

MINUTES
AIRPORT ADVISORY COMMISSION
Wednesday, March 10, 2010
Fire Station 6, EMS Division, 2742 25th Street SE
6:00 PM

Members Present	Members Absent	Guests
Tim Hay	Major Mark Ulvin	John Holliday
Darr Goss		Denton Honbeck
James Nafziger		Ruby Richards
Jim Harr		Ron Peters
Mark Renaud	Staff Present	Jim Wall
Mary Ann Lebold	Alan Alexander	
	Kathy Sime	
	Air Traffic Control Staff	
	Cindy Ford	

1. CALL TO ORDER

Chair Tim Hay called the meeting to order at 6:00 P.M.

2. Roll Call

Tim Hay – Here
 Mark Renaud – Here
 Major Mark Ulvin - Absent
 Darr Goss - Here
 Mary Ann Lebold - Here
 Jim Harr – Here
 James Nafziger – Here

Tim Hay introduced the new AAC member – Darr Goss.

3. APPROVAL OF MINUTES

Mark Renaud made a Motion to approve the February 17, 2010 Minutes. Jim Nafziger seconded the Motion and the Motion passed with a unanimous vote.

4. APPEARANCE OF INTERESTED CITIZENS

Denton Honbeck brought plans for a proposed hangar at 3670 Airway Drive. Alan stated that the proposed hangar is in the new south hangar area of the airport. Mr. Honbeck has built several hangars at the airport. Jim Harr **made a Motion** to approve

the proposed plans for a hangar at 3670 Airway Drive. Mark Renaud **seconded the Motion** and the **Motion passed with a unanimous vote.**

5. REPORTS

a. Tower Chief Report

Cindy Ford gave the following report: Traffic count for February 2010 was 2722, a decrease of 769 operations under February 2009. The busy day was 195 operations. The decrease was with the VFR local traffic and is attributed to the weather. No bird strikes or other issues.

Cindy said that some of the decrease in operations is due to the loss of Leading Edge. Alan reported that the National Guard is back in town and the aircraft should arrive in the next few months with training to resume in May.

Jim Wall asked about the loss of Leading Edge. Cindy Ford stated that the company still operates out of Bend and they pulled all their resources back to Bend. Most of the local training was complete. Alan stated that Leading Edge reserves the right to return.

b. Airport Noise Work Group

Alan stated that while Leading Edge was in Salem they were a major part of the Noise Work Group. Alan stated that the work group has completed its first year. There has been a decline in complaints in the past year. There were 113 total complaints this past year and 93% came from three households. Alan stated that the information that goes back to the neighborhoods is beneficial. Alan will be making a presentation to the Morningside Neighborhood Association in May at their annual meeting. Alan stated that the chair of the neighborhood association stated that the representative from that neighborhood brings very valuable information back to the neighborhood meetings. Jim Wall complimented Mary Ann Lebold and Alan Alexander for their fine work on the work group. Mary Ann stated that she feels the group is very successful and valuable.

c. Airport Terminal Expansion

Alan reported the expansion is progressing. The plans were turned over to City Facilities Department and there was a meeting with the architects to make the final plans. The plans are downtown and ready for permitting. The bids will be advertised for 30 days. Alan stated that work could begin as soon as June.

d. Connect Oregon III Update

Alan reported that there was a meeting with the Department of Aviation and the projects were ranked. There were 24 aviation projects turned in. Alan stated that the airport joined with Coos Bay and Klamath Falls in the application. Alan stated that if the application is successful, SkyWest will return to Salem to offer four daily flights. Alan

explained how the ticket process will work. Alan stated that the air service consultant representing the City was also at the meeting. Alan stated that the consultant talked to the State Aviation Board and our project is ranked number 7 at this time.

The Transportation Department will review all the projects to include maritime, rail, air and transit. The projects will then go to the final review committee and the final determination will be made in August. Alan stated that there were some very competitive aviation projects coming out of the grant process. The grant is very important for the return of air service to Salem. Alan will attend all of the meeting in all the regions.

Mark Renaud asked about the dollar amount. Alan stated that the total grant amount is 1.12 million. He explained that there is 100 million available and that amount is split between maritime, rail, aviation and transit.

Jim Nafziger asked about the projects that are above Salem's project. Alan explained that most of the projects include construction and our project does not include construction.

Alan stated that our service will be 30 passenger turbo props to Seattle. Service will be provided by SkyWest, the largest regional carrier. Their safety record is excellent.

Mark Renaud asked if there was a possibility of SeaPort. Alan stated that that is a good possibility, but it would not serve many of the public's needs. Jim Nafziger asked if there were any discussion with Delta for east bound flights. Alan stated that at this time, Delta is not looking to expand to Salem's market. Alan stated that Seattle serves many needs, but Salem still needs a south connection.

Darr Goss asked about a timeline for service. Alan stated that SkyWest could have service within 90 days from the date the grant it is announced. Tim asked about TSA. Alan stated that he continues discussion with TSA and they recognize that serving Salem is an efficient operation. Alan keeps them advised.

e. Master Plan Update

Alan reported that Phase I is on the verge of being complete. All three components have been submitted. The information is with the FAA and we are now waiting for a letter of justification from them.

After the FAA approval, there needs to be an environmental assessment (EA). The EA could take up to one year depending how what is found during the assessment. Alan does not anticipate any issues to slow the process but the process still need to take place. Tim asked about the timing issues for the Connect Oregon II grant. Alan applied for an extension for both projects. The terminal expansion should finish ahead of schedule.

f. Other Reports

Alan stated that the fire department will be doing some specialty training on the ramp. A skid truck will be here for training and that will keep our AARF crew up to date.

6. ITEMS FOR COMMISSION DISCUSSION

Mark Renaud asked if the property tax funds from airport buildings could be brought to the airport for operating funds. Alan stated that he looked into the matter several years ago and stated that the discussion never got “off the ground”.

7. CHAIRS REPORT

8. ADJOURNMENT

Chair Tim Hay **adjourned the meeting** at 6:50 pm

Date Approved: _____

Tim Hay, Chair
Airport Advisory Commission

Transcribed by Kathy Sime / Audio Recorded
DRAFT