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**APPROVED BY THE COMMISSION  
MAY 7, 2007**

**FINAL ACTION AGENDA/MINUTES**

**SALEM HOUSING AUTHORITY**

**6:30 P.M.**

**April 2, 2007**

**1. ROLL CALL: 6:30 P.M.**

Present: Chair Nanke and Commissioners Tesler (arrived at 6:32 p.m.), Sullivan, Stucky, Rogers, DeHart, Clem and Williams. Absent: Commissioner Walker.

- 1.1** Pledge of Allegiance  
Led by Commissioner Walker

**CONSENT CALENDAR:**

**Motion:** Move to adopt the Consent Calendar.

**Motion by:** Commissioner Sullivan

**Seconded by:** Commissioner Rogers

**Questions or Comments by:** Commissioners Nanke and Rogers.

**Action:** Adopted the Consent Calendar.

**Vote:**

*Aye:* Unanimous

*Nay:*

*Abstentions:*

**2. REPORTS:**

**2.1** Program Management Report

**Action:** Information only.

**3. CALENDAR OF RESOLUTIONS:**

**3.1** Resolution No. 2029 Authorizing revision of the Public Housing Admission and Continued Occupancy Plan

**Action:** Approved.

**4. OTHER BUSINESS:**

**4.1** Approval of Housing Authority Commission Minutes of March 5, 2007

**Action:** Approved the March 5, 2007 minutes.

**5. ADJOURNMENT: 6:41 P.M.**

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Kathy Hall, City Recorder

**APPROVED BY THE BOARD  
MAY 21, 2007**

**FINAL ACTION AGENDA/MINUTES**

**URBAN RENEWAL AGENCY  
OF THE CITY OF SALEM, OREGON  
April 2, 2007  
6:30 P.M.**

**A. ROLL CALL: 6:42 P.M.**

Present: Chair Taylor, and Board Members Tesler, Nanke, Sullivan, Stucky, Rogers, DeHart and Clem. Absent: Board Member Walker.

**A.1 Approval of Board Minutes**

**(a)** March 19, 2007

**Motion:** Move to approve the Board minutes of March 19, 2007.

**Motion by:** Board Member Nanke

**Seconded by:** Board Member Tesler

**Action:** Approved the Board minutes of March 19, 2007.

**Vote:**

*Aye:* Unanimous

*Nay:*

*Abstentions:*

**B. REPORTS OF COMMITTEES**

None.

**C. PUBLIC COMMENT:** (Comment on **agenda items** other than public hearings and deliberations. Each person's comments will be limited to three minutes.)

None.

**D. CONSENT CALENDAR:**

**Motion:** Move to adopt the Consent Calendar.

**Motion by:** Board Member Nanke

**Seconded by:** Board Member Rogers

**Action:** Adopted the Consent Calendar

**Vote:**

*Aye:* Unanimous

*Nay:*

*Abstentions:*

**D.1 ACTION ITEMS:**

- (a) Audit Committee Report to the Board of the Urban Renewal Agency of the City of Salem

**Action:** Accepted the FY 2005-2006 audit of the Urban Renewal Agency of the City of Salem, Oregon.

- (b) Resolution No. 07-2 URA Authorizing an Intrafund Loan from Fairview Industrial Park Urban Renewal Area to Mill Creek Industrial Park Urban Renewal Area - Ward 3 - Councilor Nanke - SEMCA (UD)

**Action:** Approved.

**D.2 INFORMATION REPORTS**

None.

**D.3 COMMUNICATIONS**

None.

**E. PUBLIC HEARINGS AND DELIBERATION**

None.

**F. FURTHER CONSIDERATIONS OF ITEMS ON THE CONSENT CALENDAR**

None.

**G. NEW BUSINESS**

None.

**H. ADJOURNMENT: 6:44 P.M.**

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Kathy Hall, City Recorder

**APPROVED BY COUNCIL  
APRIL 9, 2007**

Budget Committee Interview

6:15 p.m.  
Council Chambers

**FINAL ACTION AGENDA/MINUTES**

**SALEM CITY COUNCIL  
Immediately Following Urban Renewal Agency Meeting  
CITY OF SALEM, OREGON  
April 2, 2007**

**1. ROLL CALL: 6:44 P.M.**

Present: Mayor Taylor and Councilors Tesler, Nanke, Sullivan, Stucky, Rogers, DeHart and Clem. Absent: Councilor Walker.

**1.1 Proclamations:**

- (a) Arbor Week - Presented by Councilor Rogers to Shade Tree Advisory Committee members Linda Peterson and Valerie Sovern, proclaiming April 1 through April 7, 2007, as Arbor Week.
- (b) Alcohol and Drug Awareness Week - Presented by Councilor DeHart to West Salem High School REACH Advisor Terra Yates and students from the REACH Club, proclaiming April 9 through 15, 2007, as Alcohol and Drug Awareness Week.
- (c) National Volunteer Week - Presented by Councilor Stucky to Sue Bloom, Executive Director, United Way of the Mid-Willamette Valley, and Tibby Larson, Volunteer Coordinator, Salem Parks Operations Division, proclaiming April 15 through 21, 2007, as National Volunteer Week.
- (d) Oregon National Guard - Presented by Councilor Clem to Colonel Todd Farmer, representing the Oregon National Guard, resolving that the continued stationing, resourcing and operational support for the Oregon National Guard are an important factor in protecting the citizenry and property within the City of Salem.

**1.2 Presentations:**

- (a) Life Saving Awards (PD)  
Presented by Police Chief Moore to Officer Steven Mayberry, Officer Stephen Chancellor, and Officer Scott Emmons

**1.3 Budget Committee Interview/Election**

**Motion:** Move to elect Mark Freed to the Ward 4 Budget representative position.

**Motion by:** Councilor Sullivan

**Seconded by:** Councilor Nanke

**Action:** Elected Mark Freed to the Ward 4 Budget representative position.

**Vote:**

*Aye:* Unanimous

*Nay:*

*Abstentions:*

- 2. REPORTS OF BOARDS, COMMISSIONS AND COMMITTEES:** Representatives of City Boards, Commissions and Committees may comment on any item of City business except public hearings, deliberations and the merits of land use issues that are reviewable by Council at public hearings. Representatives must sign up prior to the commencement of this meeting in order to present testimony.

- (a) Salem Social Service Contractor Presentation: Northwest Human Services Crisis Intervention Program (CS)

**Appearances by:**

Mark Freed, Co-Vice Chair, Social Services Advisory Board

Mary Nathey, Northwest Human Services Crisis Intervention Program

**Questions or Comments by:** Mayor Taylor and Councilor Sullivan.

- (b) Council Audit Committee Report to Council

**Questions or Comments by:** Councilors Nanke, Clem, and Mayor Taylor.

**Motion:** Move to: 1) Accept the FY 2005-2006 CAFR and related Audit Management Letter, along with the staff responses; 2) Accept the Federal Grant Compliance Report; and 3) Accept the Willamette Valley Public Safety Communications Center audited Financial Statements.

**Motion by:** Councilor Nanke

**Seconded by:** Councilor Tesler

**Action:** 1) Accepted the FY 2005-2006 CAFR and related Audit Management Letter, along with the staff responses; 2) Accepted the Federal Grant Compliance Report; and 3) Accepted the Willamette Valley Public Safety Communications Center audited Financial Statements.

**Vote:**

*Aye:* Unanimous

*Nay:*

*Abstentions:*

3. **PUBLIC COMMENT:** Up to thirty minutes is available for persons other than City Boards, Commissions and Committee representatives to comment on specific agenda items other than public hearings, deliberations and the merits of land use issues that are reviewable by Council at public hearings. Each person's comments will be limited to three minutes.

Time will be provided at the end of the meeting for comments on issues of City business not on the agenda.

**Appearances by:**

Eduardo Angulo, Chairman, Salem/Keizer Coalition for Equality

Carrie Maheu, 456 Rice Lane, Salem Leadership Foundation

**Agenda Item:**

4.3 (c)

4.3 (c)

**Questions or Comments by:** Mayor Taylor and Councilor DeHart.

4. **CONSENT CALENDAR:** All items on the Consent Calendar that will be adopted as a group by a single motion.

**Motion:** Move to approve the Consent Calendar with additions, deletions, and corrections.

**Motion by:** Councilor Nanke

**Seconded by:** Councilor Sullivan

**Action:** Approved the Consent Calendar with additions, deletions, and corrections.

**Vote:**

*Aye:* Unanimous

*Nay:*

*Abstentions:*

#### 4.1 MINUTES:

- (a) March 26, 2007

**Action:** Approved the March 26, 2007 minutes.

#### 4.2 RESOLUTIONS:

- (a) Resolution No. 2007-27 Dedicating property located at the southerly terminus of Elliot Street NW, Christopher Street NW and Cherry Blossom Drive NW within Brush College Heights No. 2, for right-of-way - Ward 8 - Councilor Clem - West Salem

**Action:** Approved.

#### 4.3 ROUTINE ITEMS:

- (a) Administrative Decision - Partition 07-5 - Ray Stombaugh - 2174 Hollywood Drive NE - Ward 1 - Councilor Walker - NOLA (CD)

**Action:** Received and Filed.

- (b) Terminal Entrance - Ward 2 - Councilor Tesler - SEMCA (CD)

**Action:** Directed staff to proceed with construction as authorized with the deletion of the canopy.

- (c) McKay Area Coalition for Student Success - Wards 1, 5 and 6 - Councilors Walker, Stucky and Rogers - Lansing, NOLA, Northgate, ELNA and NESCA (CS)

**Action:** Information only.

- (d) Request for sewer service outside city limits at 4982 Sunnyview Road NE - Ward 1 - Councilor Walker - NOLA (PW)

**Action:** Approved the connection to the City sewer system, conditioned upon the property owner submitting an approved annexation application and paying all usual and customary fees and service charges.

- (e) Purchase and Sale Agreement to acquire 1540 Glen Creek Road NW in West Salem for rebuilding of Fire Station #5 - Ward 8 - Councilor Clem - West Salem (UD)

**Action:** Authorized the City Manager to execute a PSA to purchase the property located in West Salem at 1540 Glenn Creek Road which will be used with adjoining parcels as a site for the construction of the new fire station #5.

- (f) Legislative Report (Council Legislative Subcommittee)

**Action:** Adopted the positions recommended by the Legislative Subcommittee.

- (g) Letters supporting Salem River Crossing Project (CM)

**Action:** Approved sending letters to our Congressional and State Legislative delegation in support of the Salem River Crossing Project.

- (h) OLCC Application - The Sportstop and Good Times Lounge

**Action:** Received the report and set a public hearing for April 9, 2007 to consider providing an unfavorable recommendation to the OLCC for the liquor license application submitted for the Sportstop and Good Times Lounge.

**5. SPECIAL ORDERS OF BUSINESS:** (Includes consideration of items deferred from the consent calendar and any action item which requires a selection among options, or consideration of matters of special importance to the Council)

None.

**6. UNFINISHED BUSINESS:** (Any business held over from a previous meeting, other than public hearings and ordinances)

None.

7. **PUBLIC HEARINGS:** (Includes deliberations and deliberations from hearings held over from previous meetings). Public hearings will commence no later than 7:30 p.m.

(a) Continued Deliberations: Adoption of the City's Fiscal Year 2007-08 through 2011-12 Capital Improvement Program (AS)

**Motion:** Move to adopt the fiscal year 2007-08 through fiscal year 2011-12 Preliminary Capital Improvement Program.

**Motion by:** Councilor Nanke  
**Seconded by:** Councilor Sullivan

**Questions or Comments by:** Councilor Rogers and Mayor Taylor.

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**Amendment to Motion:** Move that item no. 60700, the North Salem Park Development, Kale Road Park, be specified as the north Salem park mentioned for development in that section of the CIP.

**Motion by:** Councilor Stucky  
**Seconded by:** Councilor Rogers

**Questions or Comments by:** Councilors Stucky, Clem, Sullivan, Nanke, and Mayor Taylor.

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**Substitute Motion:** Move to adopt staff recommendation that City Council adopt the Preliminary CIP, as published, with the changes listed in Table I (Attachment A of the staff report).

**Motion by:** Councilor Clem  
**Seconded by:** Councilor Nanke

**Questions or Comments by:** Councilors DeHart, Stucky, Clem, and Mayor Taylor.

**Action:** Adopted the Preliminary CIP, as published, with the changes listed in Table I (Attachment A of the staff report).

**Vote:**

*Aye:* Councilors Tesler, Nanke, Rogers, Clem and Mayor Taylor

*Nay:* Councilors Sullivan, Stucky and DeHart

*Abstentions:*

**Amendment to Main Motion:** Move to amend the original motion to include the changes listed in Table I to the Preliminary CIP.

**Motion by:** Councilor Nanke  
**Seconded by:** Councilor Sullivan

**Action:** The original motion was amended to include the changes listed in Table I to the Preliminary CIP.

**Vote:**  
*Aye:* Unanimous  
*Nay:*  
*Abstentions:*

**Action on Main Motion:** Adopted the fiscal year 2007-08 through fiscal year 2011-12 Preliminary Capital Improvement Program, including the changes listed in Table I to the Preliminary CIP.

**Vote:**  
*Aye:* Councilors Tesler, Nanke, Sullivan, Rogers, DeHart, Clem, and Mayor Taylor  
*Nay:* Councilor Stucky  
*Abstentions:*

- (b) Review of Hearings Officer decision of Variance Case No. 06-13 for property located at 1770 Baxter Road SE - Ward 4 - Councilor Sullivan - South Gateway (CD)

**Note:** Mayor Taylor stated that she supports this community hall and has publicly declared this in brochures, etc., but she believed that she could still make a very fair and impartial decision on the sign issue. Councilor DeHart stated that he has a relationship with the appealing party, that he is a member of the Church; however, he thought that he could make a fair and unbiased decision based upon the facts as presented in the record and according to the criteria set out. Councilor Sullivan stated that he was listed as a supporter of the construction of the church, he didn't think that it related to the sign issue, and he believed that he could make a fair and impartial decision in this matter.

**Persons Testifying:**

*For:* Corey Spady, 2869 Dogwood Drive S, sign designer  
Royce Young, 1398 Greenwood Drive NE, Keizer  
*Against:* Brian Sater, 5275 Mac Street SE  
Megan Strahon, 5383 Snowflake Street SE  
*Neutral:*

**Organizations:**

*For:* Ed Merzenich, Co-chair, Our Savior's Lutheran Church building committee  
Robin Barney, 102 Olympic Avenue SE, Chair, South Gateway Neighborhood Association

*Against:*

*Neutral:*

**Evidence Received From:**

*For:*

*Against:* Megan Strahon, 5383 Snowflake Street SE

*Neutral:*

**Questions or Comments by:** Councilors Stucky, Rogers, Nanke, DeHart, Clem, Nanke, and Mayor Taylor.

**Motion:** Move that Council overturn the Hearings Officer decision and that the request to allow a ten (10) foot tall, forty (40) square-foot, internally illuminated, freestanding sign be approved.

**Motion by:** Councilor Sullivan

**Seconded by:** Councilor Clem

**Questions or Comments by:** Councilor Sullivan.

\_\_\_\_\_ **Substitute Motion:** Move to adopt staff recommendation to affirm the February 13, 2007, decision of the Hearings Officer to deny the request to allow a ten (10) foot tall, forty (40) square-foot, internally illuminated, freestanding sign where a five (5) foot tall, twenty-four (24) square-foot, non-illuminated sign is allowed in a RA (Residential Agriculture) zone located at 1770 Baxter Road SE for Our Savior's Lutheran Church.

**Motion by:** Councilor Stucky

**Seconded by:** Councilor Tesler

**Questions or Comments by:** Councilors Stucky, DeHart, Sullivan, Nanke, Rogers, and Mayor Taylor.

\_\_\_\_\_ **Substitute to Substitute Motion:** Move to allow Our Savior's Lutheran Church to install an eight (8) foot tall structure with a forty (40) square foot, internally illuminated, freestanding sign placed on the structure, with a timer.

**Motion by:** Councilor Sullivan

**Seconded by:** Councilor Clem

**Questions or Comments by:** Councilors Sullivan, Tesler, DeHart, Stucky, Rogers, Nanke, Clem, and Mayor Taylor.

**Action:** Allowed Our Savior's Lutheran Church to install an eight (8) foot tall structure with a forty (40) square foot, internally illuminated, freestanding sign placed on the structure, with a timer.

**Vote:**

*Aye:* Councilors Sullivan, Rogers, DeHart, Clem, and Mayor Taylor

*Nay:* Councilors Nanke, Stucky, and Tesler

*Abstentions:*

\_\_\_\_\_ **Motion:** Move to waive Council Rules in order to extend the meeting by half an hour, to 10:30 p.m.

**Motion by:** Councilor Nanke

**Seconded by:** Councilor Sullivan

**Action:** Waived Council Rules in order to extend the meeting by half an hour, to 10:30 p.m.

**Vote:**

*Aye:* Unanimous

*Nay:*

*Abstentions:*

## 8. CALENDAR OF ORDINANCE BILLS:

### 8.1 FIRST READING OF ORDINANCE BILLS

- (a) Ordinance No. 83-07 Amending the Salem Wastewater Management Master Plan; and amending SRC 64.230 (PW)

**Motion:** Move to advance Ordinance No. 83-07 to second reading.

**Motion by:** Councilor Nanke

**Seconded by:** Councilor Sullivan

**Action:** Advanced Ordinance No. 83-07 to second reading.

**Vote:**

*Aye:* Unanimous

*Nay:*

*Abstentions:*

- (b) Ordinance No. 84-07 Relating to Uses and Minimum Lot Area Restrictions in the Industrial Business Complex (IBC) Zone; amending SRC 156.020, SRC 156.040, and SRC 156.090 (CD)

**Motion:** Move to advance Ordinance No. 84-07 to second reading for enactment. Enactment of Ordinance Bill No. 84-07 will amend SRC Chapter 156, Industrial Business Campus (IBC), to allow commercial research and development laboratories as a permitted use and remove the minimum lot area restriction, which limits the total area of lots less than 20 acres to not more than 30 percent of a discrete IBC-zoned district, and make other amendments for consistency.

**Motion by:** Councilor Nanke

**Seconded by:** Councilor Sullivan

**Action:** Advanced Ordinance No. 84-07 to second reading for enactment. Enactment of Ordinance Bill No. 84-07 will amend SRC Chapter 156, Industrial Business Campus (IBC), to allow commercial research and development laboratories as a permitted use and remove the minimum lot area restriction, which limits the total area of lots less than 20 acres to not more than 30 percent of a discrete IBC-zoned district, and make other amendments for consistency.

**Vote:**

*Aye:* Unanimous

*Nay:*

*Abstentions:*

- (c) Ordinance No. 85-07 Relating to the Salem Transportation System Plan and amending SRC 64.230 (PW)

**Motion:** Move to hold a public hearing on Ordinance No. 85-07 and advance it to second reading for enactment. Enactment of Ordinance No. 85-07 would amend SRC Chapter 64.230(i), Salem Transportation System Plan.

**Motion by:** Councilor Nanke

**Seconded by:** Councilor Sullivan

**Action:** A public hearing will be held on Ordinance No. 85-07 and it will be advanced to second reading for enactment. Enactment of Ordinance No. 85-07 would amend SRC Chapter 64.230(i), Salem Transportation System Plan.

**Vote:**

*Aye:* Unanimous

*Nay:*

*Abstentions:*

**8.2 SECOND READING OF ORDINANCE BILLS**

- (a) Ordinance No. 74-07 Relating to the use of the streets and public ways of the City of Salem; amending SRC 95.730, SRC 95.740, SRC 95.750, SRC 95.760, SRC 95.770, SRC 102.050, SRC 102.535, and SRC 102.675; and creating new provisions - Wards 1 and 5 - Councilors Walker and Stucky - CAN-DO, Grant, Highland and Northgate (PD)

**Action:** Approved Ordinance No. 74-07

**Vote:**

*Aye:* Unanimous

*Nay:*

*Abstentions:*

**9. MANAGEMENT REPORTS**

None.

**10. PUBLIC COMMENT:** (Other than agenda items)

**Appearances by:**

Linda Peterson, 290 Friendship Avenue SE

**Topic:**

City of Salem tree ordinance

**11. NEW BUSINESS:**

**11.1 MAYOR'S ITEMS**

- (a) Announcement of appointments/reappointments to various advisory groups

**Action:** Information only.

## 11.2 COUNCILOR'S ITEMS

### (a) City Council Packets - Councilor Nanke

**Motion:** Move that Salem City Council end the practice of having City Council meeting packets delivered to Councilor's residences each week and receive the previously hand-delivered materials via electronic transmission, with the understanding that there may be situations that require hand-delivery of some materials at times throughout the year.

**Motion by:** Councilor Nanke  
**Seconded by:** Councilor Sullivan

**Questions or Comments by:** Councilors Nanke, Clem, DeHart, and Mayor Taylor.

**Action:** The practice of having City Council meeting packets delivered to Councilor's residences each week will end and the previously hand-delivered materials will be received via electronic transmission, with the understanding that there may be situations that require hand-delivery of some materials at times throughout the year.

**Vote:**  
*Aye:* Unanimous  
*Nay:*  
*Abstentions:*

### (b) Removed from agenda

## 12. ADJOURNMENT: 10:12 P.M.

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Kathy Hall, City Recorder