

MINUTES
AIRPORT ADVISORY COMMISSION
Wednesday, May 19, 2010
Fire Station 6, EMS Division, 2742 25th Street SE
6:00 PM

Members Present	Members Absent	Guests
Tim Hay	James Nafziger	Brent DeHart
Mary Ann Lebold		Owen DeHart
Major Brian Houston		Natalie Frajola
Mark Renaud		Barry Bowers
Jim Harr	Staff Present	Ron Peters
Darr Goss	Alan Alexander	
	Kathy Sime	
	Air Traffic Control Staff	
	Cindy Ford	

1. CALL TO ORDER

Chair Tim Hay called the meeting to order at 6:00 P.M.

2. Roll Call

Tim Hay – Here
 Mark Renaud – Here
 Major Brian Huston - Here
 Darr Goss - Here
 Mary Ann Lebold - Here
 Jim Harr – Here
 James Nafziger – Absent

3. APPROVAL OF MINUTES

Brian Houston **made a Motion** to approve the April 21, 2010 Minutes. Darr Goss **seconded the Motion** and the **Motion passed with a unanimous vote.**

4. ELECTION OF OFFICERS

a. Chairman

Mark Renaud **made a Motion** to nominate Tim Hay as Chairman of the Airport Advisory Commission. Darr Goss **seconded the Motion** and the **Motion passed with a unanimous vote**

b. Vice Chairman

Mark Renaud made a Motion to nominate Jim Harr as Vice-Chair of the Airport Advisory Commission. Darr Goss **seconded the Motion** and the **Motion passed with a unanimous vote.**

5. APPEARANCE OF INTERESTED CITIZENS

No one appeared before the Commission

6. REPORTS

a. Tower Chief Report

Cindy Ford gave the following report: Traffic count for April 2010 was 3192 a decrease of 1952 operations under April 2009. The busy day was 224 operations. Alan stated that there were no incidents or accidents in April, 2010. Low operations are attributed to the bad weather and bad economy. Recently there have been some days with operations over 250 due to the better weather.

b. Flight Deck Renovation Proposal

Alan stated that The Flight Deck is interested in making some renovations. Natalie stated that the building is a two-story building. The lower floor contains the prep kitchen and storage to make an area for meeting space for up to 40 people. Natalie stated the renovation will begin this week and the renovations should take approximately two months. Alan stated that their Lease allows for renovations and the proposed renovations do not include any structural changes. Alan asked them to present their proposal to the commission and to keep the Commission informed.

c. Salem Aviation Fueling – Status of FBO

Brent DeHart shared a Power Point Presentation regarding Salem Aviation Fueling. He wanted to give the AAC an update with regard to the changes and improvements the business has accomplished since their arrival in 2003. He discussed the companies' assets and investments as well as their expenses and some of the recent changes due to the economic downturn.

Mr. DeHart stated that the fuel operator in Albany went out of business and the City of Albany is now operating the self service fuel service.

d. Airport Noise Work Group

Alan Alexander reported that the work group completed the first year of meeting. Alan stated it has been effective and the work group feels it is helpful. Alan stated that it is a free interchange of information in a relaxed setting. Last month there were two

complaints, one fixed wing and one helicopter. Alan stated that there was a complaint on the F-15 flyover on Armed Forces Day. The group will continue to meet the first Wednesday of the month.

e. Airport Terminal Expansion

The bid for renovations of the terminal building will close June 1. Once all the deadlines and waiting periods have been completed, construction will begin. It is hopeful that the terminal expansion will be complete by the end of the year. New restrooms with ADA accommodations will be part of the renovations as well. The baggage claim area and holding room will remain the same.

f. Connect Oregon III Update

Tim Hay stated that the City has submitted a grant application with two other airports – Klamath Falls and North Bend. SkyWest will invest 2 million dollars in a system to assist in this process. There will be four flights to Seattle per day. The grant process includes three regions. Tim explained the process of the prior Connect Oregon III meeting as well as the process with the remaining meetings. Transportation Commission will take public comments at the July meeting with the decision being made in August.

g. Master Plan Update

Alan stated that the first phase of the Master Plan Update is for the Runway Extension. Alan stated that the FAA provided a letter of justification for the runway extension. This came with the help of Salem Aviation Fueling and the Tower with information provided. Alan is going to the FAA on Friday to meet with them to discuss the environmental assessment. The Connect Oregon II funds are still being held for the extension.

h. Other Reports

Hot August Flights will be on August 7, 2010. There will be a car show as well as a display of aircraft. Mayor Taylor will judge the cars and planes. There will be a DJ for music at the event. Fire station 6 plans to bring a fire engine. It is hopeful that the National Guard will bring a Blackhawk. Booth space is available for \$50 per booth. There will be a breakfast and lunch served. Civil Air Patrol will help with parking and will solicit donations for parking this year. Natalie said that the Statesman has done human interest stories in the past regarding the Hot August Flights. Some advertisement will be done on the electronic billboards.

7. ITEMS FOR COMMISSION DISCUSSION

There were no items for commission discussion.

8. CHAIRS REPORT

There was no report from the Chair.

9. ADJOURNMENT

Chair Tim Hay **adjourned the meeting** at 7:00 pm

Date Approved: _____

Tim Hay, Chair
Airport Advisory Commission

Transcribed by Kathy Sime / Audio Recorded
DRAFT