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**APPROVED BY THE BOARD
APRIL 2, 2007**

FINAL ACTION AGENDA/MINUTES

**URBAN RENEWAL AGENCY
OF THE CITY OF SALEM, OREGON
March 19, 2007
6:30 P.M.**

A. ROLL CALL: 6:36 P.M.

Present: Chair Taylor, and Board Members Tesler, Nanke, Sullivan, Stucky, Rogers, DeHart and Clem. Absent: Board Member Walker.

A.1 Pledge of Allegiance
Led by Chair Taylor

A.2 Approval of Board Minutes

(a) February 20, 2007

Motion: Move to approve the Board minutes of February 20, 2007.

Motion by: Board Member Nanke

Seconded by: Board Member Sullivan

Action: Approved the Board minutes of February 20, 2007.

Vote:

Aye: Unanimous

Nay:

Abstentions:

(b) February 26, 2007

Motion: Move to approve the Board minutes of February 26, 2007.

Motion by: Board Member Nanke
Seconded by: Board Member Sullivan

Action: Approved the Board minutes of February 26, 2007.

Vote:
Aye: Unanimous
Nay:
Abstentions:

B. REPORTS OF COMMITTEES:

Appearances by:

Ray Burstedt, SEDCOR

Agenda Item:

D.2 (b)

Questions or Comments by: Chair Taylor, and Board Members DeHart, Sullivan, Nanke and Clem.

C. PUBLIC COMMENTS (Comment on **agenda items** other than public hearings and deliberations. Each person's comments will be limited to three minutes.)

Appearances by:

Alan Bushong, CCTV Board, 585 Liberty Street SE
Curt Pence, 720 Hazeltine Avenue SE

Agenda Item:

D.1 (a)
D.1 (a)

Questions or Comments by: Chair Taylor, and Board Members Nanke and Rogers.

D. CONSENT CALENDAR:

Motion: Move the adoption of the Consent Calendar with additions, minus pulled item D.2 (c) - Board Member Clem.

Motion by: Board Member Nanke
Seconded by: Board Member Sullivan

Questions or Comments by: Board Member Clem.

Action: Adopted the Consent Calendar with additions, minus pulled item D.2 (c) - Board Member Clem.

Vote:
Aye: Unanimous
Nay:
Abstentions:

D.1 ACTION ITEMS:

- (a) Design Development Pricing Estimate for Information Technology and Capital Community Television Facilities at 295 Church Street SE Redevelopment Project - Ward 2 - Board Member Tesler - CAN-DO (UD)

Action: Approved the design development pricing estimate and the development of 50% drawings and a pricing estimate for the Information Technology (IT) and Capital Community Television (CCTV) Facilities at the 295 Church Street SE Redevelopment Project.

- (b) Amendment to the North Downtown Site A Purchase and Sale Agreement (UD)

Action: Amended the Purchase and Sale Agreement to allow for project completion within 24 months from sale of the property rather than 18 months as currently stated in the Purchase and Sale Agreement.

D.2 INFORMATION REPORTS:

- (a) Purchases Approved Administratively for Urban Renewal Agency (January 30, 2007 Thru March 12, 2007) (AS)

- (b) SEDCOR 2nd Quarter 2006-07 Activity Report (UD)

- (c) Update on Union Street Railroad Bridge - Wards 1 and 8 - Board Members Walker and Clem - CAN-DO and West Salem (UD) -

Action: Pulled by Board Member Clem - see agenda item F (a).

D.3 COMMUNICATIONS

None.

E. PUBLIC HEARINGS AND DELIBERATION

None.

F. FURTHER CONSIDERATIONS OF ITEMS ON THE CONSENT CALENDAR

- (a) D.2 (c) Update on Union Street Railroad Bridge - Wards 1 and 8 - Board Members Walker and Clem - CAN-DO and West Salem (UD)

Motion: Move to approve the information only report.

Motion by: Board Member Clem

Seconded by: Board Member Sullivan

Questions or Comments by: Board Members Clem and Rogers, and Chair Taylor.

Action: Approved the information only report.

Vote:

Aye: Unanimous

Nay:

Abstentions:

G. NEW BUSINESS

None.

H. ADJOURNMENT: 7:05 P.M.

Kellie Whiting, Deputy City Recorder

**APPROVED BY COUNCIL
MARCH 26, 2007**

EXECUTIVE SESSIONS:

Joint City Council and URA

Real Property Transactions - ORS 192.660 (2)(e)

5:30 p.m.

City Manager's Conference Room

City Council

Labor Negotiations - ORS 192.660(2)(d)

Immediately following URA and
Special City Council meeting

City Manager's Conference Room

FINAL ACTION AGENDA/MINUTES

SALEM CITY COUNCIL

“SPECIAL MEETING”

Immediately Following Urban Renewal Agency Meeting

CITY OF SALEM, OREGON

March 19, 2007

1. ROLL CALL: 7:06 P.M.

Present: Mayor Taylor, and Councilors Tesler, Nanke, Sullivan, Stucky, Rogers, DeHart and Clem. Absent: Councilor Walker.

Motion: Move to approve the Special City Council meeting agenda with additions.

Motion by: Councilor Nanke

Seconded by: Councilor Sullivan

Action: Approved the Special City Council meeting agenda with additions.

Vote:

Aye: Unanimous

Nay:

Abstentions:

2. **PUBLIC COMMENT** (Comment on **agenda items**. Each person's comments will be limited to three minutes.)

Appearances by:

Alan Bushong, CCTV Board, 585 Liberty Street SE,
Claudia Howells, SCAN, 1045 Cross Street SE,
Tim Duffy, Grand Vines, 195 High Street SE

Agenda Item:

4 (g)
3 (a)
4 (j)

Questions or Comments by: Councilor Clem and Mayor Taylor.

3. **PRESENTATION:**

- (a) Consultant Presentation regarding the Proposed South Waterfront Urban Renewal Area Feasibility Study - presented by Dan Riordan and Elaine Howard. (UD)

Motion: Move to accept the feasibility study for the proposed South Waterfront Urban Renewal Area and direct staff to prepare a formal urban renewal plan and report for the area bounded by the Riverfront-Downtown Urban Renewal Area on the north, the Willamette River on the west, Mission Street on the south, and generally Commercial Street on the east.

Motion by: Councilor Tesler
Seconded by: Councilor Sullivan

Questions and Comments by: Mayor Taylor, and Councilors Stucky, Rogers, DeHart, Tesler and Nanke.

Amendment to Motion: Move to have staff bring back findings and information on including the Minto Island portion owned by Boise Cascade to make the connection between the Minto Island and Riverfront Park, including protection from environmental issues.

Motion by: Mayor Taylor
Seconded by: Councilor Tesler

Questions and Comments by: Mayor Taylor and Councilor DeHart.

Action: Amended the motion to have staff bring back findings and information on including the Minto Island portion owned by Boise Cascade to make the connection between the Minto Island and Riverfront Park, including protection from environmental issues.

Vote:
Aye: Unanimous
Nay:
Abstentions:

Amendment to Motion: Move to have staff bring back information on the inclusion of the east and west side of Commercial Street to Owens.

Motion by: Councilor DeHart

Seconded by: Councilor Nanke

Questions and Comments by: Councilors DeHart, Sullivan, and Mayor Taylor.

Action: Amended the motion to have staff bring back information on the inclusion of the east and west side of Commercial Street to Owens.

Vote:

Aye: Unanimous

Nay:

Abstentions:

Action on Main Motion as Amended: 1) Accepted the feasibility study for the proposed South Waterfront Urban Renewal Area and directed staff to prepare a formal urban renewal plan and report for the area bounded by the Riverfront-Downtown Urban Renewal Area on the north, the Willamette River on the west, Mission Street on the south, and generally Commercial Street on the east; 2) Directed staff to bring back findings and information on including the Minto Island portion owned by Boise Cascade to make the connection between the Minto Island and Riverfront Park, including protection from environmental issues; and 3) Directed staff to bring back information on the inclusion of the east and west side of Commercial Street to Owens.

Vote:

Aye: Unanimous

Nay:

Abstentions:

4. **ACTION ITEMS:**

Motion: Move agenda items 4 (b), 4 (c), 4 (e), 4 (g), 4 (h), and 4 (i) as a calendar.

Motion by: Councilor Nanke
Seconded by: Councilor Sullivan

Action: Accepted agenda items 4 (b), 4 (c), 4 (e), 4 (g), 4 (h), and 4 (i) as a calendar.

Vote:
Aye: Unanimous
Nay:
Abstentions:

Motion: Move to approve agenda items 4 (b), 4 (c), 4 (e), 4 (g), 4 (h), and 4 (i).

Motion by: Councilor Nanke
Seconded by: Councilor Sullivan

Action: Approved agenda items 4 (b), 4 (c), 4 (e), 4 (g), 4 (h), and 4 (i).

Vote:
Aye: Unanimous
Nay:
Abstentions:

(a) Enhanced Terminal Entrance Canopy - Ward 2 - Councilor Tesler - SEMCA (CD)

Motion: Move to continue remodeling of the terminal, putting both canopy styles on hold, and to have staff bring back a design option and cost for a simple drive-through canopy.

Motion by: Mayor Taylor
Seconded by: Councilor Nanke

Questions and Comments by: Mayor Taylor, and Councilors Sullivan, DeHart and Stucky.

Action: Remodeling of the terminal will continue and both canopy styles will be put on hold. Directed staff to bring back a design option and cost for a simple drive-through canopy.

Vote:
Aye: Unanimous
Nay:
Abstentions:

- (b) Hearings Officer Decision - Conditional Use 07-01 - City of Salem - 3900 Block of Airway Drive SE - Ward 2 - Councilor Tesler - SEMCA (CD)

Action: Received and Filed.

- (c) Intergovernmental Agreement with Mid-Willamette Valley Council of Governments for Citizen Sign Task Force (CD)

Action: Approved the Intergovernmental Agreement (attached to staff report) with the Mid-Willamette Valley Council of Governments (MWVCOG) for an amount not to exceed \$10,000 to provide staff additional support to facilitate meetings, prepare reports, and provide other services as needed to assist staff and the Citizen Sign Task Force.

- (d) Department of Transportation Small Community Air Service Development Grant Matching Funds (CM)

1) Resolution No. 2007-24 Authorizing a Transfer of Appropriation of \$18,875 from the Cultural and Tourism Fund Contingency to the Cultural and Tourism Fund to be Expended for the Purpose of Air Service Marketing (CM)

2) Resolution No. 2007-25 Authorizing a Transfer of Appropriation of \$100,000 from the Airport Fund Contingency to the Airport Fund Materials and Services to be Expended for the Purpose of Air Service Marketing

Motion: Move that City Council 1) Approve Resolution No. 2007-24 transferring \$18,875 from the Cultural and Tourism Fund contingency to Cultural and Tourism Fund transfers; and 2) Approve Resolution No. 2007-25 transferring \$100,000 from the Airport Fund contingency to Airport Fund materials and services.

Motion by: Councilor Nanke

Seconded by: Councilor Sullivan

Action: 1) Approved Resolution No. 2007-24 transferring \$18,875 from the Cultural and Tourism Fund contingency to Cultural and Tourism Fund transfers; and 2) Approved Resolution No. 2007-25 transferring \$100,000 from the Airport Fund contingency to Airport Fund materials and services

Vote:

Aye: Unanimous

Nay:

Abstentions: Councilors Clem and DeHart recused themselves

- (e) 2007 Multi-Agency Traffic Team (MATT) Grant (PD)

Action: Authorized the Salem Police Department to apply for a MATT grant in the amount of \$10,000.

- (f) Oregon Department of Transportation (ODOT) Construction Zone Enforcement Grant (PD)

Motion: Move that City Council authorize the Salem Police Department to apply for an ODOT Construction Zone Enforcement grant in the amount of \$12,000.

Motion by: Councilor Tesler

Seconded by: Councilor Nanke

Questions and Comments by: Councilor Tesler.

Action: Authorized the Salem Police Department to apply for an ODOT Construction Zone Enforcement grant in the amount of \$12,000.

Vote:

Aye: Unanimous

Nay:

Abstentions:

- (g) Design Development Pricing Estimate for Information Technology and Capital Community Television Facilities at 295 Church Street SE Redevelopment Project - Ward 2 - Councilor Tesler - CAN-DO (UD)

Action: Approved the design development pricing estimate and the development of 50% drawings and a pricing estimate for the Information Technology (IT) and Capital Community Television (CCTV) Facilities at the 295 Church Street SE Redevelopment Project

- (h) Update on Union Street Railroad Bridge - Wards 1 and 8 - Councilors Walker and Clem - CAN-DO and West Salem (UD)

Action: Information only.

(i) Revocable Proxy - RoomStore Inc. (Legal)

Action: (A) Authorized the City Manager to execute a revocable proxy to approve an amendment to the articles of incorporation of RoomStore Inc.; and (B) if the amendment is approved by the majority of stockholders, City Council authorized the City Manager to execute a stock power and all other paperwork necessary to sell, assign and transfer the stock to RoomStore, Inc.

(j) City Sponsorship of First Wednesday Series (Councilor Tesler)

Motion: Move to approve a request for funding in the amount of \$5,000 from Tim Duffy, Co-coordinator of 2007 First Wednesday Series. This request would promote the City of Salem as a Primary Sponsor for the 2007 1st Wednesday Series.

Motion by: Councilor Tesler
Seconded by: Councilor Sullivan

Questions and Comments by: Mayor Taylor, and Councilors Tesler, Clem, Nanke, Stucky, DeHart and Rogers.

Amendment to the Motion: Move to use Transient Occupancy Tax (TOT) funds to meet the request and have staff identify the appropriate part of TOT funds that they use, the appropriate organization that will receive it, and the appropriate application to the First Wednesday Series.

Motion by: Mayor Taylor
Seconded by: Councilor Rogers

Action: Approved the use of Transient Occupancy Tax (TOT) funds to meet the request and directed staff to identify the appropriate part of TOT funds that they use, the appropriate organization that will receive it, and the appropriate application to the First Wednesday Series.

Vote:
Aye: Unanimous
Nay:
Abstentions:

Action on Main Motion as Amended: Approved the use of TOT funds to meet a request for funding in the amount of \$5,000, promoting the City of Salem as a Primary Sponsor for the 2007 First Wednesday Series, and directed staff to identify the appropriate part of TOT funds that they use, the appropriate organization that will receive it, and the appropriate application to the First Wednesday Series.

Vote:

Aye: Unanimous

Nay:

Abstentions:

4. ADJOURNMENT: 8:44 P.M.

Kellie Whiting, Deputy City Recorder