

MINUTES
Library Advisory Board
August 10, 2005

<p>Elaine Day chaired the meeting in the absence of a chair. Elaine called the meeting to order at 7:01 p.m.</p>	<p>CALL TO ORDER</p>
<p><u>Members present:</u> Elaine Day, Bethany Gabert, Virginia Green, Vlasta Havel, Koyfou Saechao, Roy Turnbaugh <u>Members absent:</u> Kathleen Casey, Albert Furtwangler <u>Library staff members:</u> Chad Reisig, Gail Warner, Elizabeth Hughes <u>Guests:</u> Roger Huesser</p>	<p>ATTENDANCE</p>
<p>None.</p>	<p>INTRODUCTIONS</p>
<p>Minutes were presented for June 8, 2005. Virginia moved that minutes be approved, Roy seconded, and the motion was carried.</p>	<p>MINUTES</p>
<p>Ross Sutherland from the Marion County Historical Society was present.</p>	<p>INTERESTED CITIZENS</p>
<p>Gail said the library has begun using the acquisitions system. The preparation period has been about 6-8 months, but a problem has arisen regarding holds. Staff is using an online Baker & Taylor site to enter information. Chad said more improvements are being made to the web interface. Gail said "fixes" to the system can be purchased by each library, or cost is distributed among libraries receiving enhancements.</p> <p>Gail said a CCRLS/Keizer Committee met in July. She reviewed the discussions that took place with the mediator. The mediator asked a PYM Committee to provide restrictions as to not put undue strain on the existing member libraries. The PYM Committee met in August and came up with ideas to allow Keizer into CCRLS, the most popular idea to increase Keizer's proposed budget, increase proposed collection costs and increase the size of the library. Another alternative would be for Keizer to purchase a Salem Library fee card to each household. The PYM Committee discussed various options to include Keizer in CCRLS. Gail asked the board to provide input to the suggestions provided. The board discussed legal aspects of the Keizer/CCRLS issue. Chad explained to the group how the Salem Public Library would lose approximately \$40K in CCRLS funds if the Keizer Library plan was implemented, and an additional \$90K in library fee cards, among some other revenue losses. Staffing requirements would increase 20-30% with a simultaneous revenue decrease. Gail reminded the board that they had passed a resolution last year regarding the Keizer library plan and CCRLS requirements for members. Elaine instructed the group to provide input back to Gail within ten days.</p>	<p>OPEN ISSUES CCRLS Automation Update</p> <p>CCRLS/Keizer</p>

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<p>Gail said the RFP is currently being rewritten regarding the Library Café space. The café has been empty since December 2004. Gail invited board members to attend a meeting on August 16 at 1:30 pm in Gail's office with the Foundation regarding the café. Bethany and Vlasta will participate. October is the target date for opening a facility.</p> <p>Chad reviewed the initial response of the new entrepreneurial events. The LAN gaming event resulted in five participants. Ads will be placed in local school papers to generate interest and an ad is currently running on radio. J. A. Jance, author, is coming to talk about her book on September 13. Additional radio ads are going to be advertising upcoming events. The fall concert series entertainers have been booked. A TV commercial will be released announcing the first concert on October 14. The business seminars have also been booked through the year. Chad talked about the public response in the Statesman Journal regarding buying ad space at the library and the replacement of the bulletin boards. Chad said the new computer printing charges have resulted in triple the monthly revenue. Chad distributed an additional letter from a patron regarding the advertising space.</p> <p>None.</p>	<p>Café</p> <p>Entrepreneurial Projects</p> <p>Public Comment</p>
<p>Gail said the board position is still vacant.</p>	<p>OLD BUSINESS Board Position</p>
<p>Gail reviewed the draft of the staff report, explaining that it will be presented to Council in October, where members of the Library Advisory Board will be present. The board approved the report.</p> <p>Chad said the Foundation is giving the library \$10,000 to do a sound and lighting upgrade in the Loucks Auditorium. It will include theatrical colored lighting, a spot light, and improvements to the sound system. After a final walkthrough, the installation will take place before the initial entrepreneurial event in September.</p> <p>None.</p>	<p>NEW BUSINESS Report from Board & Council</p> <p>Upgrades for Loucks Auditorium</p> <p>Public Comment</p>
<p>None.</p> <p>Gail sent Board names and emails to a University of Oregon professor for input to a statewide study. Board members may be contacted for input.</p>	<p>REPORTS Chair's Report</p> <p>Director's Report</p>

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<p>Gail said the results of the "Horse with No Name" contest will be announced on Thursday at 11:00 am at a children's library event.</p> <p>Roger said the Friends had a booth at the Salem Art Association. Five of the new Harry Potter books were donated to the library. A book sale last weekend made approximately \$2,000. The annual book sale is October 15 & 16. A venue has not yet been identified and Roger will do an analysis to determine what kind of venue would be most cost effective.</p> <p>None.</p>	<p>Community Relations Report</p> <p>Friends Report</p> <p>Foundation Report</p>
<p>None.</p>	<p>MISC. BOARD ITEMS</p>
<p>The next meeting is scheduled for Wednesday, September 14, 2005, 7 p.m. in the Heritage Room.</p>	<p>NEXT MEETING</p>
<p>The meeting was adjourned at 8:23 pm.</p>	<p>ADJOURNMENT</p>

Submitted by: Elizabeth Hughes, Staff Assistant