

FOR BUDGET COMMITTEE MEETING OF: April 30, 2008

AGENDA ITEM NO: 6.h.

TO: BUDGET COMMITTEE MEMBERS  
FROM: LINDA NORRIS, CITY MANAGER PRO TEM  
SUBJECT: RESPONSE – COST OF RENTING SALEM CONFERENCE CENTER

ISSUE:

To inform the Budget Committee about corrections, errors, or updated information regarding the FY 2008-09 budget.

RECOMMENDATION:

Information only.

BACKGROUND:

At the Budget Committee meeting of April 23, 2008, member Strozut asked how much the City spends on meetings held at the Salem Conference Center. This report contains the amounts.

FACTS AND FINDINGS:

The City has used the Salem Conference Center for various meetings between July 1, 2006 and the present time. During FY 2006-07 there were six occasions for which the City purchased meeting space at the Conference Center. The total spent in that year was \$2,005. To date, for FY 2007-08, the City has incurred costs of \$3,245 for meeting rooms at the Conference Center. The total is \$5,250.

Rooms were used by the Police Department, Urban Development Department for the Economic Recovery Team, the City Council goal setting session, the Public Works Mayor's Forum, and twice for vision 2020.

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Debra Neville  
Budget Officer