

FOR COUNCIL MEETING OF:  
AGENDA ITEM NO: \_\_\_\_\_

March 31, 2008  
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TO: MAYOR AND CITY COUNCIL  
THROUGH: *Linda Norris*  
LINDA NORRIS, CITY MANAGER PRO TEM  
FROM: VICKIE HARDIN WOODS, DIRECTOR *VHW*  
COMMUNITY DEVELOPMENT DEPARTMENT  
SUBJECT: FUEL STORAGE TANKS AT McNARY FIELD

**ISSUE:**

Should Council appoint a task force to develop a comprehensive policy recommendation concerning fuel storage tanks.

**RECOMMENDATION:**

Staff recommends Alternative (1): A task force be formed with three (3) members of Council and three (3) members of the Airport Advisory Commission (AAC) to review existing policies regarding fuel facilities at McNary Field and to make appropriate recommendations for policy changes.

**BACKGROUND:**

On March 17, 2008 Council received a report from staff recommending that fuel tank regulation at McNary Field be referred to the Airport Advisory Commission for a recommendation regarding comprehensive rules to promote environmental protection, safety and economic equality. At the meeting Council approved a motion that would directly involve itself in developing the rules: "City Council will conduct a review of its policy regarding fuel facilities at McNary Field, and until that policy is developed, prohibit any new applicants for fuel tanks at the airport. The policy review should include minimum environmental standards, location including above and below ground, current sites of all existing fuel storage tanks, and the economic impact on the current commercial operator."

Staff was requested to return with a recommendation regarding how this review should be conducted.

## **FACTS AND FINDINGS:**

1. Staff will provide technical support to the group developing a policy recommendation regarding fuel facilities. Such support will include bringing in experts in environmental issues, providing information on policies of other similar airports and best management practices for airports, and the economic impacts of developing such a policy.
2. It will take a series of meetings to examine the issues and determine an appropriate policy recommendation.
3. Council has expressed a desire to be directly involved in determining the rules and policy related to fuel storage tanks at the airport.
4. The Airport Advisory Commission is charged with advising the council in regards to comprehensive and orderly programs for the development and achievement of airport improvements and betterments and the enhancement of commercial business, and general aviation within the Salem Community. The Commission is comprised of at least two members who are active pilots, one member who is a resident of Ward 2 and one member who is a representative of the Army Aviation Facility.
5. Combining representatives from the Council and Airport Advisory Commission into one task force to make recommendations regarding fueling facilities allows direct Council involvement as well as contribution from the Advisory Commission.
6. Three or four task force meetings could occur over the course of about two months. Once a policy recommendation is developed it can be presented to the Council, as a whole, for adoption.

## **ALTERNATIVES:**

To complete the review of policy regarding fuel facilities at McNary Field, the following three alternatives are presented for council consideration.

1. A task force be formed with three (3) members of Council and three (3) members of the Airport Advisory Commission (AAC). Recommendations of the task force would be presented to the full Council for adoption.
2. A subcommittee of Council be formed of existing Council members. Recommendations of the subcommittee would be presented to the full Council for adoption.
3. The full Council conduct a work session(s) to review existing policy and make a determination as to appropriate policy changes.



Alan Alexander, Airport Administrator