

MINUTES
AIRPORT ADVISORY COMMISSION
Wednesday, July 21, 2010
Fire Station 6, EMS Division, 2742 25th Street SE
6:00 PM

Members Present	Members Absent	Guests
Tim Hay	Jim Harr	Jeremy Greenwood
Mary Ann Lebold	Mark Renaud	Ron Peters
Jim Nafziger	Darr Goss	Eric Howard
Lt. Col. Mark Ulvin		Brian Ludwig
	Staff Present	Robert Castell
	Alan Alexander	Ron Sterba
	Kathy Sime	Jim Wall
	Air Traffic Control Staff	
	Cindy Ford	

1. CALL TO ORDER

Chair Tim Hay called the meeting to order at 6:00 P.M.

2. Roll Call

Tim Hay – Here
 Mark Renaud – Absent
 Lt. Col Mark Ulvin - Here
 Darr Goss - Absent
 Mary Ann Lebold - Here
 Jim Harr – Absent
 James Nafziger – Here

3. APPROVAL OF MINUTES

Jim Nafziger made a Motion to approve the June 16, 2010 minutes. Lt. Col Mark Ulvin seconded the Motion and the Motion passed with unanimous vote.

4. APPEARANCE OF INTERESTED CITIZENS

5. REPORTS

a. Tower Chief Report

Cindy Ford gave the following report: Traffic count for June 2010 was 3923, a decrease of 1177 operations under June 2009. The busy day was 226 operations. Cindy stated that the economy is to blame for the low operations. No incidents or accidents for the month of June.

Cindy Ford stated that there have been some changes in the FAA guide. One of the changes the tower is currently implementing is that all pilots are required to call back all call signs. The controller is to insure that all read backs include the call sign so the right person is receiving the message. The tower will insist on this call back information with call sign. There will be more changes in the future.

b. Airport Noise Work Group

Alan stated that he was out of town at the last meeting. Tom Franklin attended the meeting in his absence. There were six noise complaints last month; three fixed wing and three helicopter. The group continues to meet every month. The complaints tend to increase in the summer months due to longer operating hours and people having windows open. The National Guard did their annual training last month. The operators continue to observe the rules.

The Noise Group discussed the aviation easement over the sustainable Fairview Area. An Aviation Easement informs people of their proximity to the Airport and helps protect the air space around the airport. It is voluntary.

c. Airport Terminal Expansion

Alan stated that construction will begin on the terminal expansion July 26, 2010. The contracts have been awarded. The airport is anxious to get the project underway and completed by the end of the year. Woodburn Construction was awarded the bid.

d. Master Plan Update

Alan stated that the airport is continuing with the master plan update and will begin soon with the environmental assessment. The Scoping Meeting will be held on Tuesday, July 27 to identify the ground work necessary for the project and will include storm water, environmental protection, noise issues and transportation planning. Outside sources are being brought in for consultation. There will be a lot of data collection as part of this project. The runway work will be part of the master plan update and the environmental assessment.

e. Hot August Flights

Hot August Flights will be held on Saturday, August 7, 2010. Trimble Helicopters from McMinnville will provide helicopter rides since there are currently no helicopter operators on the airfield at this time. It is necessary for the company to have a license to operate so Alan is granting a one-day operating permit.

The event will have several sponsors. There is still booth space available. There will be a static display of aircraft as well as cars. A DJ will provide music. Breakfast will be served from 7:30 to 10 and then lunch will be served 11 – 3.

f. Other Reports

Alan stated that the next series of hangar inspection is being conducted. Letters went out to all tenants. This is done to insure proper use of hangars, to update contact

information and to insure that the tenants are in compliance with the maintenance standards. The inspection takes approximately 30 minutes. Alan stated that he was pleased with the outcome of the last round of inspections

Alan stated that a blimp (mini zeppelin) will be here on August 18, 2010 and will offer rides. They will arrive on the evening of the 17th, be here overnight and rides can be purchased on the 18th and they will depart on the 19th. Alan said it is weather dependent. Jim Wall asked why they choose Salem and Alan stated that they are traveling up the coast and choose to make an overnight stop in Salem.

Mary Ann asked about scheduled air service. Alan stated that there will be a meeting next month with Klamath Falls, North Bend, Portland and Salem to discuss air service. While there is some improvement in the airline industry the airlines remain cautious. There are some communities still struggling.

Jim Nafziger asked about the Connect Oregon III grant. Alan stated that the grant was prepared as a co-application with SkyWest and SkyWest withdrew their application. Alan stated that the airport submitted an additional grant of \$50,000 through Connect Oregon III and it appears favorable. This money can be used as a match with federal funds and the funds would be used for the master plan update and the reconstruction of Taxiway Charlie.

Jim asked if Anna Peterson would promote the airport. Alan stated that Major Taylor was familiar with aviation and the importance of the airport and the future Mayor Peterson does understand the importance of the airport in economic development.

6. ITEMS FOR COMMISSION DISCUSSION

Lt. Col. Ulvin stated that the dedication for the National Guard building will be held on August 28th at 11:30.

7. CHAIRS REPORT

8. ADJOURNMENT

Chair Tim Hay **adjourned the meeting** at 6:37 pm

Date Approved: _____

Tim Hay, Chair
Airport Advisory Commission

Transcribed by Kathy Sime / Audio Recorded

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