

TO: MAYOR AND CITY COUNCIL
THROUGH:  LINDA NORRIS, CITY MANAGER PRO TEM
FROM: VICKIE HARDIN WOODS, DIRECTOR, 
COMMUNITY DEVELOPMENT DEPARTMENT
SUBJECT: OREGON CERTIFIED LOCAL GOVERNMENT (CLG) PROGRAM
GRANT

ISSUE:

Should City Council approve the grant application submitted by staff to the Oregon State Historic Preservation Office (SHPO) for a Certified Local Government (CLG) Program grant?

RECOMMENDATION:

Staff Recommends that the City Council authorize staff to apply for and execute a grant contract with the State Historic Preservation Office (SHPO) for a Certified Local Government (CLG) Program Grant.

BACKGROUND:

The purpose of the Certified Local Government (CLG) grant program is to assist local governments with their historic preservation programs. The grants consist of federal and state funds and require a 50/50 match of local funds or donated services/supplies, including staff and Historic Landmarks Commission members' time. Grants are restricted to local governments that have been "certified" by the State Historic Preservation Office (SHPO) and the National Park Service or that are in the process of becoming certified in the coming year. Grants are awarded on a non-competitive basis in order to ensure that all local programs benefit. Grant awards may be less than requested in the grantee's application.

FACTS AND FINDINGS:

The Planning Division of the Community Development Department is requesting approval to apply for the CLG grant in the amount of \$14,056.86. The source of the City's local match is \$6,817.50 based on professional volunteers' time, and \$7,239.36 from General Fund.

The 2008-2009 grant is to complete a Selective Reconnaissance Level Survey update of the local City of Salem Inventory that was created in 1987 with current photographs, site plans, and architectural information. The original Inventory was completed and is out of date. The findings of this survey will be used to update the Local Inventory as well as to recommend additional listings to the Local Inventory. The grant requested would also assist with developing a positive review and compliance program within the City based upon education and outreach. One of the methods the City would like to utilize to reach out to owners of historic properties is through a Historic Landmarks Commission (HLC) quarterly newsletter. This newsletter will include important educational information about existing historic resources within the City.


Glenn W. Gross, Urban Planning Administrator