



NOTES
AIRPORT ADVISORY COMMISSION
 Wednesday, January 19, 2011 - 6:00 P.M.
 Terminal - Modular



Members Present

Tim Hay – Chair
 Guy Culbertson
 Jim Harr
 Major Brain Houston
 Mary Ann Lebold
 James Nafziger

Members Absent

Darr Goss - E

Staff Present

John Wales - UD
 Tom Franklin – UD
 Therese Van Vleet – UD

Guests

Steve Oberan - Consultant
 Ron Peters- Salem Aviation
 Rich Montgomery - Lessee
 Jim Wall - SEMCA

1. CALL TO ORDER AND APPROVAL OF AGENDA

Chair Hay called the meeting to order at 6:01 PM, noting a quorum of appointed members was present. The Commission welcomed new member Culbertson.

2. ROLL CALL

Tim Hay – Present	Jim Harr - Present	Mary Ann Lebold - Present	Darr Goss - Absent
Guy Culbertson - Present	Brian Houston – Present	James Nafziger – Present	

3. APPROVAL OF MINUTES

Mr Harr **MADE A MOTION** to approve the minutes of December 15, 2010, as presented. The seconded **MOTION CARRIED** unanimously.

4. APPEARANCE OF INTERESTED CITIZENS

Mr Oberan introduced himself; he’s working toward a bachelor’s degree in airport management and is interested in the AAC process.

5. ACTION ITEMS

None

6. REPORTS

a. Introduction of New AAC Member

See above

b. Tower Chief Report

Cindy Ford was absent. Mr Franklin reported 2010 operations were down 10,721 over 2009. IFR operations were only down 216, because of corporate aircraft and training missions. Local VFR operations saw the largest decrease.

c. Airport Terminal Expansion

Mr Wales, Urban Development Assistant Director and Interim Airport Administrator, said the expansion is going well, it is on budget, and the final touches are being made.

d. Master Plan Update

Mr Wales said the Plan is in the technical data collection stage and tenants are being interviewed. He provided a handout about two committees: the technical committee and the Master Plan Committee and requested two members of the AAC volunteer for the Master Plan Committee who will be approved by City Council. Chair Hay, Guy Culbertson, Jim Harr, Mary Ann Lebold all volunteered.

Ms Lebold **MADE A MOTION** that Chair Hay and Mr Culbertson represent the AAC on the Master Plan Committee. The seconded **MOTION CARRIED** unanimously.

e. Airport Administrator Hiring Update

Mr Wales announced Mr Mark Jucht, Assistant Director of Spokane International Airport, has been hired. He has a strong finance, economic development, and operations background. He is familiar with attracting commercial airlines and terminal/runway expansion. His first day will be January 31. Chair Hay noted he met Mr Jucht and was impressed with his accomplishments and ideas for Spokane Airport.

f. Noise complaints

Mr Franklin noted one complaint of jet noise in December by a family southwest of the airport, who live in the approach. He noted 46 complaints were noted in 2010 half were for fixed wing the other for helicopter. Five households generated 79% of the complaints.

7. ITEMS FOR DISCUSSION

Mr Culbertson noted some items should be on the record: 1) Perimeter road on the south end; 2) Trees on 16; and 3) the west 14 gate.

Staff responded: While it has been improved the perimeter road is not for everyone's use. Staff will place a sign, i.e. "Not for airport traffic." Staff noted the tree issue is in process. The City Forester said topping the trees may not be a good idea. Total removal may be the best option and something will need to go in to replace them. Staff is looking into costs. Staff noted the west gate failed over the weekend and is being repaired, the wheels failed and the pump leaked.

8. CHAIR'S REPORT

None

9. ADJOURNMENT

Chair Hay adjourned the meeting at 6:27 PM. The next meeting is scheduled for February 16, 2011, location to be announced.

Division web site: www.cityofsalem.net/SLE

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Reviewed by: Anita Sandoval | **Edited by:** Tom Franklin and John Wales