



CITY OF SALEM,
OREGON
City Council
555 Liberty Street SE, Room 220
Salem, Oregon 97301
503-588-6159

MEMORANDUM

To: MAYOR AND CITY COUNCIL

From: BRUCE ROGERS, CITY COUNCILOR - WARD 6

Date: January 24, 2007

Subject: ANNEXATION PROCEDURES FOR THE NOTIFICATION OF THE OWNERS
OF POTENTIAL ENCLAVE AREAS

Motion:

I move to direct staff to amend SRC Chapter 165 (Annexation Procedures) to include a requirement to notify owners of properties which have the potential to become an enclave.

Discussion:

Currently the annexation procedures include notification of the owners of property within 250 feet of the subject annexation territory. Additional notice is published in the Statesman Journal. These notices inform the owners that the Council is considering whether the annexation criteria are met and also to determine if the territory annexation should be referred to the voters. In some situations, these surrounding properties may become part of a future enclave if annexation of the territory is approved by the voters.

At past Council hearings for annexations, there were suggestions to increase the notification specifically to owners of properties which could be future enclaves if the annexation was approved. These notifications should explain the applicable state and local regulations pertaining to enclave areas and the possibility of future annexation of those newly created enclaves. It is appropriate for the Council to consider procedures to address the timing and content of these notifications.