

FOR COUNCIL MEETING OF:

March 3, 2008

4.3 (a)

AGENDA ITEM NO.:

TO: MAYOR AND CITY COUNCIL

THROUGH:  LINDA NORRIS, CITY MANAGER PRO TEM

FROM: TONY MOUNTS, DIRECTOR OF ADMINISTRATIVE SERVICES 

SUBJECT: PURCHASES APPROVED ADMINISTRATIVELY —
(January 29, 2008 thru February 25, 2008)

ISSUE:

None; Monthly purchasing activity report presented for Council Review.

RECOMMENDATION:

None; Information Only

BACKGROUND:

Administrative award, renewal, modification of contracts, and approval of documents occurs each week through the review of the Weekly Purchasing Report presented by the Purchasing Administrator to the City Manager or designee during a regularly scheduled Tuesday purchasing activity review session. All completed procurement transactions, recommended for award by User Departments, with a value of \$25,000 and over are presented in the Weekly Purchasing Report and reviewed for compliance to City Purchasing Rules during the review session. All non-material amendments and administratively approved documents are also presented. This Monthly Purchasing Report is a compilation of the prior month's administratively awarded contracting activities and administratively approved documents.

FACTS & FINDINGS:

The following purchases, amendments, or documents were approved administratively during the time period referenced above:

	Business Entity	Description	Amount	Fund
1	Black & Veatch	PW: 75 MGD Potable Water Transmission Conduit (Change Order #25) ¹	\$194,892.00	CI
2	Dalke Construction Company, Inc.	PW: City of Salem Fire Stations 5, 7, 10, & 11	\$7,807,000.00	CI

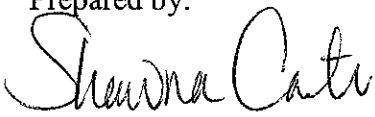
	Business Entity	Description	Amount	Fund
3	Group Mackenzie	AS: Seismic Upgrades for Fire Stations #1, 2, 3, 4, 6 & 9	\$366,932.00	CI
4	Keizer Electric	AS: Fire Stations Backup Generators	\$428,055.00	CI
5	Moore Excavation, Inc.	PW: 75 MGD Transmission Conduit – Phase 3 (Delaney Rd SE to 70 th Ave SE) (Change Order #10) ²	\$52,420.29	CI
6	Natt McDougall	PW: River Road Wet Weather Treatment Facility and River Road Storm Drain Improvement Project (Change Orders #10, 11 & 12) ³	\$65,631.00	CI
7	R. Brown Consulting Group, LLC	PW: Specialized Review and Construction Support Services	\$25,000.00	CI
8	Slayden Construction Group, Inc.	PW: Headworks & Primary Treatment Improvements at Willow Lake Water Pollution Control Facility (Change Orders #8 & 9) ⁴	\$136,657.00	CI
9	Todd Construction	PW: Salem Senior Center (Change Orders #1 & 2) ⁵	\$80,000.00	CI
		Sub-Total	\$9,156,587.29	
10	Carson Oil Co.	AS: Fuel: Unleaded and Diesel – FY 07/08 (Change Order #2) ⁶	\$100,000.00	IS
11	Laughlin Oil	AS: Fuel: Unleaded and Diesel – FY 07/08 (Change Order #2) ⁷	\$100,000.00	IS
		Sub-Total	\$200,000.00	
12	Western Power & Equipment	PW: Mini Excavator	\$51,996.00	PW
		Sub-Total	\$51,996.00	
13	Brown & Caldwell, Inc.	PW: Updating the Stormwater Management Design Standards and Construction Specifications	\$98,236.00	U
14	Groat Brothers, Inc.	PW: Biosolids Cake Transport to Madison Ranch - Primary Provider – FY 07/08 (Change Orders #1, 2 & 3) ⁸	\$100,700.00	U

Business Entity	Description	Amount	Fund
15 Halton Co.	PW: Generator Maintenance – FY 07/08 (Change Order #1) ⁹	\$40,000.00	U
16 K & S Madison, Inc.	PW: Biosolids Application Services at Madison Ranch – FY 07/08 (Change Order #1) ¹⁰	\$34,000.00	U
17 Thermo Electron North America, LLC	PW: Inductively Coupled Plasma Optical Emission Spectrophotometer	\$88,693.84	U
<i>Sub-Total</i>		\$361,629.84	

CI	=	Capital Improvement Fund	\$9,156,587.29
IS	=	Internal Services Fund.....	\$200,000.00
PW	=	Public Works Fund.....	\$51,996.00
U	=	Utilities Fund.....	\$361,629.84

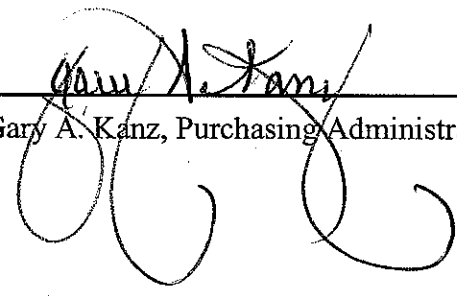
Total..... \$9,770,213.13

Prepared by:



Shawna Carter, Administrative Analyst

Approved by:



Gary A. Kanz, Purchasing Administrator

END NOTES TO CHANGE ORDERS

1. Change Order #25 increases \$194,892.00: Provides for additional compensation for construction administration, inspection, and other construction services associated with the construction of Phase 3 of the 75 MGD Transmission Conduit.
2. Change Order #10 increases \$52,420.29: Provides for additional compensation due to City requested schedule modifications, resulting in lost productivity and requiring redirection of the Contractor's crews.
3. Change Order #10, #11 & #12 increases \$65,631.00: Provides for a control/ isolation valve to be installed on a 48-forcemain at the pump station flow-meter vault. The reason for this is to prevent the treatment facility from filling up with sanitary sewer in the event that Willow Lake needs to bypass untreated water to the river. Provides for replacing existing grate with corrosion resistant aluminum grate. Provides for replacement of analog I/O valve actuator on gate operator with digital I/O.
4. Change Order #8 & #9 increases \$136,657.00: Provides for modifications to the Bar Screen Facility and the Influent Pump Station. The design consultant has made this recommendation based on the results of hydraulic modeling and testing that was conducted on a scaled model of the structure. In addition, this also provides for various electrical modifications.
5. Change Order #1 & #2 increases \$80,000.00: Provides for Contractor to perform over-excavation of soft unsuitable subgrade areas as needed to provide a firm subgrade for the parking lot.
6. Change Order #2 increases \$100,000.00: Provides for increases due to this vendor winning more spot market bids for fuel than had been anticipated. This means other vendors are winning fewer bids.
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8. Change Order #1, #2 & #3 increases \$100,700.00: Provides for more biosolids being produced because of construction activities with the Willow Lake Phase 1 expansion projects and the wet weather season began the first of October requiring an additional month of transport and application expenses.
9. Change Order #1 increases \$40,000.00: Provides for unforeseen events that have required the City to rent generators for three facilities.
10. Change Order #1 increases \$34,000.00: Provides for more biosolids being produced because of construction activities with the Willow Lake Phase 1 expansion projects and the wet weather season began the first of October requiring an additional month of transport and application expenses.