

Council Meeting of: October 26, 2007  
Agenda Item: 4(a)



CITY OF SALEM,  
OREGON  
City Council  
555 Liberty Street SE, Room 220  
Salem, Oregon 97301  
503-588-6159

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## MEMORANDUM

To: City Council  
From: Janet Taylor, Mayor  
Subject: Appointment of Interim City Manager

Motion:

I move to appoint Linda Norris Interim City Manager upon Bob Wells retirement, and authorize the Mayor to negotiate a contract for the interim appointment.

Discussion:

Earlier this week, our city manager, Bob Wells, announced his decision to retire effective Dec. 31<sup>st</sup>, 2007. With planned vacations and the holidays coming up, he has asked that we designate the interim city manager at our earliest convenience so that the change can be as smooth as possible.

Linda Norris has served very well as our assistant city manager, and in fact, is acting city manager at this time while Bob Wells is with his Father in California. Bob has confidence in her ability to manage our city, and I feel she will do a very good job while we go through our selection process.

Linda has agreed to serve as interim beginning Jan. 1, 2008 and will work with Bob in the meantime on citywide and internal issues to make a seamless transition.