards 1, 4 and 7 - Councilors Walker, Sullivan, and DeHart - NESCA - South Gateway - South Salem (CD)

Action: Received and Filed.

- (l) Planning Commission Decision - Comprehensive Plan Change/Zone Change No. 06-14 - Donald R. Wyant - 3800 Block of Commercial Street SE - Ward 3 - Councilor Nanke - Faye Wright (CD)

Action: Received and Filed.

- (m) Subdivision Review Committee Decision - Kimball Place Subdivision Plat No. 06-22 Amended - Chuck and Karen Kimball - 4000 Block of Sunnyview Avenue NE - Ward 1 - Councilor Walker - NOLA / ELNA (CD)

Action: Received and Filed.

- (n) Subdivision Review Committee Decision - Wiltsey Road Subdivision Plat No. 06-25, Phase 1 - Montagne Development, Inc. - 1900 Block of Wiltsey Road SE - Ward 4 - Councilor Sullivan - South Gateway (CD)

Action: Received and Filed.

- (o) Subdivision Review Committee Decision - Juntunen Estates Subdivision Plat No. 06-26 - William and Linda Roth - 1926 Baxter Rd South - Ward 4 - Councilor Sullivan - South Gateway (CD)

Action: Receive and File.

- (p) UGA Development Review Committee Decision - Preliminary Declaration for Urban Growth Area Development Permit No. 06-1 - Byron Hendricks - 4000 Block of Viewcrest Road South - Ward 7 - Councilor DeHart - Croisan-Illahe Neighborhood Association (CD)

Action: Received and Filed.

- (q) UGA Development Review Committee Decision - Preliminary Declaration for Urban Growth Area Development Permit No. 06-12 - Jeff Koehnke - 3600 & 3700 Blocks of Market St NE and 1700 & 1800 Blocks of Fisher Rd NE - Ward 6 - Councilor Rogers - NESCA (CD)

Action: Received and Filed.

- (r) UGA Development Review Committee Decision - Preliminary Declaration of Urban Growth Area Development Permit No. 06-13 - Rainier Estates, LLC - 5782 and 5792 Liberty Road South - Ward 4 - Councilor Sullivan - South Gateway (CD)

Action: Received and Filed.

- (s) UGA Development Review Committee Decision - Preliminary Declaration for Urban Growth Area Development Permit No. 06-14 - Burton Ahlstrom, Phillip Davidson and Betty Scott - 2655, 2703, and 2707 Brush College Road NW - Ward 8 - Councilor Clem - West Salem (CD)

Action: Received and Filed.

- (t) UGA Development Review Committee Decision - Preliminary Declaration for Urban Growth Area Development Permit No. 06-15 - Beckman Family Trust - 237 Ranier Drive SE - Ward 4 - Councilor Sullivan - South Gateway (CD)

Action: Received and Filed.

- (u) Salem Convention and Visitor Association Tourism Contract Update (CM)

Action: Information only.

5. **SPECIAL ORDERS OF BUSINESS:** (Includes consideration of items deferred from the consent calendar and any action item which requires a selection among options, or consideration of matters of special importance to the Council)

None.

6. **UNFINISHED BUSINESS:** (Any business held over from a previous meeting, other than public hearings and ordinances)

None.

7. **PUBLIC HEARINGS:** (Includes deliberations and deliberations from hearings held over from previous meetings). Public hearings will commence no later than 7:30 p.m.

- (a) Deliberations: Council Review of Subdivision Review Committee Decision of Gibson Creek Subdivision Plat No. 06-18 - MM Ventures, LLC - 2800 Block of Van Kleeck Place NW and Wallace Rd NW - Ward 8 - Councilor Clem - West Salem (CD)

Motion: Move that Council approve the staff recommendation affirming the decision of the Subdivision Review Committee and adopting Resolution No. 2006-226, to approve with conditions the request to subdivide approximately 13.75 acres into a 44-lot, single-family subdivision for property in an RS (Single Family Residential) zone and located in the 2800 block of Van Kleeck Place NW and Wallace Road NW(Attachment A of the staff report). The decision and conditions of approval are as required in the written decision and Findings and Order issued October 23, 2006 (Attachments B and C of the staff report).

Motion by: Councilor Clem

Seconded by: Councilor Sullivan

Questions or Comments by: Mayor Taylor, and Councilors Tesler, Clem and Nanke.

Action: Affirmed the decision of the Subdivision Review Committee and adopted Resolution No. 2006-226, to approve with conditions the request to subdivide approximately 13.75 acres into a 44-lot, single-family subdivision for property in an RS (Single Family Residential) zone and located in the 2800 block of Van Kleeck Place NW and Wallace Road NW(Attachment A of the staff report). The decision and conditions of approval are as required in the written decision and Findings and Order issued October 23, 2006 (Attachments B and C of the staff report).

Vote:

Aye: Unanimous

Nay:

Abstentions: Councilor Tesler recused herself

8. CALENDAR OF ORDINANCE BILLS:

8.1 FIRST READING OF ORDINANCE BILLS

None.

8.2 SECOND READING OF ORDINANCE BILLS

- (a) Ordinance No. 52-06 Relating to Minimum Lot Size for Duplexes in the Residential Duplex Zone and Maximum Lot Coverage for Duplexes in the Residential Agriculture, Single Family Residential, and Residential Duplex Zones; Amending SRC 145.110, SRC 146.110, SRC 147.060, SRC 147.070, SRC 147.080, SRC 147.110; and Creating New Provisions (CD)

Action: Passed - **Ordinance No. 52-06**

Vote:

Aye: Unanimous

Nay:

Abstentions:

- (b) Ordinance No. 55-06 Providing Financing to Property Owners for Payment of Parks, Water, Sewer, and Transportation System Development Charges - Ward 8 - Councilor Clem - West Salem (PW)

Action: Passed - **Ordinance No. 55-06**

Vote:

Aye: Unanimous

Nay:

Abstentions:

9. MANAGEMENT REPORTS

None.

10. PUBLIC COMMENT (Other than agenda items)

None.

11. NEW BUSINESS:

11.1 MAYOR'S ITEMS

- (a)** Announcement of Appointments/Reappoints to Various Advisory Groups

Action: Mayor Taylor announced Mayoral appointments/reappointments to various advisory groups.

- (b)** Downtown Improvement District Transition Team Vacancies

Motion: Move that Council appoint the following member to fill the vacancies on the Downtown Improvement District Transition Team: Mike Scheel, Doug Vande Griend, Ryan Allbritton, and Cori Frauendiener.

Motion by: Mayor Taylor

Seconded by: Councilor Nanke

Questions or Comments by: Mayor Taylor, and Councilors Clem and Rogers.

Action: Appointed Mike Scheel, Doug Vande Griend, Ryan Allbritton, and Cori Frauendiener to fill the vacancies on the Downtown Improvement District Transition Team.

Vote:

Aye: Unanimous

Nay:

Abstentions:

- (c)** Appointment to Opal Creek Scenic Recreation Advisory Council

Questions or Comments by: Mayor Taylor and Councilor Rogers.

Action: Councilor Rogers was reappointed as the City of Salem Representative on the Opal Creek Scenic Recreation Advisory Council for another three year term.

11.2 COUNCILOR'S ITEMS

None.

12. ADJOURNMENT: 7:05 P.M.

Kellie Whiting, Deputy City Recorder