

MINUTES
AIRPORT ADVISORY COMMISSION
Wednesday, May 21, 2008
Fire Station 6, EMS Division, 2742 25th Street SE
6:00 PM

Members Present	Members Absent	Guests
Tim Hay	LTC Todd Farmer	Gilbert Purdy
Mark Renaud		Ron Peters
Mary Ann Lebold		Mark Ramer
Kindra Jordan		Ryan Smith
James Nafziger	Staff Present	Jim Wall
Jim Harr	Alan Alexander	Dennis Thompson
	Kathy Sime	Jim Hall
		Cindy Ford
		Tim Gustafson
		Jim Terhune

1. CALL TO ORDER

Vice Chair Mark Renaud called the meeting to order at 6:00 P.M.

2. Roll Call

Tim Hay - Here
 Mark Renaud - Here
 LTC Todd Farmer – Absent
 Kindra Jordan - Here
 Mary Ann Lebold - Here
 Jim Harr – Here
 James Nafziger – Here

3. APPROVAL OF MINUTES

Jim Harr made a Motion to approve the April 16, 2008 Minutes Mary Ann Lebold seconded the Motion and the Motion passed with a unanimous vote.

Elections of Officers

Chairman

Kindra Jordan nominated Tim Hay for Airport Advisory Commission Chair. Jim Harr seconded the nomination and the nomination passed with a unanimous vote.

Vice Chair

Mark Renaud nominated Jim Harr for Airport Advisory Commission Vice-Chair. James Nafziger seconded the nomination and the nomination passed with a unanimous vote.

4. APPEARANCE OF INTERESTED CITIZENS

No persons appeared.

5. REPORTS

a. Tower Chief Report

Tower chief Cindy Ford gave the following report: Traffic count for April 2008 was 3,258 a decrease of 4,674 operations under April 2007. Total 12 month total through April 2008 was 89,090. The busy day was 231 operations. No accidents, errors or incidents to report.

b. Airline Update

Alan Alexander gave the following report: The total number of passenger departures for the month of April 2008 was 2,019. The total number of passenger arrivals for the month of April 2008 was 2,111 for a total passenger count of 4,130. Total passenger count since June 7, 2007 was 41,100.

Alan reported that Direct Air / Max Air had a flight to Wendover, Nevada and all seats were sold. The June 16th flight is already sold out. The next flight will be September 12, 2008. Alan stated that the May flight went well. SkyWest handled ground service and TSA handled security.

c. Connect Oregon II Update

Alan reported that the Connect Oregon final review committee met and both grants for Salem airport remain on the recommended list. Mayor Taylor and Mike McLaren made presentations to the committee. The final determination will be made on June 20, 2008.

d. Appeal of Leading Edge Aviation

Alan stated that Leading Edge submitted an application for an airport operator's license. The AAC recommended issuing the operating license. The decision was appealed and a Public Hearing was held on April 28, 2008. After a tremendous amount of testimony, Council held the public meeting open for written testimony until May 27, 2008. Alan pointed out that SEMCA Neighborhood Association, which is the airport's closest neighborhood, recommended to approve the Leading Edge application. Jim Wall, the SEMCA liaison, stated that 90% of those in attendance were in favor of Leading Edge.

Jim Hall stated that Friends of the Airport will submit written testimony.

e. Sun Quest Lease Request

Alan stated that he was approached by Sun Quest with regard to a lease for a sign on the airport near the Flight Deck Restaurant. Alan stated that Chapter 9 requires signs be approved by Airport Administration. Alan pointed out that signs must be professionally done. Alan instructed Sun Quest to contact the Building & Safety Division for review.

Alan stated that he shared information with other tenants in the vicinity. Alan stated that a new lease would be required and any lease that is not a standard lease needs to be approved by the AAC.

Ryan Smith of Sun Quest provided a picture of the sign they would like to install. The sign will be 6 feet by 6 feet and will not obstruct the GA parking lot. He stated that they are interested in this location because of the exposure. Ryan stated that they are the first and only jet charter on the airfield and they want to put up a sign to promote their business. The sign will be professionally made and will be double sided. The sign will be 10 feet off the ground on a single pole so it will be less intrusive and will not block any views. The sign will be located between The Flight Deck Restaurant and Salem Air Center. Mark Renaud asked about the term of the lease and Alan stated that it would be a 5 year lease with a 5 year renewal. Alan stated that revenue would be generated from the Lease.

Jim Wall asked about the jet charter business. Ryan Smith stated that it is important to be known within the aviation circle. He stated that charter work is networked and they would like to develop more business in Salem. Their jet can carry 8 passengers. Ryan stated that they have been in business for two years and continue to invest in the business.

Mark Ramer from Salem Air Center stated he had concerns regarding the proposed signage and the aesthetics. He stated that in the past no other signs have been allowed in that area and he is concerned that this will set precedence for other operators and

signs. He stated that he previously had a sign in that area and was asked to remove his sign because he did not lease the property and was informed that the property was not available for lease. He stated that he would like first option for that area to lease for future expansion. Mark further stated that the placement of the sign would be in his view and would compete with his business.

There was discussion with regard to the placement of the sign and options for other areas on the airfield for a signage for Sun Quest.

Mary Ann Lebold asked where Sun Quest is located on the airport. Sun Quest is located behind Hertz car lot and it is not visible from the street. Ryan stated that they have invested several million dollars in their business and pointed out that they try to keep business at Salem Airport and it is necessary for them to market their business.

Mark Ramer stated that Salem Air Center has made considerable investments as well. He stated that Sun Quest is his competition.

Tim Hay asked Mark Ramer if he was interested in expanding his business into that space and Mark stated that he was interested in leasing the whole space for expansion.

Mary Ann Lebold made a Motion requesting Alan Alexander to find alternative locations so the AAC could look at available options for signage. Kindra Jordan seconded the Motion and the Motion passed with a unanimous vote. Jim Harr recused himself from the vote.

f. **Other Reports**

Alan reported that the Collins Foundation would be at Salem Airport on June 11, 12, and 13. They will have classic war planes including a B-17, B-24, B-25 and a P-51.

Alan reported that three hangar inspections were done this month. It is the goal of the airport staff to inspect all the hangars within the next three years.

Alan reported that the Fuel Tank task force is almost ready to proceed. The AAC needs to appoint another person to serve.

Alan showed a drawing of the Colson Enterprise hangar. Alan stated that the exterior meets the criteria. Colson Enterprises would like to do steel deck for the roof. It would be blue and would match the trim. The trim would be visible and the roof would not be visible. The hangar is in the new south industrial hangar area. The standard colors for roofing is white, gray, galvanized or black tar.

Jim Harr made a Motion to approve the deviation of the color scheme. Mark Renaud seconded the Motion and the motion passed with a unanimous vote.

6. ITEMS FOR COMMISSION DISCUSSION

Tim stated that the commission needs to appoint a third person to be on the task force for fueling. Tim Hay and Mary Ann Lebold are on the task force. Kindra Jordan volunteered for the appointment.

Tim stated that Council is going to deliberate on May 27th with regard to the public testimony heard on April 28th regarding the Leading Edge proposal, the AAC recommendation for an Operating License and the appeal of the recommendation. Tim read the letter the AAC intended to submit for written testimony. The letter is attached to the Minutes.

Mark Renaud made a motion to send the letter to Council, with the correction as discussed. Jim Harr seconded the Motion and the Motion passed with a unanimous vote.

Tim Hay inquired about noise complaints for April. Alan stated that there were approximately 6 complaints, both fixed and rotor wing.

Tim stated that he attended a noise forum at PDX. He stated that PDX had 136 complaints with one household generating 70% of the complaints.

7. CHAIRS REPORT

8. ADJOURNMENT

Chair Tim Hay **adjourned the meeting** at 7:35 P.M.

Date Approved: _____

Tim Hay, Chair
Airport Advisory Commission