

MINUTES
AIRPORT ADVISORY COMMISSION
Wednesday, April 15, 2009
Fire Station 6, EMS Division, 2742 25th Street SE
6:00 PM

| Members Present | Members Absent | Guests |
|------------------------|----------------------------------|-------------------|
| Tim Hay | | Ron Rende |
| Jim Harr | | Ron Peters |
| Kindra Jordan | | Dennis Thompson |
| James Nafziger | | Dan Reid |
| Major Mark Ulvin | Staff Present | Gwen / Jim Grahan |
| Mary Ann Lebold | Alan Alexander | Gilbert Purdy |
| Mark Renaud | Kathy Sime | Ron Sterba |
| | | |
| | Air Traffic Control Staff | |
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1. CALL TO ORDER

Chair Tim Hay called the meeting to order at 6:00 P.M.

2. Roll Call

Tim Hay – Here
 Mark Renaud – Here
 Major Mark Ulvin - Here
 Kindra Jordan - Here
 Mary Ann Lebold - Here
 Jim Harr – Here
 James Nafziger – Here

3. APPROVAL OF MINUTES

James Nafziger **made a Motion** to approve the March 18, 2009 Minutes. Mary Ann Lebold **seconded the Motion** and the **Motion passed with a unanimous vote.**

4. APPEARANCE OF INTERESTED CITIZENS

Dennis Thompson reported that there was a 'Friends of the Airport' street pickup on April 4, 2009. Eight people helped and they are as follows: Jim Hall, Carson Hall, Ron Peters, Mark Renaud, Alan Alexander, Daniel Holden, Geri Smith and Dennis Thompson. The pickup was finished in one hour and 15 minutes.

Ron Sterba stated that he filed an appeal with the Marion County Tax Department regarding his hangar. He stated that he is told that he has a commercial piece of property, but he does not have a commercial structure nor does he have water, sewer, etc. Ron would like to see the City designate between commercial buildings and pole structures for storage. Ron felt that the permits given by the City provide misinformation.

Alan stated that the Lease does not specify commercial or non commercial. Alan stated that a building is either residential or commercial. Since the structures are not lived in, they are not residential.

Alan encouraged Ron to contact his county commissioners to assist him in getting the regulations reviewed.

5. REPORTS

a. Tower Chief Report

Cindy Ford was unable to attend. Alan Alexander gave the following report: Traffic count for March 2009 was 3866, an increase of 148 operations over March 2008. Total 12 running month total through March 2009 was 52,879. The busy day was 260 operations. Alan stated that the weather should be improving soon and with the improved weather there is usually an increase in operations.

b. Airport Noise Work Group

Alan reported that there have been three meetings to date. Alan stated that the dialogue in the meetings is both helpful and positive. Alan stated that he will submit quarterly reports to Council. Alan stated that the work group meets the first Wednesday of the month and the representative's report to the neighborhood associations. Alan stated that the aviation community has been providing information to the group and has been beneficial. Alan stated that the feedback has been encouraging and that all problems will not be solved immediately because it is a process.

Alan publically thanked Mary Ann Lebold for taking notes for the work group. Alan stated that the work group tries to keep the focus on noise issues. James Nafziger asked about the Fly Friendly guidelines. Alan stated that they are suggestions to pilots and are distributed through Fixed Based Operators and they are provided to users on and off the airport. They recommend how to avoid noise issues at the airport. Alan stated that we don't have the authority to tell operators how to operate their aircraft.

c. Federal Grants

Alan stated congress passed another continuing resolution so the remaining funds for Salem Airport are now available. We previously received one-third of the funds. Alan stated that the Mayor and two council members were in Washington DC to discuss

issues and among those issues was a suggestion to do multi-year resolution for funding. Alan stated that FAA would also like to see the multi-year reauthorization.

d. Co-op Self Fueling

Alan stated that last month this matter was briefly discussed. Alan stated that he has tried contacting other airports via phone and email and he received very little response. Alan stated that he will be meeting Friday with the FAA for other matters but he will talk with them about the co-op issue.

Ron Peters stated that the AAC has the opportunity to set guidelines. The AAC needs to consider what is in the best interest of this airport to make a decision. Ron stated that if a policy is not made now, then as the airport grows and people build hangars, that co-oping will be more prevalent. Tim Hay stated that he would like the AAC to take a stance on this issue in not allowing co-ops. He drafted some language that he would like Alan to talk with the FAA about it. Tim passed out some proposed language and that document is attached to the minutes.

Mary Ann stated that she didn't recall discussing the matter at the fueling task force. Tim stated that he doesn't recall the exact conversation, but he knows the issue was briefly addressed. Alan stated that during the fueling task force meetings, he contacted the FAA for their input and they stated that the FAA does not take a stance either way.

Mark Renaud asked Alan if he could take the proposed language to the FAA when he meets. Alan stated that the FAA will not approve or disapprove of language. They are the appeal authority.

Tim asked for a Motion to bring this matter to the FAA.

Mary Ann **made a Motion** to ask Alan to take the proposed language to the FAA for their comment. James Nafziger **seconded the Motion**. The **Motion passed with a unanimous vote**.

e. Airport Construction Projects

Alan stated that the projects scheduled for this summer are as follows:

A terminal expansion which will use Connect Oregon II funds as well as FAA funds. The expansion will be about 4,200 square feet to accommodate two airlines at one time. Alan stated that Mead & Hunt is providing the architectural services. The issue should be brought to Council next month. Alan stated that Phase III in the south end of the airport will be completed. This will be the final phase to extend the taxiway to connect with the run-up area and will make two more hangar spaces available.

Alan stated the airport will also enhance runway markings which will include repainting. Another section of fencing will be completed near Airway Drive as well.

The Airport will participate in the Pavement Maintenance Program (PMP) through the Department of Aviation with crack sealing on taxiways and fog sealing on both runways. Alan stated that a lot will be going on throughout the summer and encouraged pilots to be very careful and check notams regularly. Alan stated that with these improvements, the airport will be safer and will look nicer.

Ron talked about a new system being used in some areas called super AWOS (Automated Weather Observing System). He explained how it worked. He talked about how it gives up to the minute conditions over the computer. Alan stated that our airport has an ASOS (Automated Surface Observing System) that is provided and maintained by the FAA. Alan stated that the FAA provides the tower as well as the ASOS. Ron Rende stated that some other airports are putting in AWOS systems in some state airports and it requires a lot of land.

Tim asked for a timeline of the PMP project. Alan stated that he hopes to have the bids in by June 1 and construction to begin soon afterwards. Alan stated that the "tricky" part of the fog sealing will be in the intersection of the runways.

Mark Renaud asked about the runway extension. Alan stated that we have the funds, but we have to show justification. Alan stated that we have two years from last September to use the funds. Alan stated that the Airport needs letters of support. Ron Rende stated that perhaps Major Ulvin could obtain information regarding military aircraft that are not able to access our airfield due to the runway. Alan stated that when we had air service we had the justification.

f. Hot August Flights

The event will occur on August 1, 2009. Ron Peters reported that the committee is getting some new sponsors as well as local sponsors. Ron stated that there will be space for booths and encouraged people to attend.

g. Other Reports

Alan stated that ten new hangar lots were made available in Phase II. Three new hangars are ready to begin the permitting process.

Alan stated that Jon Hunsaker, Ron Rende and Jim Wallace plan to build hangars and Alan brought the plans for approval.

Mark Renaud stated that the hangars are a cookie cutter of previously approved hangars.

Mark Renaud **made a Motion** to approve all three plans as submitted. Jim Harr **seconded the Motion** and the **Motion passed with a unanimous vote.**

Jim Harr asked how the hangar inspections were going. Alan stated that we are 85% complete. Jim asked if there were any problems. Alan stated that there are very few “out of compliance” hangars and most hangars are being maintained very well. Alan stated that a couple of hangars don’t have aircraft and he will monitor them and reinspect them.

Jim asked how many fueling licenses are on the airfield. Alan stated that there is only one which is the commercial fueler.

Jim asked about Chapter 9 and Alan stated that the City Attorney is still reviewing the Chapter 9 as well as the Rules and Regulations. The City Attorney’s office has to make sure it is written as other city codes. Legal should be in a position to return it in the next few months.

6. ITEMS FOR COMMISSION DISCUSSION

7. CHAIRS REPORT

8. ADJOURNMENT

Chair Tim Hay **adjourned the meeting** at 6:58 P.M.

Date Approved: _____

Tim Hay, Chair
Airport Advisory Commission

Transcribed by Kathy Sime / Audio Recorded

DRAFT