

2
3 AN ORDINANCE relating to the Salem Housing and Community Development Advisory
4 Committee.

5 THE CITY OF SALEM ORDAINS AS FOLLOWS:

6 SECTION 1. Sections 2 to 5 of this ordinance are added to and made a part of the Salem
7 Revised Code as:

8 CHAPTER 20G

9 SALEM HOUSING AND COMMUNITY DEVELOPMENT

10 ADVISORY COMMITTEE

11 20G.010 Salem Housing and Community Development Advisory Committee Created;
12 Composition.

13 20G.020 Appointment and Terms of Members.

14 20G.030 Procedure.

15 20G.040 Functions and Duties.

16 SECTION 2. **20G.010. Salem Housing and Community Development Advisory Committee**
17 **Created; Composition.** The Salem Housing and Community Development Advisory Committee is
18 hereby created. The committee shall consist of eleven members as follows:

- 19 (a) Three at large members from the general public.
- 20 (b) Two representatives from the Salem Planning Commission.
- 21 (c) Two representatives from the Salem Housing Advisory Committee.
- 22 (d) One representative from the Salem Human Rights and Relations Advisory Commission.
- 23 (e) One representative from the Salem Social Services Advisory Board.
- 24 (f) One at large member from the City of Keizer.
- 25 (g) One representative from a neighborhood organization which is officially recognized as provided
26 in SRC 64.250 to 64.350.

27 SECTION 3. **20G.020 Appointment and Terms of Members.** (a) The council shall appoint
28 members of the committee.

1 (b) The terms of office of the initial appointed members shall run as follows: three members until July
2 1, 2000, or until their successors are appointed and qualified; four members until July 1, 2001, or until
3 their successors are appointed and qualified; and four members until July 1, 2002, or until their successors
4 are appointed and qualified. The terms of the initial members shall be determined by lot and the
5 committee shall notify the city recorder of such terms. The term of office of the members other than
6 those initially appointed shall be for staggered terms of three years, or until their successors are
7 appointed and qualified. No appointive member shall serve more than two consecutive terms. A member
8 shall not be eligible to serve longer than that member's term of appointment on the board, committee,
9 or commission represented by that member. Persons appointed to fill vacancies left by members whose
10 terms on the committee have not expired shall have as their term of office the unexpired terms of their
11 immediate predecessors on the committee.

12 (c) Members of the committee shall receive no compensation for their services.

13 **SECTION 4. 20G.030. Procedure.** (a) The committee may adopt bylaws for its procedures
14 consistent with the laws of the State of Oregon and with the charter and ordinances of the City of Salem.
15 Where not inconsistent with such bylaws or where such bylaws are not adopted, ROBERT'S RULES
16 OF ORDER, NEWLY REVISED (1990), shall apply.

17 (b) The committee shall elect a chair and a vice chair who shall hold office at the pleasure of the
18 committee .

19 (c) The committee shall meet as necessary and at the call of the chair. All meetings of the committee
20 shall be open to the public. Minutes of the committee's proceedings shall be filed with the city
21 recorder. The committee shall receive staff support from the department of community
22 development.

23 (d) Six members of the committee shall constitute a quorum. The committee may conduct business
24 only when a quorum is present. A committee member is considered present for purposes of
25 determining the quorum needed on a matter whether or not the member has abstained from
26 participation on that matter.

27 **SECTION 5. 20G.040. Functions and Duties.** The committee shall have no powers or
28 authority except as conferred by this section. This section shall not be construed as depriving elected

1 or appointed officials of the city of any power they may have under the laws of the state or charter of the
2 city. The commission shall be advisory to the council and shall have powers, duties, and functions as
3 follows:

4 (a) Serve in an advisory capacity to the council in matters relating to allocation of Title I, Housing
5 and Community Development Act of 1974, as amended (CDBG) and Title II, Cranston-Gonzalez
6 National Affordable Housing Act of 1992, as amended (HOME) grant funds from the
7 Department of Housing and Urban Development (HUD) and on such other matters related to
8 HUD grant programs as the council may request.

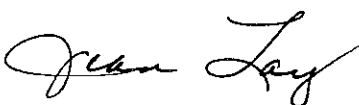
9 (b) Make policy recommendations to the council in five-year strategic plans, in annual plans for
10 specific project budgets, and as needed for project modifications to the plans.

11 (c) Make such reports to the council as the council may request.

12 SECTION 6. The committee shall initially be comprised of those members serving as of June
13 14, 1999 on the Housing and Community Development Advisory Committee. The terms of the initial
14 members shall commence on the effective date of this ordinance.

15 PASSED by the council this 28 day of June, 1999.

17 ATTEST:

18 

19 City Recorder

20 Approved by City Attorney: 

21
22
23 Checked By: 

24 council0614comm.ord