

MINUTES
AIRPORT ADVISORY COMMISSION
Wednesday, January 21, 2009
Fire Station 6, EMS Division, 2742 25th Street SE
6:00 PM

Members Present	Members Absent	Guests
Tim Hay	Kindra Jordan	Dennis Thompson
Mary Ann Lebold		Patrick Hall
Jim Harr		Dan Reid
James Nafziger		Jim Wall
Major Mark Ulvin	Staff Present	Aaron Cressey
Mark Renaud	Alan Alexander	
	Kathy Sime	

1. CALL TO ORDER

Chair Tim Hay called the meeting to order at 6:00 P.M.

2. Roll Call

Tim Hay - Here
 Mark Renaud – Here
 Major Mark Ulvin – Here
 Kindra Jordan - Absent
 Mary Ann Lebold - Here
 Jim Harr – Here
 James Nafziger – Here

3. APPROVAL OF MINUTES

Mary Ann Lebold **made a Motion** to approve the November 19, 2008 Minutes. Mark Renaud **seconded the Motion** and the Motion **passed with a unanimous vote.**

4. APPEARANCE OF INTERESTED CITIZENS

No one appeared.

5. REPORTS

a. Tower Chief Report

Cindy Ford gave the following report: Traffic count for December 2008 was 2,270 a decrease of 4,189 operations under December 2007. Total 12 month total through December 2008 was 58,391. The busy day was 250 operations. Cindy stated the

adverse weather affected the traffic count with the snow/ice event Salem experienced and pointed out that Tom Franklin did a great job keeping the runways clear which made it possible for some air traffic to move. January traffic is increasing. The FAA made a visit to check safety issues. Cindy stated that the FAA was complimentary regarding the condition and operations at Salem Airport.

b. Proposed Chapter 9 Fueling Regulations

Alan Alexander stated that the proposed changes to the fueling regulations in Chapter 9 were discussed at the November and December 2008 AAC meetings. Alan stated that the purpose of the changes is to provide safe fueling operations at the airport. Some of the proposed changes were from the fueling task force as well as airport staff. Alan asked the AAC to review the proposed changes to Chapter 9.

James Nafziger inquired about the AAC's involvement in the "economic impact" language and suggested clarification. James didn't feel the AAC was qualified to make an assessment regarding the economic impact on the FBO in the event of a private fueling operation. Alan Alexander stated that there will always be some economic impact to the FBO with any change in fueling operations. Mark Renaud stated that the AAC does not have the expertise to make that assessment and should not approve rules that cannot be properly enforced. Jim Harr stated that the language should remain to protect the businesses on the airport. Mary Ann Lebold stated that she would like to see that language stricken and she would like to encourage businesses to work together. Mary Ann asked if the AAC members would be required to "investigate" the matter on their own or if the Airport Administrator would make a recommendation. Alan stated that the AAC could make their decision based upon staff recommendation. Major Ulvin stated that the AAC does not have the ability to make the determination with regard to the "business viability".

James Nafziger proposed the following language ". . . an *unreasonable* economic impact or *unwarranted* impact. . .".

Mark Renaud **made a Motion** to accept the document subject to grammatical changes, and to strike (d) (5) from the proposed language. Jim Harr **seconded the Motion** and the **Motion passed with a unanimous vote.**

c. Airport Communication Plan

Alan stated that airport is in the process of putting together a communication plan. A survey is being constructed. City Council received the survey first and the AAC should receive it soon. The survey asks what type of information is needed and how people would like to receive that information. The survey will go to airport users and, neighborhood association chairs. Alan stated that anyone on our email list will receive the survey.

d. FAA Funding

Alan stated that Salem airport had over 10,000 enplanements for 2007 and 2008 which qualified them for \$1,000,000 of entitlement funds for improvements. The airport received notification that the airport is to receive \$324,621 as a first installment of the funds. If congress passes the second round of funds, the airport would be entitled to the remainder of the funds.

Tim Hay asked if some of the money would be used in conjunction with the Connect Oregon projects. Alan stated that the connect Oregon II grant requires a 20% grant match and these funds can be used for the matching funds. Alan stated that the airport is still working on justification documentation for the runway extension project. Some of the funds will be used to make improvements to taxiway Charlie as well as to build a taxilane in the next phase of the South Hangar area project.

Mark Renaud asked in an environmental impact study would need to be done. Alan stated that an environmental analysis would need to be done since the project only for a short extension of the runway and that process would take approximately 9 months. Alan stated that the airport does have some endangered plants, but that should not hold up the analysis. It may also be necessary to do a noise analysis. Jim Wall asked if the connect Oregon funds were locked in. Alan stated that they are locked in for two years.

e. Other Reports

Alan stated that the met with the City Attorney's office and they have been working through the proposed changes to Chapter 9. The work is "in process". They are making sure that there is continuity and that the definitions are current. Alan said he couldn't give a fixed timeline, but there was significant progress made at the last meeting with the attorneys. Alan stated that most of the changes are administrative. Once the legal department has reviewed it, it will come back to AAC.

Alan talked about the FAA Runway Inspection Study that was done this past month. He stated that a lot of ideas came from the meeting, some dealing with air traffic control and some with airport operations. Some changes will be made due to the discussions. The team was here for two days and had a broad spectrum of FAA representatives.

Alan reported that there were no noise complaints for December.

Alan reported that the City Manager made some changes in city organizations. The changes include the airport being moved from Community Development to Urban Development, for the reason that Urban Development deals with economic development and that is more "in line" with the Airport. Alan stated that the change would be positive in airport development and the changes should take place in February.

Alan stated that the National Guard Unit mobilization ceremony will be January 29th, 2009 with the blackhawks and unit leaving on January 31, 2009.

Major Ulvin stated that there have been two missions to Mt. Hood this past week. Major Ulvin stated that 12 blackhawks will leave on January 31, 2009. They currently have one loaner Blackhawk from Idaho and hope to receive two more.

Tim Hay inquired about the noise workgroup. Alan reported that the meeting is currently set for January 28th, 2009.

6. ITEMS FOR COMMISSION DISCUSSION

Mark Renaud inquired about a tour of Garmin for the AAC. Alan stated that he previously talked with them and they would be willing to do a tour and he will speak with Garmin again.

Major Ulvin stated that construction of their new facility has begun. The completion date will be December, 2009.

7. CHAIRS REPORT

8. ADJOURNMENT

Chair Tim Hay **adjourned the meeting** at 7:10 P.M.

Date Approved: _____

Tim Hay, Chair
Airport Advisory Commission

Transcribed by Kathy Sime / Audio Recorded
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