CITY OF Salem AT YOUR SERVICE

Traffic Engineering Section
Public Works Department
555 Liberty Street SE, Room 325 Telephone: 503-588-6211
Salem, Oregon 97301-3503 TTY: 503-588-6292

BUILDING RELOCATION SUPPORT SERVICES

Building Relocation Plan Review/Route Review Fee	$ 55.00
Minimum Fee	$.
Automation Fee	$ 2.50
Processing Fee	$ 10.00
Total Charges	$.
PW Project No.	0
Building Relocation Permit No.	

BUILDING RELOCATION SUPPORT SERVICES

Name of Applicant (Moving Company): _____

Address: _____ Phone: _____

Name of Building Owner: _____

Address: _____ Phone: _____

Present Location of Building: _____

Destination of Building: _____

Moving Date: ___/___/___ Moving Time: Begin _____ End _____ Time in R-O-W: Begin _____ End _____

Moving Route: _____

_____

_____

POLICY: The City of Salem Public Works Department performs building relocation support services on a cost recovery basis.

SERVICES PROVIDED: The Public Works Department will remove and replace traffic signs and inspection of traffic signals removed and replaced by a licensed electrical contractor hired and paid by the Permittee.

COST OF SERVICES: The charge for the services is full cost plus an overhead charge. For Class I building moves the minimum service charge is $60 and for Class II and III building moves the minimum service charge is $183. Upon conclusion of the work, the applicant will be billed for expenses beyond the minimum amount.

SCHEDULING OF SERVICES: The Applicant is responsible to schedule date of services by calling Public Works at 503-588-6333 at least 48 hours in advance of date of desired service, weekends and holidays excluded.

SERVICES REQUESTED:

☐ Building Relocation Plan Review/Route Review Only. Minimum Charge $55. ***This is not a permit to move the building.***

☐ Class I Building Relocation Services. Full Cost plus an Overhead Charge. Minimum Charge $60.

☐ Class II and III Building Relocation Services. Full Cost plus an Overhead Charge. Minimum Charge $183.

Signature of Applicant: _____

This permits is valid for 180 days from the date of issuance. Extension may be granted at the discretion of the Public Works Department.

Check $ _____ Check # _____ Cash $ _____ Billed $ _____ PO # _____ Rec'd by: ___/___/___ By: _____

Original—Building & Safety file; Copy 1—Finance; Copy 2—Street Division; Copy 3—Traffic Engineering; Copy 4—Customer