

Salem Police Department  
Volunteer Position Description

Position: Citizen Patrol  
Supervision: Volunteer Coordinator  
Schedule: Must commit to a regular weekly schedule of four hours per week for a minimum of one year.  
Purpose: To assist the Salem Police Department in increasing the quality of service provided to the citizens of Salem in a professional manner.

Description of Duties:

- Watch for illegal activities and report them to authorities
- Answer questions from individuals and help to obtain an officer if needed
- Serve as requested for special events and other duties as assigned
- Conduct home security surveys as needed

Requirements:

- Ability to pass a background check
- Capacity to work independently with limited close supervision
- Must be supportive of the Salem Police Department, its mission, and comfortable working within a police environment
- Commitment to comply with confidentiality requirements and police policies
- Ability to present self in a professional manner
- Ability to interact with the public in a safe and fair manner
- Ability to follow written and oral instructions
- Ability to attend all required training classes
- Ability to walk and/or sit for extended periods of time
- Must possess a valid Oregon driver's license and insurance
- Must possess good oral and written skills
- Must be willing to work with a partner

Required Training:

- Orientation with the Volunteer Coordinator
- Complete all required Citizen Patrol trainings (30 hours total)
- Complete the Citizen Police Academy within one year of becoming a part of Citizen's Patrol