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**APPROVED BY THE BOARD  
JUNE 16, 2008**

**FINAL ACTION AGENDA/MINUTES**

**URBAN RENEWAL AGENCY  
OF THE CITY OF SALEM, OREGON**

**May 19, 2008  
6:30 P.M.**

**A. ROLL CALL: 6:30 P.M.**

Present: Chair Taylor, and Board Members Bennett, Tesler, Nanke, Sullivan (arrived at 6:32 p.m), Tarter, Rogers and Clem (arrived at 6:35 p.m.).

**A.1 Approval of Board Minutes:**

- (a) April 7, 2008
- (b) April 28, 2008

**Motion:** Move to approve the Board minutes of April 7 and 28, 2008.

**Motion by:** Board Member Nanke  
**Seconded by:** Board Member Rogers

**Action:** Approved the Board minutes of April 7 and 28, 2008.

**Vote:**  
*Aye:* Unanimous  
*Nay:*  
*Abstentions:*

**B. REPORTS OF COMMITTEES:**

None.

- C. **PUBLIC COMMENTS:** (Comment on **agenda items** other than public hearings and deliberations. Each person's comments will be limited to three minutes.)

**Appearances by:**

David Glennie, Telos Development, 445 Myers Street

**Agenda Item:**

D.1 (c) & (d)

**Questions or Comments by:** Chair Taylor.

D. **CONSENT CALENDAR:**

**Motion:** Move to approve the Consent Calendar.

**Motion by:** Board Member Nanke

**Seconded by:** Board Member Sullivan

**Action:** Approved the Consent Calendar.

**Vote:**

*Aye:* Unanimous

*Nay:*

*Abstentions:*

D.1 **ACTION ITEMS:**

- (a) Appointments to Various Urban Renewal Agency Advisory Boards

**Action:** Appointed the candidates listed in the Facts and Findings section of the report.

- (b) Urban Renewal Agency Summer Meeting Schedule (CMO)

**Action:** Cancelled the July 7, 2008 and September 2, 2008 meetings to provide for a summer break.

- (c) Consent to Pioneer Trust Bank Lien on Parcel 1 of Site "A" on North Broadway and Future Certificates of Completion and Quit Claim Deeds - Ward 1 - Board Member Bennett - CAN-DO (UD)

**Action:** 1) Authorized the Interim Executive Director to execute a Consent to Lien agreement with Pioneer Trust Bank (Pioneer) on Parcel 1 of Site "A" to facilitate Telos Development Company, LLC (Telos) financing of a planned unit development on Parcel 1 of Site "A" located at 1173 4th Street NE; and 2) Authorized the Interim Executive Director to execute Certificates of Completion together with quit claim deeds for individual townhouse lots of Parcel 1 of Site "A" on a per unit basis as Telos receives a certificate of occupancy on each completed unit.

- (d) Issuance of a Certificate of Completion and a Quit Claim Deed to Broadway Partners Limited Partnership for Their Redevelopment of Site "B" - Ward 1 - Board Member Bennett - Grant (UD)

**Action:** Authorized the Interim Executive Director to execute a Certificate of Completion and a Quit Claim Deed for Broadway Partners Limited Partnership to release a deed restriction in favor of the Urban Renewal Agency recorded when the property located at 1211 Broadway NE, "Site B", was sold for redevelopment to Broadway Partners Limited Partnership.

- (e) Minto Island Bridge Contract - Ward 2 - Board Member Tesler - CAN-DO (UD)

**Action:** Authorized the Interim Executive Director to execute a consulting contract up to \$25,000 with OBEC Consulting Engineers to provide four conceptual Minto Island Bridge (Bridge) designs including cost estimates, permitting requirements, and timelines.

- (f) Riverfront-Downtown Urban Renewal Area Grant/Loan Program Revisions - Ward 1 and 2 - Board Members Bennett and Tesler - CAN-DO and Grant (UD)

**Action:** Approved revisions to the Riverfront-Downtown Urban Renewal Agency Grant Program (Toolbox Program) to be used as a match for the Downtown Salem Historical Marker - Preserve America grant.

## **D.2 INFORMATION REPORTS**

None.

## **D.3 COMMUNICATIONS**

None.

## **E. PUBLIC HEARINGS AND DELIBERATION**

None.

## **F. FURTHER CONSIDERATIONS OF ITEMS ON THE CONSENT CALENDAR**

None.

**G. NEW BUSINESS**

None.

**H. ADJOURNMENT: 6:36 P.M.**

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Kellie Whiting, Deputy City Recorder

**APPROVED BY COUNCIL  
JUNE 2, 2008**

**FINAL ACTION AGENDA/MINUTES**

**“SPECIAL MEETING”  
SALEM CITY COUNCIL  
CITY OF SALEM, OREGON  
May 19, 2008**

**Immediately Following Urban Renewal Agency Meeting**

- 1. ROLL CALL: 6:37 P.M.**  
Present: Mayor Taylor and Councilors Bennett, Tesler, Nanke, Sullivan, Tarter, Rogers and Clem.
  
- 2. APPROVAL OF SPECIAL MEETING AGENDA:**

**Motion:** Move to approve the special meeting agenda.

**Motion by:** Councilor Nanke  
**Seconded by:** Councilor Sullivan

**Action:** Approved the special meeting agenda.  
**Vote:**  
*Aye:* Unanimous  
*Nay:*  
*Abstentions:*
  
- 3. PUBLIC COMMENT** (Comment on **specific agenda items** other than public hearings, deliberations and the merits of land use issues that are reviewable by Council at public hearings. Each person’s comments will be limited to three minutes.)

None.

**4. ACTION ITEM:**

**(a) Filling Council Vacancy (Legal)**

**Motion:** Move to declare Councilor DeHart's seat vacant as of today and fill his seat by appointment by the City Council.

**Motion by:** Councilor Nanke

**Seconded by:** Councilor Sullivan

**Action:** Declared Councilor DeHart's seat vacant as of today, to be filled by appointment by the City Council.

**Vote:**

*Aye:* Unanimous

*Nay:*

*Abstentions:*

**5. ADJOURNMENT: 6:39 P.M.**

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Kellie Whiting, Deputy City Recorder