

MINUTES
AIRPORT ADVISORY COMMISSION
Wednesday, February 18, 2009
Fire Station 6, EMS Division, 2742 25th Street SE
6:00 PM

Members Present	Members Absent	Guests
Tim Hay		Dennis Thompson
James Nafziger		Ron Peters
Mark Renaud		Ron Sterba
Major Mark Ulvin		Denton Honbeck
Jim Harr	Staff Present	
Mary Ann Lebold	Alan Alexander	
Kindra Jordan	Kathy Sime	
	Air Traffic Control Staff	
	Cindy Ford	

1. CALL TO ORDER

Chair Tim Hay called the meeting to order at 6:00 P.M.

2. Roll Call

Tim Hay – Here
 Mark Renaud – Here
 Major Mark Ulvin – Here
 Kindra Jordan - Here
 Mary Ann Lebold - Here
 Jim Harr – Here
 James Nafziger – Here

3. APPROVAL OF MINUTES

Mark Renaud **made a Motion** to approve the January 21, 2008 Minutes. James Nafziger asked for a clarification in the Minutes to add to his comment about the proposed language. He asked to add “if a compromise were necessary” to the end of

the proposed language. Kindra Jordan **seconded the Motion. The Motion to approve the Minutes with the proposed change passed with a unanimous vote.**

4. APPEARANCE OF INTERESTED CITIZENS

Ron Sterba appeared and suggested some safety items. Ron spoke of the recent incident in Denver. Ron also spoke of the birds and geese around the airport. Alan stated that the airport is always interested in making safety improvements and asked Ron to submit his suggestions to Alan for further review.

Denton Honbeck approached the commission with plans to build a hangar in the new south hangar area. Alan stated that Denton was assigned the end lot because he plans to build a hangar to store his helicopter and by having the end unit, it will cut down on debris being scattered near the other hangars. Denton stated that he was interested in doing a "Wainscoting". Denton stated that hangar would have gutters and down spouts.

Tim Hay inquired whether Mr. Honbeck's helicopter was a private operation and it was confirmed by Mr. Honbeck that he uses his helicopter for private operations.

Mark Renaud **made a Motion** to accept the design, color and architectural design. Mary Ann Lebold **seconded the Motion** and the **Motion passed with a unanimous vote.**

There was discussion regarding the location of his proposed hangar and his departure options.

5. REPORTS

a. Tower Chief Report

Cindy Ford gave the following report: Traffic count for January 2009 was 3197 a decrease of 3923 operations under January 2008. Total running 12 month total through January 2009 was 54,468. The busy day was 255 operations. Cindy stated that operations for February are improving.

Serco, the contract company for the tower, is up for contract bid and Cindy is hopeful she will be able to keep all controllers as well as operating hours. Cindy said the decision is made toward the end of the year. No accidents or incidents to report for January.

Jim Wall inquired as to the number of people who work in the tower. Cindy stated that she is not at liberty to divulge that information due to propriety information.

b. Leased area appraisals

Alan stated that the airport, per Chapter 9, is required to have property appraised. Alan stated that some of the proposed increases to tenants are still pending before Council. More appraisals were done at the airport. Those appraisals were consistent with the appraisals that were done last spring. The most current appraisals were done in December, 2008. Alan stated that the airport does not choose the appraiser. Alan notifies Urban Development and they choose the company that is next on the list of approved appraisers.

Mark Renaud asked if the appraisals take the "restrictions" into account. Alan stated that he met with the appraiser and provided them with zoning information. Alan stated that the new appraisals show a 25% increase over 5 years. Mark Renaud stated that with business being down, it is a difficult time to propose increases. Jim Harr asked if the AAC had any authority over the lease rates. Alan stated that some leases ask for AAC recommendation and others are based on appraisals or CPI.

c. Other Reports

Alan stated that the City Manager made some changes with departments within the City. The Airport will become a division of the Urban Development Department in July, 2009.

Alan stated that the Runway Safety Action Team (RSAT) will soon be providing a report to Salem Airport regarding their meetings with Airport Staff, Tower personnel and airport tenants. Alan stated that stimulus money coming to Oregon may be used on some of the proposed projects for suggested improvements that came as a result of the RSAT meeting.

The airport noise work group met on January 28, 2009. The work group consists of a representative from the tower, Graham Aviation, Leading Edge Aviation, Oregon Army National Guard as well as the four neighborhood associations surrounding the airport. Alan stated that the group will meet the first Wednesday of the month. The group is designed to act as an "interactive" dialogue work group for workable solutions.

Alan stated that there were 16 complaints for the month of January and they were all from one household.

Alan stated that the communication plan survey was distributed to the neighborhood associations, city council, and the AAC as well as email lists of airport staff. The survey is on the website and Alan encouraged any interested parties to take the survey.

Alan reported that Oregon Airport Manager's Association (OAMA) met yesterday at the OAMA conference. Alan stated that he would be the President of the organization next

year. Alan stated that there is important legislation that OAMA supports and stated that OAMA is a very proactive organization for Oregon Airports.

Tim Hay stated that the City website is hard to navigate and the website is not user friendly. Alan stated that the current website is a new version being used by the City and improvements are being made.

Jim Harr asked about hangar inspections. Alan stated that he did 4 inspections last month and all inspections may be complete by May/June, 2009. Alan stated that he looks for aircraft, safety storage, etc.

Alan stated that he is still working on setting up the tour of Garmin for the AAC.

Alan stated that the hangar sites in the new south hangar area will be leased soon.

6. ITEMS FOR COMMISSION DISCUSSION

7. CHAIRS REPORT

8. ADJOURNMENT

Chair Tim Hay **adjourned the meeting** at 6:55 P.M.

Date Approved: _____

Tim Hay, Chair
Airport Advisory Commission

Transcribed by Kathy Sime / Audio Recorded
DRAFT