

Neighborhood Task Force

Preliminary Recommendations

Last Updated 3/4/08

Topic Area	Recommendation	To City Council	To Staff/ Dept	City Entities Affected
1 Land Use Notification area	Neighborhood associations may distribute written notices of public opportunity to provide input on land use decisions to those neighbors they deem to be impacted by the land use decision, regardless of the neighbors' geographic relationship to the property in question. The City will allot funds to each neighborhood association to distribute such notices. In addition, the City will continue to notify properties within the 250-foot area surrounding the property in question, as prescribed by Code.	X		CS
2 Land Use Signs announcing opportunity for public input	Require the placement of one sign announcing public opportunity to provide input on land use decisions on each street fronting the subject property.	X (for this to apply to subdivisions)	X	CD
3 Land Use Signs announcing opportunity for public input	Make signs that are posted on properties, announcing opportunities for public input, larger and more readable.		X	CD
4 Land Use Notification format and content	Make written notices of public opportunity to provide input on land use decisions more understandable and inviting, and include the developer's name and contact information.		X	CD
5 Land Use Encourage contact with NAs	Strongly encourage land use applicants to contact affected neighborhood groups regarding their proposed land use.		X	CD, Council, Planning Commission
6 Land Use Information provided to developers	Include in land use application materials the contact information for neighborhood associations (chair and land use contact), meeting time and location for neighborhood associations, and an explanation of the interaction neighborhood associations have in the community and important role they play in land use decisions.		X	CD
7 Land Use Application checklist	Revise the land use application check list to include a place to record whether contact with affected neighborhood associations occurred.		X	CD
8 NA Annual Review Process	That staff, rather than the Planning Commission, conduct an annual review of each neighborhood association's adherence to the requirements for continued status as a recognized neighborhood association. If a neighborhood association is found not to have fulfilled its requirements, staff would provide its findings and make recommendations to City Council.	X		CS (also results in fewer reports to the Planning Commission and City Council)

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9 Dialogue Between NAs, City Council, and Planning Commission	That annually, each neighborhood association participates in a work session involving five to seven neighborhood associations, City Council, Planning Commission, and members of various advisory boards and commissions. Four such work sessions would be scheduled each year to be held in the community, with the agenda for each based on the issues most relevant to the specific associations.	X		CS, CD, Council, Planning Commission, and potentially other staff and Boards/ Commissions (e.g. SPRAB, CATC, DAB)
10 Marketing NAs City Budget	City Council continue to include funds specifically for marketing neighborhood associations in the City's annual budget.	X		CS
11 Marketing NAs Expanding Capacity and Partnerships	City establish a Trust and Agency account for community donations that support neighborhood association marketing efforts. Neighborhood associations could choose to direct business sponsorships and community donations to this effort.		X	CS, Finance
12 Marketing NAs Goal Setting	Require as a standard of recognition that each neighborhood association establish annual civic involvement goals.	X		CS
13 Marketing NAs Tools	City staff prepare marketing tools that can be used to spread the word about neighborhood associations.		X	CS
14 Marketing NAs Ongoing Staff Education	Department Directors, Division Heads, City Council, and City boards and commissions be presented annually with information and tools that can be used to spread the word about neighborhood associations.		X	Council, all depts, all boards and commissions
15 Reconvene the Task Force	Reconvene the Neighborhood Task Force in January 2009 to assess progress to date on strengthening neighborhood association involvement and participation.	X		CS
16 Cultural Competency	Identify challenges and opportunities which neighborhood associations have in connecting culturally diverse populations in their neighborhood.	X		