



MINUTES
AIRPORT ADVISORY COMMISSION
Wednesday, April 20, 2011 - 6:00 P.M.
Terminal - Conference Room
www.cityofsalem.net/SLE



Members Present

Tim Hay – Chair
Guy Culbertson
Darr Goss
Jim Harr - Vice

Members Present

Mary Ann Lebold
James Nafziger
Mark Ulvin

Staff Present

Mark Jucht - UD
Therese Van Vleet - UD

Guests

Ron Peters- Salem Aviation
Dave Daniels - C.A.P.
John Holliday - C.A.P.

1. CALL TO ORDER AND APPROVAL OF AGENDA

Chair Hay called the meeting to order at 6:01 PM, noting a quorum of appointed members was present.

Mr Nafziger **MADE A MOTION** to approve the agenda as presented. The seconded **MOTION CARRIED** unanimously.

2. ROLL CALL

Tim Hay – Present	Darr Goss - Present	Mary Ann Lebold - Present	Mark Ulvin - Present
Guy Culbertson - Present	Jim Harr - Present	James Nafziger – Present	

3. APPROVAL OF MINUTES

Mr Nafziger **MADE A MOTION** to approve the minutes of March 16 , 2011, with the correction under item 6 e(3) change FISDO to FSDO. The seconded **MOTION CARRIED** unanimously.

4. APPEARANCE OF INTERESTED CITIZENS

None

5. ACTION ITEMS

Approval of Career Day

Mr Culbertson **MADE A MOTION** that the Airport Advisory Commission approve the 2011 Career Day event on the Airport May 10. The seconded **MOTION CARRIED** unanimously.

6. REPORTS

a. Tower Chief Report

There were 2172 flight operations for March 2011; 823 less than the same month of 2010. The high day was 186. SeaPort flights will commence 5:30 AM, April 25, 2011, which should result in additional operations.

b. Noise Complaints

One noise complaint was registered. The Airport Noise Work Group met in April and will disband if the Neighborhood Associations are not interested in the group continuing. Their input is being sought.

c. Airport Terminal Expansion

The expansion is almost complete, the west gravel lot will be paved and both west lots will be restriped and dedicated to rental cars; additional signage will be placed. The north lot has 58 public parking spaces. The grand re-opening and welcome of SeaPort went well. Mr Jucht took the Mayor, City Manager, and the Mead & Hunt consultants on a tour of the Colson hanger to highlight the potential for expanded corporate presence.

d. Master Plan Update

The next meeting, June 22nd at 5:30 PM at the Airport, will be more interactive. Guests are welcome. All possible uses should be placed in the Plan to make certain the Airport Layout Plan identifies all potential uses.

e. Marketing Task Force

The subcommittee suggested marketing the Airport as training facility to flight schools by touting the back course (runway 13), the ILS, two GPS approaches, the FAA tower, low traffic volume, and the FBO.

Q. Wouldn't additional traffic cause more noise?

A. Successful airports are active and operations have some noise associated with them. At the last Airport Noise Working Group concern was expressed about development. Mr. Jucht said the aviation* easement should be provided as part of permitting to all developers. Chair Hay noted several years ago the AAC sent a letter to the

Planning Commission requesting the avigation easement be included in the permitting process. Staff continues to work on this.

f. Gates, Gate Codes, and Signage

Gate codes will be changed in June; signs will be going up in May explaining the process

g. Runway 16 Obstruction

The trees were removed and there were no complaints. City staff will meet to discuss the remaining city trees.

h. Runway Lighting

Replacement parts were installed. Users were encouraged to report any problems in a timely fashion.

i. Other Reports

April 25, 2011, Council will host a Runway Extension Work Session now the scope of the Environmental Assessment has been completed. Mr Jucht met with the FAA and ODOT and created a project timeline. Funds to complete the project will not be available until 2014 and depend on the federal AIP process.. Meanwhile, the environmental assessment will take approximately 18 months to complete.

7. ITEMS FOR DISCUSSION

Mr Culbertson asked: 1) When will the perimeter road signs on the south end would be ready (stating what vehicles are allowed)? 2) Is there a designated washing area for aircraft? Can it have a bathroom? 3) Can the taxi lanes be swept at least once a year? And, 4) for Hot August Nights "Flights": Is the \$1,000,000 certificate of liability waiver normal and is it correct to have the Flight deck as a recipient?

Staff responded signs are in the process of being made, the terminal opening took precedence. Staff would like ideas of several potential areas to place an aircraft washing area.

Major Ulvin asked if geese have been an issue, as several Guard operations were diverted due to geese. Mr Jucht said the state wildlife person has been hazing birds about 20 hours per week, but no bird strikes have been reported. Other wildlife has been reported, but no incidents.

Chair Hay asked about the budget. Mr Jucht said he asked there be no reductions and reported a second maintenance person was hired and will be here next week. Hopefully he will be budgeted full time after July 1.

8. CHAIR'S REPORT

The Chair opined the grand opening was a success.

9. ADJOURNMENT

Chair Hay adjourned the meeting at 6:41PM. The next meeting is scheduled for May 18, 2011.

Note: Chair Hay requested Roll Call appear in the Agenda before the approval of the Agenda.

Division web site: www.cityofsalem.net/SLE

Transcribed by: Therese Van Vleet: 503.588.6178, tvanwalt@cityofsalem.net | tape recorded.

Reviewed by: Anita Sandoval | Edited by: Mark Jucht and John Wales

* An avigation easement grants aircraft the right to fly, land, or take off in unobstructed airspace above a parcel of real property. Such an easement often prohibits the property owner from installing structures that exceed a specified height. The easement also provides for outcomes typically associated with aircraft by allowing for the right to make noise and generate dust.