

July 30, 1992

TO: All Holders of the City of Salem Design Standards

EFFECTIVE DATE: July 1, 1992

SUBJECT: **DEVELOPMENT BULLETIN #3**

The following information is distributed as a public service to the Salem development community of contractors, builders, and developers to make them aware of any changes in the City permit and plan approval process which may have an impact on their operations:

NEW FEE SCHEDULE FOR PUBLIC WORKS PERMITS AND PLAN REVIEWS

Effective July 1, 1992, the attached fee schedule will be in use. Any development plans or permit applications received before 5 p.m. on June 30, 1992, will be charged the old fees.

The City Council has directed the Public Works Department to recover the full costs of service for all our permits and plan reviews. As a result, we review our fees on a yearly basis and adjust them accordingly.

The average increase is in the 4 to 5 percent range, however, there are some significant increases in the fees we charge for tapping water main lines. The previous fees have not been adjusted since 1984, and eight years of inflation have taken their toll on our costs as well as on the private sector.

Several of the fees have gone down from last year's. Our commitment is to have our fees match the actual costs and, in some cases, our experience has shown that our costs were lower than anticipated. We will pass those savings on to the public whether they are due to lower costs in materials, increased efficiency and productivity in our work force, or simplifying the process to eliminate administrative expenses.

For more information, please contact the City of Salem Permit Application Center at 588-6256.

Tim Gerling, P.E.
Chief Development Services Engineer

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