

WATER/WASTEWATER TASK FORCE MEETING

DRAFT MINUTES

June 27, 2002
11:30 a.m. - 1:30 p.m.
Room 325 - Civic Center

1) **CALL TO ORDER**

The meeting was called to order by Councilor Wes Bennett.

2) **INTRODUCTIONS**

Introductions were made. Members, staff, and citizens were in attendance as noted below.

Members Present

Councilor Wes Bennett, Chair
Councilor Bob Wallace
Councilor Rick Stucky
Councilor Kasia Quillinan
Keizer Mayor Christopher
Steven Anderson
JB Summers
Ross Peterson
Charley Waters
Mike Gotterba
Eleanor Miller
Jack Lowery
Wendy Kroger

Members Absent

Vacant, Polk County Commissioner
Tony Nielsen
Steve Travis
Patti Milne, Marion County Commissioner

Staff present included Tim Gerling (Public Works Director), Paul Eckley (Operations Services Manager), Francis Kessler (WLTP Operations Manager), Pat Dodge, (Management Analyst), Steve Downs (Utilities Planning Engineer), Francis Kessler (Wastewater Services Manager), Keith Whisenhunt (Assistant City Engineer), Jon Ellis (Assistant Finance Director), Mark Siegel (Finance Debt Manager).

Also present were Randy Krueger (Black & Veatch), Bob Eimstad, and Mark Hamlin.

Interested citizens: Mark Fields (Suburban East Salem Water District) and John Blake.

3) **CITIZEN INPUT**

None at this time.

4) **MINUTES**

Minutes of November 2001, January 2002, March 2002, and April 2002 were approved and adopted as written.

5 & 6) **PRESENTATION BY STAFF LONG-RANGE FUNDING PLAN FOR FACILITY PLAN and RECOMMENDATION FOR APPROVAL OF FACILITY PLAN TO FORWARD FOR COUNCIL CONSIDERATION**

Paul Eckley, Operations Services Manager, was introduced to make this presentation. His presentation was enhanced by use of a PowerPoint presentation. The purpose of the presentation was to present a summary of the identified solution, the implementation plan, permitting strategy, and to respond to questions as well as request approval of staff's recommendation.

Randy Krueger, the Project Director (with Black & Veatch), was introduced to present the summary and Bob Eimstad, the Project Manager (with Carollo Engineers), presented permitting information, both doing so with the use of a handout (attached to file copy). The goal in permitting is to obtain the permit prior to major spending. The next phase could take upwards of a year to get permitted. The final portion is public participation. Nothing is guaranteed until the permit is actually issued. Councilor Stucky asked who handles the public participation process. Mark Hamlin stated that DEQ does and that is during the formal process. Bob Eimstad stated that they are confident in how the facility performs. Wilsonville is using the same process.

Paul Eckley presented information on the Plan financial advantages and, using the handout, he reviewed a Financial Plan comparison. Paul described a comparison of cash flow of Alternative 2B with the existing Financial Plan (shown in handout material). We have enough pay-as-you-go cash from sewer rates, that we can fund the first four years out of cash. We need to hold the 8.9 percent increase for the next two years and revisit the Plan every two years. Over the life of the project, it will save approximately \$40,000,000. Parts of Willow Lake are close to 50 years old.

What is next? Presentations will be made to Marion County and Keizer in July and August 2002. We are moving ahead with the permit negotiations. Francis Kessler is taking the lead in putting the permit application package together. We are also going to be beginning work on some critical projects, of which one of the most critical right now is the downtown interceptor. Tim Gerling stated that there is no way to put large pipe anywhere downtown without lots of construction - to get that subset of public involvement process started, there has to be a lot of discussion, etc. Ross Peterson asked about the time line in construction. Tim Gerling replied that it is a very tight and aggressive schedule. We are aiming for the 2010 completion date. We are also very sensitive to coordination with other projects going on.

Councilor Stucky asked about the notification process for the Public Hearing. Tim Gerling replied that in August there will be paid ads, meetings with all the neighborhood associations, City of Keizer, East Salem Water District. Will do the best we can to get the word out to the most people we can.

Councilor Stucky asked about the park phase. Phase 1 has park work and so does Phase 2. There will be groundbreaking in both phases.

Jack Lowery asked if any pre-marketing will be done? All presentations will be on the Web and there will be newspaper information. Although an outstanding job is being done, the biggest job to come is the sales pitch. We will happily provide written materials for distribution to anyone who is willing to help out.

Councilor Bennett asked about noise control. Tim Gerling replied that noise, odor, truck traffic, etc. are all being looked at for not being objectionable in neighborhoods. Will be working these things out in the various components. Charley Waters suggested masking with white noise.. Tim said this might be possible and could be looked at. At this point staff requested Task Force approval of the recommendation to be presented to Council. **Eleanor Miller made a motion to accept the recommendation and it was seconded by Wendy Kroger.** Mayor Christopher of Keizer indicated her agreement to Councilor Bennett who passed that along to the full Task Force at this time. All members present, by a show of hands, indicated agreement with the recommendation to forward the Facility Plan to Council for consideration.

At this time, Tim introduced the Annual Report on Salem Drinking Water.

JB Summers, as a matter of Task Force interest, asked John Blake if he thought the Task Force had listened to his concerns over the last five years. John replied that he did think so, that it has been a long process, and this is sort of a lifetime event to watchdog the process. He stated that they want the plant to work right, want Salem and Keizer to get along, and the whole area to work right. Francis Kessler stated that he fully understands his (John's needs and position).

10) **ADJOURN**

Meeting adjourned at 12:40 p.m.

These minutes are transcribed from notes and the tape recording of the Task Force meeting on June 27, 2002, as an overview of the meeting. They are not verbatim. Any attachments are to the file copy only.

Linda Nelson, Staff Assistant II
August 2, 2002

Attachments:

Written Presentation Material (file copy only)