

\*\*\*ADDITIONS\*\*\*

TO THE AGENDA OF  
CITY COUNCIL MEETING  
OF THE CITY OF SALEM, OREGON  
May 5, 2008

4.3 ROUTINE ITEMS:

*Remove*

- (a) Purchases Approved Administratively (April 1, 2008 thru April 28, 2008) (AS)

**Recommended Action:** Information only.

- (f) City Council Summer Meeting Schedule (CM)

*Add recommendation*

**Recommended Action:** Approve a summer meeting schedule that provides for a summer break by not scheduling City Council meetings on June 30, July 7, and September 2, 2008.

*Supplemental Report*


- (j) 2008 Annual Report of the Sidewalk Inspection and Repair Program (PW)

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**Note:** The last sentence in paragraph one under "Background" was amended to read: "City, county, state and federal government agencies were made responsible for the repair of sidewalks adjacent to their properties."

FOR COUNCIL MEETING OF:  
AGENDA ITEM NO.:

May 5, 2008  
4.3 (f)

TO: MAYOR AND CITY COUNCIL  
FROM:   
LINDA NORRIS, CITY MANAGER PRO TEM  
SUBJECT: CITY COUNCIL SUMMER MEETING SCHEDULE

**ISSUE:**

Should the City Council approve a summer meeting schedule that provides for a summer break by not scheduling City Council meetings on June 30, July 7, and September 2?

**RECOMMENDATION:**

Approve a summer meeting schedule that provides for a summer break by not scheduling City Council meetings on June 30, July 7, and September 2.

**BACKGROUND:**

For the past several summers, the City Council has taken a break from Council meetings.

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**FACTS AND FINDINGS:**

1. The City Charter requires that the City Council meet at least twice during the month.
2. A City Council meeting is not scheduled for June 30, because it is the fifth Monday of the month.
3. Many land use cases require that a final decision be issued by a local jurisdiction within 120 days of deeming an application complete. If the Council elects to take a summer break, staff will make every effort to accommodate pending land use issues and the City Council's meeting schedule.

If emergencies arise or if deadlines cannot be accommodated, it may be necessary to schedule special City Council meetings during the break.

**FOR COUNCIL MEETING OF:  
AGENDA ITEM NO.:  
PUBLIC WORKS FILE NO.:**

May 5, 2008  
4.3 (j)

**TO: MAYOR AND CITY COUNCIL**

**THROUGH: LINDA NORRIS, CITY MANAGER PRO TEM**

**FROM: PETER FERNANDEZ, P.E., INTERIM PUBLIC WORKS DIRECTOR**

**SUBJECT: 2008 ANNUAL REPORT OF THE SIDEWALK INSPECTION  
AND REPAIR PROGRAM**

**ISSUE:**

The City of Salem is actively involved in assessing the condition of its sidewalks and making the necessary repairs to improve their condition.

**RECOMMENDATION:**

For Council information only.

**BACKGROUND:**

On October 1, 2007, City Council adopted Ordinance Bill No. 99-07 that amended the *Salem Revised Code* Chapter 78 "Sidewalks," changing the assignment of responsibility for sidewalk repair. Effective November 1, 2007, owners of property within the city limits and adjacent to sidewalks built since September 1, 1992, became responsible for repairing or replacing damaged sidewalks, unless the damage was caused by a City street tree. Owners of property adjacent to sidewalks built prior to that date will become responsible for repairing or replacing damaged sidewalks once the City makes the necessary repairs to bring them up to acceptable standards. Repairing the damage caused by City street trees will continue to be the City's responsibility. City, county, state, and federal government agencies were made responsible for the repair of sidewalks adjacent to their properties.

At that time, Council initiated a comprehensive sidewalk inspection and repair program funded by a \$1 million, one-time, set aside of the Qwest Franchise Reserve Funds and additional annual transfers from the City's General Fund. Council directed staff to prioritize the repair of sidewalks in the oldest neighborhoods first, with additional priority being given to sidewalks that serve as major routes to schools, parks, shopping, and transit service.

**FACTS AND FINDINGS:**

As part of its initiation of the sidewalk inspection and repair program, Council directed staff to prepare an annual report on the status and condition of the sidewalk system, accomplishments

Annual Report of the Sidewalk Inspection and Repair Program  
Council Meeting of May 5, 2008  
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of the repair program, and the additional financial resources needed to continue improving the sidewalk system. This report is to be conveyed to the Council as part of the City's annual budget process. The attached report covers the accomplishments of the Sidewalk Inspection and Repair Program from July 1, 2007, through April 18, 2008.

MB:2008 ANNUAL SIDEWALK REPORT-COUNCILSR.WPD

Attachment: Annual Report of the Sidewalk Inspection and Repair Program, May 2008

Wards: All

May 5, 2008 (12:22pm)