



URBAN RENEWAL AGENCY URBAN DEVELOPMENT DEPARTMENT

Si necesita ayuda para comprender esta información, por favor llame 503-588-6178

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DOWNTOWN ADVISORY BOARD

Board Members

Hillary Banks
Brad Compton
Jesse Hayes
Vincenzo Meduri
Laurie Miller
Jill Munger
Maria Palacio
Aaron Terpening
Dana Vugteveen
Ron Welter
Chip Conrad

City Staff

Sheri Wahrgren, Downtown Revitalization
Anita Sandoval, Office Supervisor

Next Meeting: August 24, 2017

It is the City of Salem's policy to assure that no person shall be discriminated against on the grounds of race, religion, color, sex, marital status, familial status, national origin, age, mental or physical disability, sexual orientation, gender identity, and source of income, as provided by Salem Revised Code 97. The City also fully complies with Title VI of the Civil Rights Act of 1964, and Americans with Disabilities Act of 1990, and related statutes and regulations, in all programs and activities.

Remember to declare potential or actual conflicts of interest prior to each item on the agenda.

MEETING AGENDA

Thursday, July 13, 2017
12 p.m. – 1:30 p.m.
UD Conference Room
350 Commercial St NE

1. Call to Order/Roll Call
2. Approval of Agenda
 - a. July 13, 2017
3. Approval of Minutes
 - a. June 22, 2017
4. Board Member Comment
5. Committee Report
6. Public Comment (Appearance of persons wishing to address the Board on any matter other than those which appear on this Agenda.)
7. Action Item –
Does the Downtown Advisory Board recommend Agency Board approval for increased funding for the Peter Courtney Pedestrian Bridge?
8. Discussion Items - None
9. Old Business
10. New Business
 - a. What's Happening?
11. Adjourn

MINUTES
Downtown Advisory Board
Thursday, June 22, 2017–12:00 P.M.
Urban Development Conference Room
350 Commercial St NE

This Action Agenda/Minutes complements the **MP3** and WMA recording of the meeting, which may be reviewed at <http://www.cityofsalem.net/Pages/downtown-advisory-board.aspx>

1. CALL TO ORDER

Call to Order and Roll Call: 12:05 PM

Roll Call: Hillary Banks; Brad Compton; Chip Conrad; Jesse Hayes; Laurie Miller; Jill Munger; Maria Palacio; Dana Vugteveen Aaron Terpening; Ronald Welter

Absent: Vincenzo Meduri

Staff: Anita Sandoval; Sheri Wahrgren; Toni Whitler; Patricia Farrell

Guests: Barry Nelson, Rotary; Ken VanOsdol, Rotary; Councilor Jim Lewis

2. APPROVAL OF AGENDA

Motion: Move to approve the agenda for June 22, 2017, as presented

Motion by: Board Member Banks

Seconded by: Board Member Munger

Action: Approved the agenda for June 22, 2017, as presented.

Vote: Aye: Unanimous **Motion PASSES**

3. APPROVAL OF MINUTES

Motion: Move to approve the Minutes from April 27, 2017, as presented.

Motion by: Board Member Terpening

Seconded by: Board Member Banks

Action: Approved the Minutes from April 27, 2017, as presented.

Vote: Aye: Unanimous **Motion PASSES**

4. BOARD MEMBER COMMENT – None

5. COMMITTEE REPORT - None

6. PUBLIC COMMENT on items not on the agenda

Rotary presentation: Barry Nelson, Ken Van VanOsdol

In recognition of 100 years of service in Salem the Rotary is proposing an amphitheater in Riverfront Park at an estimated cost of \$1.5M. The background and vision was reviewed and concept renderings were shared. Public outreach is underway, and on July 25 the architects will present a public forum to discuss the project. They are working with City staff and are hoping to take it to City Council in November for final design approval.

Comments and questions: Palacio, Vugteveen, Wahrgren, Banks, Welter, Terpening.

7. ACTION ITEMS -

None

8. DISCUSSION ITEMS

a. Riverfront Park Master Plan Update – Patricia Farrell

Comments and questions: Terpening, Palacio, Wahrgren, Councilor Lewis, Whitler

There are restrictions to uses at Riverfront and Wallace Marine Parks due to federal funding used to improve the site. The 4-acre expansion site needs to be capped due to prior contamination. This 4-acre

parcel is also proposed to be used as the replacement parcel to mitigate potential impacts due to the Salem River Crossing (Third Bridge) at Wallace Marine Park, which is a requirement of the Federal funding. An assessment will be performed to determine what mitigation may be necessary.

The master plan process will begin fall 2017 and will take about a year. The proposed Rotary Amphitheater area will be reserved for that purpose in the study. Connectivity is an important aspect of the master plan, so staff will keep the Streetscape ideas in mind. A website will be available for updates and open houses will be scheduled.

Concerns: Mitigation from third bridge, Streetscape, Pringle Creek connection.

b. Capital Improvement Grant Program Project Overview – Sheri Wahrgren

Comments and questions: Terpening

Handout: RF Capital Improvement Grant Summary

Review of the grant summary and leveraging. Funding is still available for future projects.

9. OLD BUSINESS -

a. RUDRA Project Updates

- Alley Mural – power washing and primer is done, painting is underway.
- Stairwell Mural – prep starts first week of July; to be complete by July 25.
- Bridge Grand Opening – August 2, could be a funding gap of \$150,000, so expect a request for funding.
- Bike Share – Staff Report to Council on June 26; proposes use of \$3,000 from Parking Services budget to sponsor the costs of up to six bike stations.
- Streetscape – RPF to create a streetscape plan was issued May 25th, and closes July 14th. The scope of work includes public meetings. North Block – working with Cherriots and County to consider permanent improvements. Engineering review indicates capacity to consider permanent structures. Police Facility Meeting – Riverfront funding will help with circulation access (infrastructure). Design in October, bid in Jan 2018, construction after that. 3-4 years to completion.
- Final RDURA and Parking Fund budgets for FY 17-18 is available.
- Parking Tax went up \$8.
- Food Carts/Trucks – Are they required to pay parking tax? No.

Comments and questions: Terpening, Hayes, Conrad, Banks

10. NEW BUSINESS

- a. What's Happening?**

11. ADJOURN

Chair Vugteveen adjourned the meeting at 1:26 PM. The next meeting is scheduled for July 27, 2017.



MEMORANDUM

Urban Development Department

DATE: July 13, 2017

TO: Downtown Advisory Board

FROM: Sheri Wahrgren, Downtown Revitalization Manager

SUBJECT: Agency Board Recommendation -\$150,000 of additional Riverfront Downtown Urban Renewal Area funding for construction contingency of the Peter Courtney Minto Island Bicycle and Pedestrian Bridge?

Action:

Does the Downtown Advisory Board recommend to the Urban Renewal Agency Board contingency funding in the amount of \$150,000 for project costs for the Peter Courtney Minto Island Bridge?

Background:

Over the last several years, the City and the Urban Renewal Agency have been working toward the Council goal of constructing the Peter Courtney Minto Island Bicycle and Pedestrian Bridge, a pedestrian bridge and trail system that connects Riverfront Park with Minto Island Park.

The Bridge is substantially complete and with existing and planned connections, links more than 30 miles of off street trails, 1,400 acres of parks and natural areas.

Since the project was originally budgeted and scoped, delays during construction have contributed to an increased cost which has been addressed to date with project contingency funds. Contingency funds are typically reserved for change orders. The primary delay for the Bridge project was the late delivery of the arches which contributed to an additional seven months of construction required to complete the project. This resulted in additional consulting costs for inspection and staff project management costs.

The additional \$150,000 requested will restore the contingency so that any unanticipated costs can be covered and project can be closed out. Sufficient budget authority exists within the FY 2017-18 adopted budget or the Riverfront Downtown URA to fund this cost.

Project Funding Summary to Date:

• Oregon Department of Transportation	\$2,954,563
• Oregon Parks and Recreation Department	\$ 750,000
• Riverfront-Downtown URA/Design	\$1,600,900
• Riverfront-Downtown URA/Construction	\$4,369,100
• South Waterfront URA	\$ 212,700
• City of Salem Parks	\$ 10,640
• Department of Environmental Quality	\$ 49,500
Total	<u>\$9,947,403</u>