

MINUTES
AIRPORT ADVISORY COMMISSION
Wednesday, May 20, 2009
Fire Station 6, EMS Division, 2742 25th Street SE
6:00 PM

Members Present	Members Absent	Guests
Tim Hay	James Nafziger	Mark Ramer
Jim Harr	Kindra Jordan	Steve Larsen
Mary Ann Lebold		Neal Gallagher
Major Mark Ulvin		Gary Bettendorf
Mark Renaud	Staff Present	Claudia Vorse
	Alan Alexander	Jim / Gwen Graham
	Kathy Sime	Gilbert Purdy
		Jim Wall
	Air Traffic Control Staff	Ron Peters
	Cindy Ford	Ron Sterba

1. CALL TO ORDER

Chair Tim Hay called the meeting to order at 6:00 P.M.

2. Roll Call

Tim Hay – Here
 Mark Renaud – Here
 Major Mark Ulvin - Here
 Kindra Jordan - Absent
 Mary Ann Lebold - Here
 Jim Harr – Here
 James Nafziger – Absent

3. APPROVAL OF MINUTES

Mark Renaud made a Motion to approve the April 15, 2009 Minutes. Mary Ann Lebold seconded the Motion and the Motion passed with a unanimous vote.

4. APPEARANCE OF INTERESTED CITIZENS

No one appeared before the Airport Advisory Commission.

5. REPORTS

a. Tower Chief Report

Cindy Ford gave the following report: Traffic count for April 2009 was 5144 an increase of 1886 operations over April 2008. Total 12 running month total through April 2009 was 56,826. The busy day was 355 operations. Cindy stated that there no operational errors, but there were two deviations. A transient helicopter did not contact the tower before leaving the airport and the deviation was reported to the FAA. The other deviation involved a pilot on the wrong frequency.

b. Airport Noise Work Group

Alan reported that the airport noise work group began meeting in January, 2009 to bring operators together with concerned neighbors. The process is going well. There have been some educational sessions. The operators are attending on their own time. The representatives take the information back to the neighborhood associations. Alan reports quarterly to the Council and his first report was sent to Council last week. Alan will keep the AAC apprised of the status of the meetings. Alan stated that he has received some positive feedback from Council. Alan sees the work group as being successful.

c. Salem Flight Training Application

Alan stated that the AAC received a letter from Salem Flight Training; the letter is attached to the Minutes. Steve Larsen introduced himself and asked if the AAC had questions. This service will replace training previously offered by Salem Air Center.

Mark Renaud asked if all the Chapter 9 requirements have been met. Mr. Larsen's insurance agent contacted Alan and has provided his Certificate of Insurance. Alan stated that Mr. Larsen reviewed Chapter 9 and provided the majority of the requirements.

Tim Hay stated that he checked the status of Salem Flight Training and records show that the principal officer of Salem Flight Training was Paul Cole. Mr. Larsen stated that Mr. Cole used to provide flight training for Salem Air Center.

Tim stated that he would like Mr. Larsen to become involved with the airport noise work group and he stated that he would. Cindy Ford asked if there will be much training outside the tower hours. He stated that there would be a limited amount of outside training.

Tim Hay asked Alan if he met all the requirements and Alan stated that there is a couple of minor issues to still be completed.

Mary Ann Lebold made a Motion to recommend approval of the application once all requirements are met. Mark Renaud seconded the Motion. The Motion passed with a unanimous vote. Jim Harr was recused from the vote.

d. Terminal Expansion

Alan stated that the airport received funding through a Connect Oregon II grant to expand the existing terminal. Alan stated that at the next AAC meeting he should have plans for the proposed terminal expansion for the AAC to review. Alan stated that an issue arose regarding the flood plain and some changes were made. The expansion will be just over 4,000 square feet and the changes can be made with the existing FEMA map.

Alan stated that in addition to expanding the terminal, there will be improvements to the parking lot and the existing terminal building. The building can be used for other aeronautical activities in the event Salem is not successful in attracting commercial air service. There will be ADA restrooms added. Ron Sterba asked if the new improvements would include more efficient lighting. Alan stated that improvements to lighting are only on the inside of the building.

Mr. Purdy asked about the FEMA map change for the terminal and the possibility that the project could be piggybacked with the south hangar area. Alan stated that it was a possibility. Alan stated that the FEMA maps were adjusted in 1996 and that there may be some errors in the flood plain elevation. Alan stated that in 2001 the revisions removed the floodway off the airport and the airport now only has a flood plain rather than a floodway which allowed some additional area for development.

e. Fueling Regulations

Alan stated that at the last meeting, the AAC was looking to make some changes to the draft fueling regulations that was a product of the fueling task force. Alan stated that as soon as the AAC has had adequate time to review and discuss the issue, he would like to get the matter before Council. Alan stated that he spoke with the FAA regarding the co-op issue. Alan stated that the regional office of the FAA, spoke with the national office and there is no prohibition against denying co-op fueling and the FAA is silent on the issue, meaning it does not support it nor condemn it. Alan stated that he researched other airports and found it was not a common practice and further stated that of the airports that do allow a fuel co-op, the airports are small airports where there is not a full-time FBO.

Tim stated that the proposed change to the fueling regulation needs to be published and made available for public comment. The AAC can then adopt the change at the June meeting and have it reviewed and approved by legal.

Alan stated that he intends to send the proposed fueling regulations to Council as soon as the AAC is finished discussing the issue. Alan stated that if the AAC agrees and makes a recommendation, notice will be provided and then the proposed changes could be voted upon at the next AAC meeting.

Alan stated that he met with legal regarding Chapter 9 and the Rules and Regulations and Legal is experiencing a large backlog. Alan stated that the airport issues are higher on the priority list than most others, but he does not know when legal will have the time to review Chapter 9 and the Rules and Regulations.

Tim stated that he was reviewing the proposed language changes and he found some language that he had concern with regarding the location of tanks and installation of standards. Tim stated that the language reads "fueling apparatus must be located a minimum of 50 feet from hangars and taxiways". Tim stated that that language would apply to Underground Storage Tanks and that would mean the hose would be coming out of the ground. Tim thinks they need to strike that language. The language of concern is 9.130 - location of tanks, section C, location of tanks and installation standards, letter E. There was discussion regarding the proposed language.

Tim stated that the previous language talked about any application for a fueling license involving a co-op or fractional ownership must include certified documentation of aircraft and fueling equipment ownership as well as fueling agent employment status. Tim's recommendation at the last meeting was to strike the above language and replace it with "no fractional or co ownership of tanks is allowed and any fuel tank owned and operated shall be for the exclusive use of that operator for its own aircraft. Operator shall not sell a portion of its tank to other entities for the purpose of fueling other aircraft not owned and operated by the entity under the license". That language was provided to Alan to discuss with the FAA. Tim stated that the language needs to be approved as a change and put the matter out for public comment and adopt at the June, 2009 meeting.

Mary Ann is opposed to the proposed language because she feels options are being taken away from tenants. Mary Ann stated that anyone involved in a co-op operation would be subject to the same requirements as the owner of the tank.

Mark Renaud made a motion to delete C2E that states "that fueling apparatus must be located a minimum of 50 feet from a hangar or taxiway on the underground portion".

There was further discussion. Alan stated that when the issue came before the task force, they were provided information from the National Fire Code, the FAA guidelines on fuel tanks as well as some of the industry standards and recommendations.

Mark Renaud withdrew his Motion until more research could be done and provided.

Jim Harr **made a Motion** to make the recommended changes to A1g of the 9.130 fueling standards as stated above. Mark Renaud **seconded the Motion**. The recommended change will be sent to legal.

The Motion passed. Mary Ann opposed the Motion.

f. Other Reports

Gary Bettendorf approached the AAC regarding hangar 3680 for a standard 45' x 45' hangar and he asked for the AAC approval.

Mark Renaud **made a Motion** to approve the application for the hangar. Mary Ann **seconded the motion** and the **Motion passed with a unanimous vote**.

Alan reminded Mr. Betterndorf that there needs to be gutters on the hangars.

Jim Wall asked about the new hangar. Alan stated that the proposed structure is in the new south hangar area. Alan stated that the new taxiway was completed and provided 12 new hangar lots.

Alan stated that the Career Day was held at the Airport on April. 21, 2009 and there were about 500 / 600 students that participated. It was supported by the construction trade and students had an opportunity for hands-on training with large equipment.

The parking machine at the airport terminal is now operational.

Hot August Flights will be held on August 1, 2009. Claudia stated that a company donated a couple of construction reader board signs for advertisement. Supporters have been signing up for booths and there is still booth space available. A pancake / sausage breakfast will be served with the proceeds of the breakfast being donated to Angel Flight. The Flight Deck will sponsor the lunch. Costco will provide free water and cookies. OHSU will provide sunscreen.

Cindy Ford encouraged pilots to display their aircraft and to encourage others to do the same. Musical entertainment will be provided by Virtual ground.

There were 30 noise complaints 3/ households in April, 2009. Several of the complaints were due to the training of the new helipad at the hospital. The complaints included 22 helicopter and 8 fixed wing.

Alan stated that Tim provided advance notice of the F-15 jets for Armed Forces Day. Airport Staff was able to notify neighborhood associations and the airport noise work group of the F-15 jets and all phone calls received were only calling to inquire.

Ron Sterba asked about funds for a sign for the terminal on Mission Street. Alan stated that there may be funds available for a sign. Alan stated that Urban Renewal may be able to acquire the property on the corner of Mission/Turner Road in exchange for the airport maintaining the property.

Ron Sterba asked what was being done to the fire station. Alan stated that Station 6 is getting a sisemiec upgrade. AARF coverage is currently out of Station 10 on State Street and will return to the airport when the repairs are done. The completion date is September, 2009. The improvements were part of the fire bond which is the same bond that allowed the airport to get the AARF truck.

6. ITEMS FOR COMMISSION DISCUSSION

7. CHAIRS REPORT

8. ADJOURNMENT

Chair Tim Hay **adjourned the meeting** at 7:00 P.M.

Date Approved: _____

Tim Hay, Chair
Airport Advisory Commission

Transcribed by Kathy Sime / Audio Recorded

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