

FOR COUNCIL MEETING OF:

January 7, 2008

4.3 (a)

AGENDA ITEM NO.: _____

TO: MAYOR AND CITY COUNCIL

THROUGH:  LINDA NORRIS, INTERIM CITY MANAGER

FROM: TONY MOUNTS, DIRECTOR OF ADMINISTRATIVE SERVICES 

SUBJECT: PURCHASES APPROVED ADMINISTRATIVELY —
(November 20, 2007 thru December 24, 2007)

ISSUE:

None; Monthly purchasing activity report presented for Council Review.

RECOMMENDATION:

None; Information Only

BACKGROUND:

Administrative award, renewal and modification of contracts occurs each week through the review of the Weekly Purchasing Report presented by the Purchasing Administrator to the City Manager or his designee during a regularly scheduled Tuesday purchasing activity review session. All completed procurement transactions, recommended for award by User Departments, with a value of \$25,000 and over are presented in the Weekly Purchasing Report and reviewed for compliance to City Purchasing Rules during the review session. This Monthly Purchasing Report is a compilation of the prior month's administratively awarded contracting activities.

FACTS & FINDINGS:

The following purchases were approved administratively during the time period referenced above:

	Business Entity	Description	Amount	Fund
1	Arbuckle Costic Architects, Inc.	PW: Architect/ Engineering Services for Operations Services Center	\$1,577,600.00	CI
2	Cascadia Development LLC	UD: Guaranteed Maximum Development Cost for IT and CCTV at 295 Church St SE Redevelopment	\$7,196,010.00	CI

	Business Entity	Description	Amount	Fund
3	Cherry City Electric	PW: School Flasher Signal Project: Hallman Elementary School	\$44,212.00	CI
4	Norton Corrosion Limited, LLC	PW: COR – Cathodic Protection – Primary Consultant – FY 07/08	\$100,000.00	CI
5	Slayden Construction	PW: CM/GC Willow Lake Water Pollution Control Facility Headworks and Primary Treatment Improvement Project (Change Orders #3 and 7) ¹	\$40,592.00	CI
6	V & A Consulting Engineers	PW: COR – Cathodic Protection – Alternate Consultant – FY 07/08	\$100,000.00	CI
		Sub-Total	\$9,058,414.00	
7	Gelco Construction	CS: West Salem High School Community Park – Base Bid Plus Alternate #1 (Change Order #4) ²	\$34,662.63	ECF
8	Salem Road & Driveway Co.	PW: Willow Lake Water Pollution Control Facility (WPCF) Process Support Facilities Site Package, Base Bid Plus Alternate #1 and Alternate #2 (Change Order #14) ³	\$49,045.00	ECF
		Sub-Total	\$83,707.63	
9	Dell Marketing	IT: Disk Array Enclosure (State Agreement)	\$27,816.96	G
10	Ti Tech LLC	AS: General Contractor of Record – FY 07/08	\$100,000.00	G
		Sub-Total	\$127,816.96	
11	Carson Oil Company	AS: Fuel: Unleaded and Diesel – FY 07/08 (Change Order #1) ⁴	\$100,000.00	IS
12	Ikon Office Solutions	IT: Canon Copier 650 Business Pro (State Agreement)	\$37,830.87	IS
13	Laughlin Oil	AS: Fuel: Unleaded and Diesel – FY 07/08 (Change Order #1) ⁵	\$100,000.00	IS
		Sub-Total	\$237,830.87	

	Business Entity	Description	Amount	Fund
14	Design Lighting Sales	PW: Traffic Signal Supports (Poles)	\$27,471.00	PW
15	URS Corporation	PW: Preparation of NPDES MS4 Permit Renewal Package Including Updated Stormwater Management Plan	\$158,782.00	PW
		Sub-Total	\$186,253.00	
16	S-2 Contractors, Inc.	PW: Asphaltic Concrete Trench Patching – FY 07/08 (Change Order #1) ⁶	\$36,000.00	U
17	TMG Services, Inc.	PW: 400#/ Day Expansion Module – Sodium Hypochlorite Generation System (Sole Source)	\$73,740.00	U
18	Tornado Soft Excavation	PW: Skyline Radio Equipment Shelter	\$111,326.00	U
		Sub-Total	\$221,066.00	
19	Ron Tonkin Dodge, Inc.	IT: Two (2) Delivery Vehicles	\$15,176.00	IS
			\$15,176.00	G
20	Enviro-Clean Equipment Co.	PW: Television Inspection Trucks (3) and Portable TV System (1)	\$428,000.00	Various

CI	=	Capital Improvement Fund	\$9,058,414.00
ECF	=	Extra Capacity Facilities Fund	\$83,707.63
G	=	General Fund	\$142,992.96
IS	=	Internal Services Fund	\$253,006.87
PW	=	Public Works Fund	\$186,253.00
U	=	Utilities Fund	\$221,066.00
Various		\$428,000.00

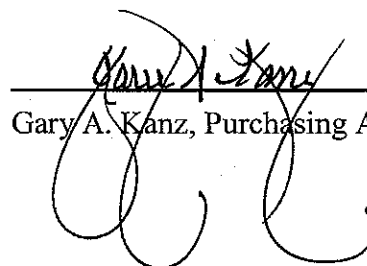
Total..... \$10,373,440.46

Prepared by:



Shawna Carter, Administrative Analyst

Approved by:



Gary A. Kanz, Purchasing Administrator

END NOTES TO CHANGE ORDERS

1. Change Orders #3 and #7 increases \$40,592.00: Provides for the cutting and sealing the existing 75-inch effluent pipe connected to the effluent diversion structure (EDS).
2. Change Order #4 increases \$34,662.63: Provides for the irrigation modifications, landscape seeding, change in roof color, remove large maple tree, arm rests for 6 benches and an additional light in the pavilion.
3. Change Order #14 increases \$49,045.00: Provides for receptacle at each gate, adding irrigation control module at irrigation pump, irrigation changes at main gate, telephone and cable conduit crossing of Windsor Island Road, change courtyard storm drainage to ductile iron pipe, remove retaining wall "wing" near south digester, grading at main gate, change irrigation controller, replace broken junction box, install detention overflow pipe and install fuel tank island.
4. Change Order #1 increases \$100,000.00: Provides for increases due to this vendor winning more spot market bids for fuel than had been anticipated. This means other vendors are winning fewer bids.
5. Change Order #1 increases \$100,000.00: Provides for increases due to this vendor winning more spot market bids for fuel than had been anticipated. This means other vendors are winning fewer bids.
6. Change Order #1 increases \$36,000.00: This provides for continued large main replacement projects and water main loop connections along with the replacement of sewer mains and other large repairs.